



FITTING THE PIECES TOGETHER!

Ginger Zech
2006/2007 Chapter President

Our Chapter has been very busy over the last couple of months:

The Nominations Committee worked diligently in getting nominations for next year's board.

Our APW Event was an excellent way to celebrate who you are and the contributions you make. Five chapter members were in attendance along with a few of their guests. It was a wonderful event with great speakers, fantastic vendors, and networking. Nancy Upchurch, CPS/CAP was very active on this committee and did an excellent job in designing the event flyer - Thank you, Nancy.

Ellen Hetterle CAP and I went down to the Parliamentary Training on Saturday, March 24. I felt it was well worth my while and gave me lots of good pointers. I would highly recommend this for anyone who is interested in learning more about Robert's Rules of Order (believe me, it really was fun!) or just to get a better idea of how to run a meeting. I promise to use what I've learned at our meetings.

On Monday, March 26, Tobi Vegter, CPS joined me for the C-W-M Phone Conference with Teresa Bennett, CPS and other Division and Chapter members. The topic for discussion was for each chapter to report on which of our International President, Sandra Chandler's Five C's for Shaping the Future (commitment, continuing education, communication, creativity and connectivity). I spoke on commitment. I feel our Board this year has been very committed to learning about their role and supporting our Chapter. With all of us new to the position and new to IAAP, we have had a lot to learn - and have learned a lot! I also feel the commitment and support of the Chapter has been there for us.

CONTINUED PRESIDENT'S MESSAGE

DON'T BLOW IT – DEAL WITH IT

Professional issues that sometimes need to be brought to the forefront. Remember that you can easily blow your career by losing your cool at work. So know ahead of time what might cause such incidents and think about ways to deal with them civilly and compassionately:

1. **You feel left out.** Lack of acceptance among peers provokes anger and hurt feelings, potentially limiting your effectiveness on the job. What can you do to feel more a part of a team effort?
2. **Your boss nit-picks.** A critical boss is one of the key frustrations for employees, who often adopt a do-no-more-than-necessary attitude. But this can lead to more criticism, and start a vicious cycle. Can you find ways to calmly deal with criticism?
3. **You don't get the recognition you deserve.** While management guide after management guide touts the necessity of showing appreciation to employees, employees often don't get credit for the hard work and extra hours they put into their jobs. How can you help your manager take notice of your efforts?
4. **You're the subject of a vicious rumor.** False rumors are hurtful and employees fear they will cause irreparable damage to their reputations or careers. Do you know who you should talk with to combat a hurtful or harmful rumor?
5. **You have an incompetent boss.** Most of us want to admire and respect the people we work for, but when that person is inept, we risk losing our enthusiasm for our jobs and respect for the company. Can you find a mentor or build a support system of your own at work?♦

JOAN BURGE
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PRESIDENT MESSAGE CONT

Although I focused on commitment, I also mentioned that we have worked at keeping the communication with everyone open, encouraged creativity and connectivity by serving on committees or by becoming involved in the Chapter activities and we have programs focused to continuing education.

Although this is a brief summary, I would also like to encourage all of you as members of the Union Colony Chapter to let me know if there are programs or activities you would like to see us work on. Also, I want all of you to know that I (and am sure the other Board members) am always open to your concerns, comments and suggestions don't hesitate to contact us.

Happy Spring!

Ginger

UNION COLONY CHAPTER

Website:
www.orgsites.com/co/ucciaap

MISSION

Union Colony Chapter is committed to:

- Educational Programs
- Leadership Enrichment
- Professional Development

2006-2007 OFFICERS

Ginger Zech,
 President ----- 970.336.0009
 Michelle Barraclough, Vice
 President----- 970.215.2067
 Harriett Meeker, Secretary
 ----- 970.339.8410
 Tobi Vegter CPS, Treasurer
 ----- 970.330.2685

MINI TASK GROUPS

APW Event

----- Nancy Upchurch CPS/CAP

Bylaws & Standing Rules

----- TBD

Education

----- Elaine Furister CPS/CAP
 ----- Beth Gibbs CPS

Installation/Membership

----- Ellen Hetterle CAP
 ----- Barbara Swetzig CPS

Newsletter

----- Trudy J. Miller CAP
 ----- Vi McNew CPS/PRP

Nominations

----- TBD

Program, Publicity, Historian

----- Michelle Barraclough
 ----- Beth Gibbs
 ----- Ellen Hetterle CAP
 ----- Harriett Meeker
 ----- Nancy Upchurch CPS/CAP

Scholarship

----- TBD

Ways & Means

----- Tobi Vegter CPS

BOARD MEETINGS

All UCC members are invited and encouraged to attend the board meetings.

PARLIAMENTARY EXPERIENCE: NOMINATIONS & ELECTIONS

*- Vi McNew CPS/PRP
 Boulder Chapter Member*

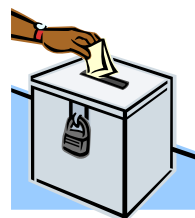
The nominations and elections procedure is governed by the Bylaws and is fully set forth at Article V, Section 3, in part, as follows:

- A. The Nominating Committee shall consist of a chairman and two (2) members who shall be elected at the regular Chapter meeting three months prior to June 30. This committee shall carry out the duties prescribed in this Section.
- B. The Nominating Committee shall select one (1) or more candidates for each office and their names and IAAP background shall be published to the Chapter membership two months prior to June 30.
- C. Nominations may also be made from the floor prior to the election and, with the consent of the nominee(s), such nominees shall be added to the list of candidates for office. The nominee shall furnish copies of their IAAP background to the members.
- D. Election of President, Vice President, Secretary, and Treasurer shall be held the month before fiscal year end and voting shall be by ballot except that if there is but one candidate for each office the ballot may be dispensed with and the officers elected by voice vote.
- E. A vacancy occurring among the officers-elect between the time of election and assuming office shall be filled by special election at the next Chapter meeting. Nominations shall be made from the floor and all provisions previously outlined in this Section shall prevail.

Here are some tips to keep in mind:

- 1 Parliamentary procedure (RONR p.419) states that the current president should not serve on the Nominating Committee.
- 2 Members of a chapter not only have the privilege, but the obligation, to serve as a chapter officer.
- 3 Being a member of the Nominating Committee does not exclude you as a candidate for office.
- 4 Officers shall serve no more than two (2) consecutive terms in the same office (Bylaws, Article V, Section 4).

Serving as a chapter officer can be a very rewarding experience by gaining more in depth understanding of the workings of IAAP. 🎵



NEWSLETTER CONTRIBUTIONS

All committee reports are due at the monthly chapter meeting. All other submissions are due to Trudy Miller CAP (timiller@henselphelps.com) no later than the 18th of each month.

SUNSHINE FUND

Our "Sunshine Fund" is designated for events such as births, congratulations, deaths, etc. that cannot be funded with IAAP monies. Members may donate \$1 to place their names in a door prize drawing. The winner is then responsible for bringing the door prize the following month. (Door prize values can range from \$5-\$10.)

ANNIVERSARY / BIRTHDAY

	<u>Anniv</u>	<u>Bday</u>
February		
Mona Boyd CAP -----	1998-----	8/25
Sheri Garland CPS -----	2003-----	3/19
Trudy J. Miller CAP -----	1998-----	3/3
Greta Steinmetz -----	2006-----	10/17
March		
Beth Gibbs CPS -----	1990*-----	4/30
Ellen Hetterle CAP -----	2003-----	2/24
Barbara Swetzig CPS -----	1990*-----	9/4
Nancy Upchurch CPS/CAP -----	1990*-----	3/23
Ginger Zech -----	2004-----	12/7
April		
Michelle Barraclough -----	2005-----	3/9
Dorothy Brethauer -----	2001-----	5/5
May		
Esther Camacho -----	2004-----	11/19
July		
Ann Grotness -----	2005-----	11/6
Mary Lenhart -----	1997-----	8/21
Tobi Vegter CPS -----	2005-----	11/21
August		
Cathy Witte CPS -----	1996-----	7/28
October		
Betty Carwin CPS/CAP -----	2000-----	3/4
Melody Hart -----	2005-----	4/8
Harriett Meeker -----	2005-----	4/23
November		
Sharon Lynch -----	2005-----	3/19
Sue Young CPS/CAP -----	1994-----	5/22
December		
Elaine Furister CPS/CAP -----	2000-----	3/3
Becky Sperber CAP -----	1995-----	5/8

* Charter Member

IAAP Information

UNION COLONY CHAPTER

PO Box 336578
Greeley CO 80633

Website: www.orgsites.com/co/iaapucc

NW DISTRICT DIRECTOR

Teresa Bennett CPS
2005 N. Highwood
Boise, ID 83713
208.396.4843 (w)
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IAAP HEADQUARTERS

PO Box 20404
Kansas City MO 64195-0404
-----816.891.6600
----- Fax: 816.891.9118
Web Site: ----- www.iaap-hq.org

Union Colony Chapter
Upcoming Calendar

Our Agenda

Social/Networking -----5:30 PM
Program-----6:00 PM
Business -----7:00 PM

**Aims College Center
Room 729**

May 9, 2007



*Happy Anniversary
Union Colony Chapter!!*

AROUND IAAP

2006-2007 COLORADO-WYOMING-MONTANA DIVISION BOARD OF DIRECTORS



(l to r) Cory Scarbrough CPS/CAP, Denver Downtown Chapter, President; Kyle Sheldon-Chandler, Book Cliff Chapter, President-elect; Margaret Hartl, Rim Rock Chapter, Vice President; Jennifer Borland CPS Mountain View Chapter, Secretary; Jalane Glasgow CPS/CAP, Book Cliff Chapter, Treasurer

CWM DIVISION COMMITTEES

Annual Meeting-----Glenda Brown CPS/CAP
 Darlene Chamberlain CAP
 Bylaws & Standing Rules -----Jackie Clough CPS/CAP
 Certification ----- Jalane Glasgow CPS/CAP
 Membership ----- Chris Church
 New Chapter Builder ----- Sharon Hunvald CPS
 Newsletter / Website Review ----- Kyle Sheldon-Chandler
 Nominating ----- Shirley Offerson CAP
 Retirement Trust Foundation ----- Joann Dayton CPS
 Ways & Means ----- Rolena Schmidt

WEBSITE: www.orgsites.com/co/cwmiaap

Annual Meeting: June 1-2 – Cody, Wyoming

COLORADO-WYOMING-MONTANA DIVISION TEAM

Chapter / Location	Meeting Day / Time	President	E-mail Address
Book Cliff - Grand Junction, CO	3rd Wednesday – 6:00 p.m.	Sue Mueller	suem@gjcity.org
Boulder - Boulder, CO	3rd Thursday – 6:00 p.m.	Patti Lovato	plovato@ball.com
Denver - Denver, CO	2nd Tuesday – 6:00 p.m.	Andrea Latine CPS	andrea.latine@analex.com
Denver Downtown - Denver, CO*	2nd Wednesday – 7:30 a.m.	Jan Schoenfeld CPS, VA	schoenfeld.jan@gmail.com
HP Northern Colorado - Fort Collins, CO	4th Wednesday – 1:30 p.m.	Cindy Drake	cindy.drake@hp.com
Mountain View - Fort Collins, CO	2nd Monday – 6:00 p.m.	Rolene Cogburn	rolene_cogburn@msn.com
Old West - Cheyenne, WY	3rd Thursday – 6:00 p.m.	Karen Schroeder CPS	klikoffice@bresnan.net
Pikes Peak - Colorado Springs, CO	2nd Tuesday – 6:00 p.m.	Eileen Verosko CPS	everosko@officescapes.com
Rim Rock - Billings, MT	3rd Wednesday – 6:00 p.m.	Darlene Chamberlain CAP	dchamberlain@wyoben.com
Union Colony - Greeley, CO	2nd Wednesday – 6:00 p.m.	Ginger Zech	ginger.zech@bannerhealth.com
Western Horizons - Rock Springs, WY	3rd Wednesday – 6:00 p.m.	Kay Cooley CPS	kcooley@wwcc.wy.edu

* Breakfast Meeting

2006-2007 IAAP INTERNATIONAL BOARD OF DIRECTORS



President, Sandra P. Chandler CPS; President-Elect Judy McCoy CPS/CAP; Vice President Tia Theriaque CAP; Secretary Barb Horton CAP; Treasurer Susan K. Shamali CPS/CAP; Affiliate Representative Leanne Fisher AOP/JP; Canada District Director Kathryne Hampton CPS/CAP; Great Lakes District Director Sam W. Gill III CPS; Northeast District Director Marie "Gerry" Burnell CPS/CAP; Northwest District Director Teresa G. Bennett CPS; Southeast District Director Tamra L. Goodall CPS/CAP; Southwest District Director Karlana Rannals CPS/CAP

2006-2007 INTERNATIONAL RETIREMENT TRUST FOUNDATION TRUSTEES



(l-r) Linda M. Cook CPS/CAP, Vice Chairman; C. Joyce Hawkins CPS/CAP, RTFC Liaison; Janine Riemersma CPS/CAP, Chairman; Barbara G. Carter CPS/CAP, Secretary; Sandra P. Chandler CPS, IAAP International President; Susan K. Shamali CPS/CAP, IAAP International Treasurer

IAAP CALENDAR OF EVENTS

May 2007

4-5 CAP/CPS Exams
9 Union Colony Chapter Annual Meeting

June 2007

1-2 CWM Division Annual Meeting – Cody, WY
13 Union Colony Chapter Meeting - Brainstorming

July 2007

29-8/1 IAAP International Convention & Education Forum
 Tampa Convention Center - Tampa, FL

August 2007

8 Union Colony Chapter Meeting
 15 CAP/CPS Exam Registration Deadline

September 2007

12 Union Colony Chapter Meeting

October 2007

10 Union Colony Chapter Meeting
 14-17 Certification Conference
 Hyatt Regency San Antonio - San Antonio, TX

November 2007

2-3 CAP/CPS Exams
14 Union Colony Chapter Meeting

December 2007

12 Union Colony Chapter Meeting

2008

March 2-5 Spring Professional Education Conference
 Charleston Riverview Hotel – Charleston, SC
 July 20-23 International Convention & Education Forum
 Hilton New Orleans Riverside – New Orleans, LA
 Oct. 19-22 Certification Conference
 Grand Hyatt Hotel – Denver, CO

2009

July 26-29 International Convention & Education Forum
 Convention Center –Minneapolis, MN

2010

July 18-22 International Convention & Education Forum
 Hynes Convention Center - Boston, MA

2011

July 18-22 International Convention & Education Forum
 Montreal Convention Center - Montreal, QC

2012

July 22-25 International Convention & Education Forum
 Gaylord Texan Resort – Grapevine, TX