

Competent Leadership project goals

from the Toastmasters International *Competent Leadership* manual

Project 1: Listening and Leadership

- Determine your current listening skills
- Identify the seven steps to better listening
- Practice listening skills in various club meeting roles

Project 2: Critical Thinking

- Determine your current thinking skills
- Practice critical-thinking skills in various club roles

Project 3: Giving Feedback

- Determine your current skills in giving feedback
- Identify the steps in giving feedback effectively
- Practice giving feedback as you serve in various meeting roles

Project 4: Time Management

- Determine your current time-management skills
- Identify steps to effectively manage time
- Practice time-management skills in various club roles

Project 5: Planning and Implementation

- Determine current planning and implementation skills
- Identify steps in planning and implementation process
- Practice planning and implementation skills in various club roles

Project 6: Organizing and Delegating

- Determine current skills in organizing and delegating
- Identify steps in the organization and delegation process
- Practice skills in organizing and delegating during various club roles

Project 7: Developing your Facilitation Skills

- Determine your present facilitation abilities
- Identify facilitation strategies
- Practice facilitation skills in various meeting roles

Project 8: Motivating People

- Determine your current motivation skills
- Identify conditions that motivate people
- Practice motivational skills while serving in club roles

Project 9: Mentoring

- Determine your current mentoring skills
- Identify the steps in being a good mentor
- Practice mentoring skills in various club roles

Project 10: Team Building

- Determine your current team-building skills
- Identify the steps in building a team
- Practice team-building skills while serving in various club roles