

# Meeting Announcement

**WEDNESDAY, FEBRUARY 8, 2006**



## Meeting Location

Swift & Company  
1770 Promontory Circle  
Greeley, CO 80634

*Social / Networking*----- 5:30 PM  
*Program* ----- 6:00 PM  
*Business Meeting*----- 7:00 PM

## **Leap Into Action – Enhance Your Career “Embracing the Creative Mind”**

Matthew Rockelein, Assistant Manager  
AppleOne Northern Colorado

Join us in this interactive and fun program to get those “creative juices” flowing. Be sure to invite guests to this very informative meeting – it’s your turn to SHARE IAAP with other administrative professionals to learn more about what IAAP can do for you!

Please contact Elaine for more information  
RSVP REQUIRED!  
Hope to see you there!

Elaine Furister CPS/CAP  
970.352.9413  
efurister@comcast.net



**Remember:** Guests are very important to us.  
Please RSVP by Wednesday, February 1, 2006

## LEAP INTO ACTION!

Esther Camacho  
2005/2006 Chapter President

**Without action, dreams are but illusions. Leap into action and make your dreams come true!**

Hello Ladies!

I hope you are all enjoying our warm weather as much as I am. I'm beginning to forget what winter is like!

I hope you all had a good time and learned a lot with our Feng Shui instructors.

I also hope you are all as excited as I for our next meeting. This is the perfect opportunity to bring someone new for it will be our impact meeting. We will have an awesome speaker who will teach us and motivate us on accomplishing our dreams.

I strongly encourage you all to join us and to bring a guest. You will have a blast.

See you all there! ♥



## INFORMATION EVERYWHERE. . . PLAN FOR SUCCESS

**S**tudy after study shows that if you don't know where you want to go in life – or, equally important, in your career – you are less likely to feel fulfilled, more likely to feel stressed, and you probably won't achieve nearly as much. Conversely, professionals *with* goals achieve their dreams of success faster and more effectively. It's that simple.

Here are some ideas you may want to incorporate into your success plan for 2006. Consider making a commitment to:

- **Gain knowledge.** How can you learn more about the work you do? Is there a conference you've been meaning to attend? How about a class geared to your position? Now is the time to write a proposal, break out the costs and benefits, and discuss it with your manager. Remember: You get 0% of what you don't ask for! And perhaps nothing is more important to your career success in the long run than a commitment to continuing education.
- **Seek new experiences.** Are there skills you've been meaning to learn, but haven't had the time? Maybe you've noticed that your boss or another higher-up could really use assistance with a certain task, but no one is qualified or has stepped forward to help. If you have an interest in it, volunteer your services – even if you have no prior experience with the task. A willingness to learn is often the only requisite to winning a new, exciting assignment that can advance your career.
- **Find a mentor.** Say you don't have a success plan per se – or you can't immediately see how to move forward in your profession. Who can you ask for guidance? Tap into your vast network. It's often easiest to ask your boss or a trusted co-worker who has a job title you'd like to earn someday. Still, be sure to explore other possible mentors among professional contacts, clients, friends, and even family. Go to lunch or schedule a meeting, and you may discover a world of options you hadn't considered before.
- **Be true to your dreams of success.** Once you've got a plan in place, write it down – if only for your eyes. Review it from time to time and ask, "What progress am I making? Is this still my goal, or have I allowed outside influences to alter it? How can I get back on track – or should I modify my plan?" True, such questions may lead to more questions. There are no right or wrong answers in self-discovery. What's most important is to listen to your heart about what you believe constitutes success and how you want to get there. That is success itself. ♥

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**UNION COLONY CHAPTER**

Website:  
[www.orgsites.com/co/ucciaap](http://www.orgsites.com/co/ucciaap)

**MISSION**

Union Colony Chapter is committed to:

- Educational Programs
- Leadership Enrichment
- Professional Development

**2005-2006 OFFICERS**

Esther Camacho  
 President ----- 970.406.4140  
 Elaine Furister CPS/CAP, Vice  
 President ----- 970.352.9413  
 Sheri Garland, Secretary  
 ----- 970.506.7618  
 Cathy Witte CPS, Treasurer  
 ----- 970.350.9794

**MINI TASK GROUPS**

**APW Event**

----- Nancy Upchurch CPS/CAP  
 ----- Sue Young CPS/CAP

**Bylaws & Standing Rules**

----- Cathy Witte CPS  
 ----- Nancy Upchurch CPS/CAP

**Education**

----- Elaine Furister CPS/CAP  
 ----- Beth Gibbs CPS

**Installation/Membership**

----- Barbara Swetzig CPS  
 ----- Ellen Hetterle

**Newsletter**

----- Trudy J. Miller CAP  
 ----- Vi McNew CPS/PRP

**Nominations**

----- TBD

**Program, Publicity, Historian**

----- Elaine Furister CPS/CAP  
 ----- Ginger Zech

**Scholarship**

----- Sue Young CPS/CAP  
 ----- Barbara Swetzig CPS

**Ways & Means**

----- Cathy Witte CPS

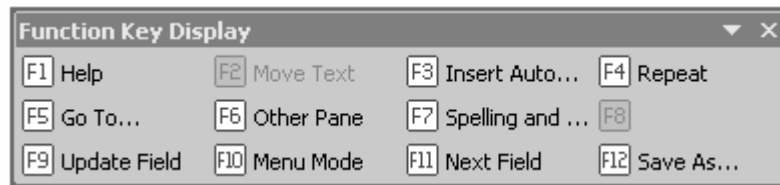
**BOARD MEETINGS**

All UCC members are invited and encouraged to attend the board meetings.

**MICROSOFT WORD LEAPS**

**Microsoft Word Function Keys**

If you like keyboard shortcuts, then check out Word's collection of more than 50 function key combinations. It's easy to print out or display the available function keys. To display each of the function keys, choose **Tools > Customize** and then click the **Toolbars** tab. Select the **Function Key Display** option and then click **Close**. Word displays the Function Key Display toolbar (below). (This toolbar can be docked at screen edges or floated onscreen). Each function key is defined; press the **[Shift]**, **[Ctrl]**, **[Alt]** keys individually and in combination. Execute the commands by pressing the key combinations or by clicking on the displayed toolbar button.



You can obtain a complete list of function key assignments by searching for *function keys* in Microsoft Word help.

**Quick Case Change**

Do you want to change the case of text that is all upper case or lower case without re-typing?

First, select text and then press **[Shift] + [F3]** and repeat until the text looks the way you want. Choices include: UPPER CASE, lower case, Sentence case.

For more options, select text and pick **Format > Change Case**.

**Quick Random Text**

Would you like to easily create practice test to try out Microsoft Word techniques? Stop typing and just enter:

**=rand(# of paragraphs, # of sentences/paragraph)**

For instance, **=rand(10,5)** will create the practice text "The quick brown fox jumps over the lazy dog" in 10 paragraphs of 5 sentences each.

*SoftwarePro.com*



**CWM DIVISION**

Website:  
[www.orgsites.com/co/cwmiaap](http://www.orgsites.com/co/cwmiaap)

**2005-2006 OFFICERS**

**Sharon Hunvald CPS**, Denver  
 President----- 719.597.9157  
**Cory Scarbrough CPSCAP**, Denver  
 Downtown  
 President-elect----- 303.870.8344  
**Chris Church**, Book Cliff  
 Vice President ----- 970.243.5219  
**Margaret Hartl**, Rim Rock  
 Secretary----- 406.657.2367  
**Glenda Brown CPS/CAP**, Rim Rock  
 Treasurer----- 307.587.8108  
**Juanita Cosslett CPS**, Book Cliff  
 Parliamentarian----- 970.245.1734

**CWM DIVISION COMMITTEES**

Annual Meeting ----- Deb Brown CAP/RP  
 ----- Linda Wolfe CPS  
 Bylaws & Standing Rules  
 ----- Jackie Clough CPS/CAP  
 Certification ----- Jalane Glasgow CAP  
 Membership ----- Chris Church  
 New Chapter Builder Juanita Cosslett CPS  
 Newsletter / Website Review  
 ----- Cory Scarbrough CPS/CAP  
 Nominating ----- TBD  
 Retirement Trust Foundation  
 ----- JoAnn Dayton CPS  
 Ways & Means  
 ----- Linda Street

**AROUND THE DIVISION**

**Colorado Chapters**

Book Cliff ----- Kyle Sheldon-Chandler  
 Boulder----- Stacia Keller CPS  
 Denver ----- Andrea Latine CPS  
 Denver Downtown\* ----- Annette Piltz  
 HP Northern Colorado --- Marie Buquo CPS  
 IBMC White Eagles Student--- Tara Dubois  
 Mountain View ----- Rolene Cogburn  
 Pikes Peak ----- Marilyn Sullivan CPS  
 Pueblo Kachina\*\* ----- Joyce Bergemann  
 Union Colony ----- Esther Camacho

**Wyoming Chapters**

Old West----- Karen Schroeder CPS  
 Western Horizons ----- Corina Draycott

**Montana Chapters**

Rim Rock ----- Darlene Chamberlain CAP

\* Breakfast Meeting

\*\* Lunch Meeting

**“The real measure of your  
 wealth is how much you'd  
 be worth if you lost all  
 your money.”**

**-- Author unknown**

**WHAT IS IN A PODCAST?**

If you haven't heard about Podcasting, you might be wondering what's the big deal. For starters, it's free: free audio files, free news reports, free talk radio and more -- all of which you can download to your computer, iPod or MP3 player and listen to at your convenience.

Sometimes the best things in life are free. Other times they're, well, just free things. Since anyone can record a Podcast, there's a lot of noise out there in cyberland. To find the high notes, it helps to know what you're looking for. Some of the best search engines for Podcasts are:

- [Podzinger.com](http://Podzinger.com): A search engine that helps you to sort through 28,348 (and counting) Podcasts until you find what you're looking for.
- [Podcast Search Service](#): Brought to you by Digital Podcast, a directory and news of the best Podcasts on the web! ♥

*WomensWallStreet.com*

**HAPPY VALENTINE'S DAY!!**



**CPS/CAP REGISTRATION DEADLINES**

**CPS** holders registering for Part 4 of the CAP exam have until February 15, 2006 to submit an application. CPS holders applying for Part 4 need only complete pages 3 & 4 of the application and are not required to submit experience verification. The Application packet is available at <http://www.iaap-hq.org/Cert/CertAppPacket.pdf>. Fees are \$110 for IAAP members or \$135 for nonmembers.

Retake candidates will automatically receive a registration form by late January, which will contain their exam history and the current retake fee of \$50 for IAAP members or \$75 for nonmembers. Administration of Part 4 is scheduled for Friday afternoon, May 5, or Thursday afternoon, May 4, for Sabbatarian centers.♥

*Academy News*

**2005-2006 INTERNATIONAL BOARD OF DIRECTORS**



President Kay E. Enlow CPS/CAP; President-Elect Sandra P. Chandler CPS; Vice President Judy McCoy CPS/CAP; Secretary Barb Horton CAP; Treasurer Susan K. Shamali CPS/CAP; Affiliate Representative Leanne Fisher AOP JP; Great Lakes District Director Mary A. Ramsay-Drow CPS/CAP; Northeast District Director Linda M. Lorden CPS; Northwest District Director Lynda B. Boulay CPS/CAP; Southeast District Director Tia Theriaque CAP; Southwest District Director Patti S. Speer; Canada District Director Kathyne Hampton CPS/CAP.

**2005-2006 INTERNATIONAL RETIREMENT TRUST FOUNDATION TRUSTEES**



(from left) C. Joyce Hawkins CPS/CAP, RTFC Liaison; Myrna Jessell CPS/CAP, Chairman; Linda M. Cook CPS/CAP, Secretary; Janine Riemersma CPS/CAP, Vice President; Kay E. Enlow CPS/CAP, International President; Susan K. Shamali CPS/CAP, International Treasurer

**2005-2006 COLORADO-WYOMING-MONTANA DIVISION BOARD OF DIRECTORS**



(from left) Glenda Brown CPS/CAP, Treasurer; Margaret Hartl, Secretary; Chris Church, Vice President; Cory Scarbrough CPS/CAP, President-elect; Sharon Hunvald CPS, President

**PARLIAMENTARY LEAPS: NOMINATING COMMITTEES**  
 – Vi McNew CPS/PRP  
 Boulder Chapter Member

**WHAT IS THE NOMINATING COMMITTEE?**

The A, B, C, and D SECTIONS OF ARTICLE V, SECTION 3, of the Chapter Bylaws set forth the compilation of the committee and its duties. The three members of this committee are elected by the Chapter members present at the regular meeting of the Chapter (with a quorum present) three months prior to June 30.

The chairman of this committee is usually chosen by the committee members, and it is imperative that they have an up-to-date membership list showing the correct telephone numbers, e-mails if applicable, and addresses of the members. The committee shall select one or more candidates for each office (president, vice president, secretary, and treasurer) securing from them their consent to be a candidate and their IAAP background for publication in the newsletter two months prior to election.

The chairman of the committee shall report the names of the candidates secured for each office at the May meeting. The Nominating Committee Report should be prepared in triplicate (one copy for the President, one for the Secretary, and one for the Nominating Committee file. All three members of the committee should sign the Report. This concludes the duties of the Nominating Committee.

Candidates for office may also be nominated from the floor prior to election, providing their consent to run and copies of their IAAP background are furnished to the members that are present.♥

**WORD LEARNING**

**consummate** \KAHN-suh-mut\ *adjective*

- 1 : complete in every detail : perfect
- 2 : extremely skilled and accomplished
- 3 : of the highest degree (used in example sentence)

**Example sentence:**

It was only due to Blanford's consummate negotiating skills that a major crisis was avoided.♥

**IAAP EVENTS**

**INTERNATIONAL CONVENTIONS**

**August 7-10, 2006**

Reno Hilton  
Reno, NV

**July 29-August 1, 2007**

Tampa Convention Center  
Tampa, FL

**July 27-30, 2008**

Hilton New Orleans Riverside  
New Orleans, LA

**July 26-29, 2009**

Minneapolis Convention Center  
Minneapolis, MN

**July 18-21, 2010**

Hynes Convention Center  
Boston, MA

**July 18-21, 2010**

Hynes Convention Center  
Boston, MA

**July 24-27, 2011**

Montreal Palais de Congress  
Convention Center  
Montreal, Quebec

**CERTIFICATION SEMINAR**

**October 16-19, 2005**

Hyatt Regency Chesapeake  
Bay – Cambridge, MD

**October 15-18, 2006**

Marriott Rancho Las Palmas  
Resort & Spa – Palm Springs,  
CA

**PROFESSIONAL EDUCATION  
CONFERENCE**

**February 26-March 1, 2006**

Flamingo Hilton Hotel – Las  
Vegas, NV

**March 4-7, 2007**

Hyatt La Jolla – San Diego, CA



**A note from your  
Division President**



Sharon Hunvald CPS  
2005-2006 CWM  
Division President

**WE ARE NUMBER 1!**

Congratulations! The CWM Division is now Number One in Membership in the Northwest District. The CWM Division Board congratulates all the chapters for the work they are doing in increasing and retaining members. This is indeed a Team Effort.

The "CWM Division Rocks" said Marilyn Sullivan CPS, President of the Pikes Peak Chapter in Colorado Springs in an email sent me in January. She shared the success her chapter experienced in their December Enhance Your Career (Membership Drive) Meeting. Fourteen guests joined their chapter. Yes, indeed, that is an accomplishment and is awesome.

**STEP UP, STEP OUT!**

It's that time of the year. Soon you will be asked by your Chapter and Division Nominating Committees to volunteer for board positions.

How much time do these positions require? Figure 1-2 hours a week. It is an honor to serve your chapter and/or Division. The commitment of serving on a board or being a committee chairman advances your career. I continue to enjoy my position as CWM Division President. I am working with an outstanding team on the Board of Directors. One thing I promise you, you will be supported by first class mentors on the chapter and the division level who have been there and will be happy to support and assist you. Division Members at Large, this includes you, too. Please Step Up and Step Out of your comfort zone. We want you on the IAAP team!

A favorite quote of mine is:

**"The highest reward for a person's toil is not what he/she gets for it, but what he/she becomes by it."**

**OFFICE MAX OPPORTUNITY**

Another Office Max Grand Opening will take place at the Town Center in Highlands Ranch. Denver Downtown Chapter, Denver Chapter, and the Pikes Peak Chapter are invited to attend this special 3-day grand opening on February 2, 3, and 4.

**Administrative Professionals Day Conference**

The City and County of Denver co-hosted with the CWM Division of IAAP are continuing to make great progress towards the Administrative Professionals Day Conference, which will be held on April 26, 2006. IAAP will have 6 out of the 12 Breakout Sessions which includes IAAP President-Elect Sandy Chandler CPS and International's Kathy Schoneboom CPS/CAP, Certification Manager.

Great news since my last note to you – talk about Orchestrating Success: Adele Arakawa, 9News Anchor, will facilitate the panel after the Covey Simulcast. How is that for an achievement? More information will follow, and you will be notified when online registration begins.

**CWM Division Annual Meeting**

**CRESCENDO! CELEBRATE THE ORCHESTRATION OF YOUR SUCCESS!**

The choreography for our Annual Meeting on June 1-2 is under way. Join us! Make your reservations at the Radisson North Denver Graystone Castle. Reservations: (800) 333-3333. Mention the CWM Division – IAAP Annual Meeting (\$99/night).

Have a great month – **Keep It Successfully Simple** (KISS) with **FUN**, **F**oundation, **U**nity, **N**etworking in continuing to "**Orchestrate Success.**"♥

**IAAP Information**

**UNION COLONY CHAPTER**

PO Box 336578  
Greeley CO 80633

Website:  
www.orgsites.com/co/ucciaap

**NW DISTRICT DIRECTOR**

Lynda B. Boulay CPS/CAP  
1808 Windjammer Drive  
Woodbury MN 55125  
Work 651.739.6413  
Fax 651.501.3926  
Home 651.501.3923  
E-mail: lboulay3926@msn.com

**IAAP HEADQUARTERS**

PO Box 20404  
Kansas City MO 64195-0404  
----- 816.891.6600  
-----Fax: 816.891.9118  
Web Site:----- www.iaap-hq.org

Union Colony Chapter  
Upcoming Calendar

**Our Agenda**

Social/Networking----- 5:30 PM  
Program ----- 6:00 PM  
Business ----- 7:00 PM

**Aims College Center  
Room 729**

**February 8, 2006**  
**Embracing the Creative Mind**



**2006 CWM DIVISION  
ANNUAL MEETING**

June 2-3, 2006  
Radisson Graystone Castle  
Denver, Colorado  
1.800.333.3333

***UNLEASH THE POWER OF PERSONAL ACCOUNTABILITY***

I have been in the training industry for 30 years. I was recently running a workshop for the senior management team of a client corporation. The client chose a different hotel for this meeting than usual because the other was unavailable. Neither are major conference hotels, but the preferred one always does an excellent job, and they'd used it many times in the past.

The session went great—until lunchtime. The hotel had prepared a deli meal and as we started to eat, the most senior person there, Deb, asked the server for potato chips for everyone. To my surprise the server curtly stated, "You didn't order any." Smiling, Deb responded, "Well, that may be true, but I'd like all who want them to have them, please."

But the robotic server who appeared tone deaf to the customer's request repeated, "You did not order them. I'm sorry but this is not my fault. You should have ordered them!" We all sat quietly and somewhat tensely waiting to see what Deb would now say—or do. We didn't have to wait long.

She pushed her chair back, grabbed her purse, got up from the table, and walked to the vending machines not far away. Minutes later she returned carrying bags of chips for everyone.

As she sat down she turned to her assistant and declared, "That server could have done the same thing I just did and charged me triple the actual cost and I would have gladly paid it!" Then she added, "We will never use this hotel again."

**Thanks to Jim Strutton of Dallas, Texas for this story. Jim knows all about the importance of personal accountability and the amazing *power of one*.**

***One person can contribute. One person can make a difference. One person can win a customer over. But sadly, one person can drive a customer away, too.***

**As we say in *Flipping the Switch*:**

**"In the customer's eyes the institution is only as good as the person they are interacting with at that moment. In other words, the individual *is* the organization."**

**Let's represent our organizations well. Let's get the customer her chips.♥**

QBO! Quick Notes; *John G. Miller*

Union Colony Chapter IAAP Calendar of events

Date	Event
<b>2006</b>	
February 8	<b>Embracing the Creative Mind</b> with Matthew Rockelein from Apple One – Impact Meeting
February 15	CPS / CAP Exam Registration Deadline
February 26-March 1	Spring Professional Education Conference
March 8	<b>If the Shoe Fits</b> with Mark Florio from Florio's Shoes – Chapter Meeting
April 12	<b>Website Development</b> by Agtown Technologies – Chapter Meeting
April 23-29 / April 26	Administrative Professionals Week / Day
May 10	<b>Dare to Dream</b> , Bill Williams – Annual Meeting / Installation of Officers - Chapter Anniversary
June 14	<b>Leap Into Action for 2006/2007</b> - Brainstorming - Chapter Meeting
August 7-10	IAAP International Convention and Education Forum

**IAAP ANNUAL CONVENTION & EDUCATION FORUM FUTURE DATES/SITES**

2006	August 7-10	Reno Hilton	Reno, Nevada
2007	July 29-August 1	Tampa Convention Center	Tampa, Florida
2008	July 27-30	Hilton New Orleans Riverside	New Orleans, Louisiana
2009	July 26-29	Minneapolis Convention Center	Minneapolis, Minnesota
2010	July 18-21	Hynes Convention Center	Boston, Massachusetts
2011	July 24-27	Montreal Palais de Congress Convention Center	Montreal, Canada

**SPRING PROFESSIONAL EDUCATION CONFERENCE FUTURE DATES/SITES**

2006	February 26-March 1	Flamingo Hilton Hotel	Las Vegas, Nevada
2007	March 4-7	Hyatt La Jolla	San Diego, California

**IAAP CERTIFICATION SEMINAR (FOR CPS AND CAP HOLDERS AND APPROVED CANDIDATES) DATES/SITES**

2006	October 15-18	Marriott Rancho Las Palmas Resort & Spa	Palm Springs, California
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**INTERNATIONAL ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS**  
**COLORADO WYOMING MONTANA DIVISION CHAPTERS**

<b>Chapter Name By City Chapter ID #</b>	<b>Monthly Meeting &amp; Time</b>	<b>Chapter President Email</b>
<i>Boulder Chapter</i> - #321110 <b>Boulder, CO</b>	3 <sup>rd</sup> Thursday of the Month* Meeting – 6:00 pm	Stacia Keller CPS <b>stacia@jbse.com</b>
<i>Denver Chapter</i> - #321140 <b>Denver, CO</b>	2 <sup>nd</sup> Tuesday of the Month* Meeting 6:00 pm	Andrea Latine CPS <b>andrea.latine@analex.com</b>
<i>Denver Downtown Chapter</i> - # 321150 <b>Denver, CO</b>	2 <sup>nd</sup> Wednesday of the Month* Meeting - 7:30 am – 8:30 am	Annette Piltz <b>apiltz@pcisys.net</b>
<i>Pikes Peak Chapter</i> - #321130 <b>Colorado Springs, CO</b>	2 <sup>nd</sup> Tuesday of the Month* Meeting - 6:00 pm	Marilyn Sullivan CPS <b>marilyn.sullivan@memhospcs.org</b>
<i>HP Northern Colorado Chapter</i> - #321153 <b>Fort Collins, CO</b>	3 <sup>rd</sup> Thursday of the Month Meeting – 2:00 pm – 3:00 pm	Marie Buquo marie.buquo@hp.com
<i>IBMC White Eagles Student Chapter</i> - #93857470 <b>Fort Collins, CO</b>	Tuesday, October 18 <sup>th</sup> at 5:00 pm Tuesday, November 15 <sup>th</sup> at 12:00 pm Tuesday, December 13 <sup>th</sup> at 5:00 pm	Tara DuBois <b>tdubois@ibmc.edu</b>
<i>Mountain View Chapter</i> - #321160 <b>Fort Collins, CO</b>	2 <sup>nd</sup> Monday of the Month* Meeting - 6:00 pm	Rolene Cogburn <b>rolene_cogburn@msn.com</b>
<i>Book Cliff Chapter</i> - #321170 <b>Grand Junction, CO</b>	3 <sup>rd</sup> Wednesday of the Month* Meeting - 6:00 pm	Kyle Sheldon-Chandler <b>kyle@virtualadminksc.com</b>
<i>Union Colony Chapter</i> - #321100 Greeley, CO	2 <sup>nd</sup> Wednesday of the Month Meeting - 6:00 pm	Esther Camacho <b>olminc@yahoo.com</b>
<i>Kachina Chapter</i> - #321200 <b>Pueblo, CO</b>	3 <sup>rd</sup> Tuesday of the Month* Meeting – 12:00 Noon	Joyce Bergemann <b>joyce_bergemann@prbd.com</b>
<i>Rim Rock Chapter</i> - #325110 <b>Billings, MT</b>	3 <sup>rd</sup> Wednesday of the Month* Meeting - 6:00 pm	Darlene Chamberlain CAP <b>dchamberlain@wyoben.com</b>
<i>Old West Chapter</i> - #332110 <b>Cheyenne, WY</b>	3 <sup>rd</sup> Thursday of the Month* Meeting - 6:00 pm	Karen Schroeder CPS <b>klikoffice@bresnan.net</b>
<i>Western Horizons Chapter</i> - #332125 <b>Rock Springs, WY</b>	3 <sup>rd</sup> Wednesday of the Month* Meeting - 6:00 pm	Cory Draycott <b>cdraycott@cityofgreenriver.org</b>

\*Meetings in May are Closed to Members Only Due to the Election of Officers.