



COLORADO PARLIAMENTARIAN

Official Publication of the Colorado Association of Parliamentarians

Volume XXXII, Number 1
Charles F Hefton President, Editor in Chief
www.ColoradoParliamentarians.org/

Summer 2009
Pat Simpson. RP, Web Master

SUMMER INSTITUTE

*"TAKE THE COMMOTION
OUT OF MOTIONS -
HUMANIZING ROBERTS
RULES OF ORDER"*

July 17-18, 2009

Junior League of Denver
6300 East Yale Avenue
Denver, CO 80222



SUMMER INSTITUTE



AGENDA

Friday, July 17, 2009

3:00 p.m.	Registration
3:30 p.m.	Welcome,
	Introductions,
	Instructions
5:30 p.m. - 7:00 p.m.	Dinner (on your own)
7:00 p.m. - 9:00 p.m.	Instruction

Saturday, July 18, 2009

8:30 a.m.	Coffee
9:00 a.m. - 11:45 a.m.	Instruction
11:45 a.m. - 1:00 p.m.	Lunch (on your own)
1:00 p.m. - 3:00 p.m.	Instruction
3:00 p.m.	Closing

Registration Form Deadline - July 10, 2009

Registration form available on page 6

Guest Speaker

Thom Gmeinder, PRP, CPP-T

Thom is an attorney, a CPA, a mediator, an arbitrator as well as a professional parliamentarian. He has served as both a parliamentarian and a professional preside for numerous organizations. To improve our skill set, he highly recommends that parliamentarians take mediation training.

Active in both NAP and AIP for about 30 years, he has served both organizations in many capacities. For NAP he has been on the nominating committee, education committee, registration exam committee and has spoken at conventions and the NTC. For AIP, he has been 3rd vice president and a member of the credentialing committee.

Thom and his family live in St. Paul, Minnesota. His family has owned and managed Gull Lake Resort in Minnesota for over 60 years.

You will not want to miss this institute!



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2009-2010 *Crossing Over*



Our theme for 2009-2010 is “**Crossing Over**” – in harmony with the National NAP theme of “**Building Bridges**.” Things change faster in the future than they have in the past, so the challenge is to stay relevant with today while holding to the principles that have stood the test of time. Although the dictionary uses the term crossing over in over 60 different ways, from genetics’ to auto’s, we have defined “Crossing Over” through a set of specific goals:

- ✚ Systematically move Student to Membership and then provide a track to move them across to RP and on to PRP.
- ✚ Move RONR out of our units and use RONR in our communities through personal involvement with groups who are looking for help with meetings.
- ✚ Provide useful and effective Public Education on a systematic track with Units through yearly training courses as well as using the on-line product produced by NAP.

Parliamentary law has served as a standard for meetings to maintain the will of the majority while protecting the rights of the minority. I believe this standard is just as relevant today, at a Home Owner’s Association, as it was when Thomas Jefferson and Henry Robert developed their manuals to govern the gatherings of Parliament and Congress or in England.

As civilization has progressed, people have moved from using brute force and trickery to a method of achieving what was fair to all concerned. In this process of “Crossing Over” to being civilized, the world has become a better place and accomplished more than would have been accomplished with laws to govern the behavior of the people.

Now we are “Crossing Over” to a new world and a new way of doing things, as today’s world is moving forward faster and faster. For many, the technology of text messaging, e-mail, twitter, and on-line meetings is overwhelming; however, the facts remain. Just as the printing press, telephone, automobile, and airplane made the world a different place, so will the technology of today. None of the past changes changed the need in meetings – to have one person at a time speak, respect a different point of view, and decisions made support all of the members. Robert’s Rules of Order remain the “Crossing Over”, the “Building Bridges” to debate even in a new world.

The technology world is exciting with excellent on-line services and information. I recommend that you peruse a couple of websites:

- ✚ National Association of Parliamentarians. <http://parliamentarians.org>
- ✚ Colorado Association of Parliamentarians www.ColoradoParliamentarians.org

Both provide excellent resource as you seek the adventure of a better meeting, educational opportunities, and a helping hand.

Charles F Hefton

President, Colorado Association of Parliamentarians

DECORUM IN DEBATE

Mary E. Bahde, PRP
Member Education Committee

According to Robert's Rules of Order Newly Revised, 10th edition, debate is a fundamental right of membership and an essential element in the making of rational decisions. In a deliberative assembly, debate applies to discussion of the merits of a pending motion. While debate is in progress, amendments or other secondary motions can be introduced and disposed of. A member speaking in debate may conclude by offering a secondary motion. When a vote is taken a second time for purposes of verification under the demand for Division, debate cannot be resumed except by unanimous consent.



The Presiding Officer, if a member of the assembly, may exercise his right to debate by relinquishing the chair until the pending main motion is disposed of. Each member is allowed two speeches of ten minutes per day on each debatable question unless the assembly changes this by a 2/3's vote. A speaker cannot speak a second time until all who wish to have spoken once. Rights of debate are not transferable. If a speaker yields to a member for a question, that time is charged to the speaker.

Major rules governing decorum in debate include:

- Confine remarks to the merits of the pending question
- The maker of the motion has the right to debate first
- Address all remarks through the chair
- Be seated during an interruption by the chair
- Refrain from:
 - Attacking another member's motives (the measure not the member is being debated)
 - Speaking adversely on a prior action not pending
 - Speaking against one's own motion
 - Disturbing the assembly
- Maintain a courteous tone.
- Avoid the use of members' names
- Reading from a document or papers during debate requires permission of the assembly

To receive the Colorado Parliamentarian electronically, please email
Charles@mylifebuilders.com with your email address.



Colorado Association of Parliamentarians
2009 - 2010 OFFICERS AND STANDING
COMMITTEE CHAIRMEN

President.....Charles Hefton
Vice President.....Patricia Simpson, RP
Secretary..... Cheryl Oleyar
Treasurer..... Wanda Sypher, RP
Assistant Treasurer..... Linda Gerwatowski

COMMITTEE CHAIRMEN:

Budget & Finance..... Wanda Sypher, RP, Linda Gerwatowski
Bylaws..... Gloette Hess, PRP
Communications & Marketing.....Gayla Stone, PRP
Member Education..... Donna Thompson, PRP
Membership..... Susan Cameron
Planning & Development..... Pat Simpson, RP
Public Education..... Lola Fehr
Supplies..... Mary Bahde, PRP
Youth.....MaryAnn Tebedo
Historian..... Janie Lichtfuss
Editor-of-CAP..... Charles Hefton

SPECIAL COMMITTEE CHAIRMEN

Yearbook..... Donna Thompson, PRP
Nominating..... Joyce Teter



PARLIAMENTARY STUDY UNITS

The study units offer informal study of parliamentary procedures in small groups allowing for maximum participation. Learning in all study units is hands-on and led by qualified knowledgeable instructors.

Boulder Unit

4th Monday – 7:00 p.m.
Masonic Lodge, Boulder
Ella Travis
303-494-9229
etravis1@comcast.net

Colorado Springs Unit

4th Tuesday – 9:30 a.m.
Falcon Police Station, 7850 Goddard Street
Colorado Springs, CO 80920
Mary Mills, RP – 719-488-9833
marymac6060@msn.com

Colorado Beta Gaveliers Unit

2nd Tuesday – 10:15 a.m.
Englewood Public Library
1000 Englewood Parkway, Englewood
Norma Beasley, President – 303-756-4766
beasley492@hotmail.com

Greeley Unit

3rd Monday – 11:00 A.M. to 12:30 p.m.
Cache Bank & Trust
4601 W 20th St., Greeley
Lola Fehr, RP – 970-352-3347
lolafehr@gmail.com

Colorado Gamma Gaveliers Unit

3rd Tuesday – 9:30 a.m.
Denver District 2 Police Station
39th and Holly, Denver, CO
Dorothy White, President – 303-568-9113
Whited703@aol.com

Professional Parliamentary Research Unit

5th Tuesday or Thursday – 11:00 a.m.
Village Inn West, Castle Rock
Louis Faslo, RPRP – 303-279-3569
louFGIN@juno.com

Colorado Omega Gaveliers Unit

3rd Monday – 7:00 P.M.
Leyden Chiles Wickersham American Legion Post 1,
5400 East Yale Ave, Denver, CO
Alice Langley – 303-694-3126
langleyakkj@netzero.net

In Memoriam

CAP lost three pillars in 2008

Corrina Fowler Matthews
Barbara Hasbrouch
Mary Alice Chilcott

CALENDAR	Public Education – Workshop
CAP MEMBERSHIP MEETINGS NOVEMBER 14, 2009 FALL MEETING	October – TBA March - TBA
CAP BOARD MEETINGS July 17, 2009 11 a.m. - 1 p.m. February 12, 2010 12 p.m	Colorado Parliamentarian Deadlines Summer Issue – June 7, 2009 Fall Issue – October 12, 2009 Winter Issue – January 18, 2010 Spring Issue – March 17, 2010
Bylaw Amendment Deadline January 2010	Nominating Committee Deadline January 17, 2010



Summer Institute

July 17-18, 2009

Junior League of Denver
6300 East Yale Avenue
Denver, CO 80222

**“Take the Commotion out of Motions - Humanizing
Roberts Rules of Order.”**
Thomas Gmeinder, PRP, CPP-T

Whether you are a credentialed parliamentarian, a regular member, provisional member or just someone seeking a better understanding of parliamentary procedure don't miss this opportunity. Bring your colleagues, bring your friends

<p>FRIDAY, JULY 17, 2009</p> <p>3:00 P.M. REGISTRATION</p> <p>3:30 P.M. WELCOME AND INTRODUCTIONS & INSTRUCTION</p> <p>5:30 P.M. - 7:00 P.M. DINNER (ON YOUR OWN)</p> <p>7:00 P.M. - 9:00 P.M. INSTRUCTION</p>	<p>SATURDAY, JULY 18, 2009</p> <p>8:30 A.M. - COFFEE</p> <p>9:00 A.M. - 11:45 A.M. INSTRUCTION</p> <p>11:45 A.M. - 1:00 P.M. LUNCH (ON YOUR OWN)</p> <p>1:00 P.M. - 3:00 P.M. INSTRUCTION</p> <p>3:00 P.M. CLOSING</p>
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Meals: On your own—many restaurants within walking distance. Coffee, tea, soft drinks and snacks furnished.



CAP Summer Institute Registration

July 17-18, 2009

DEADLINE: July 10, 2009

Name _____ Email _____

Address _____ Phone _____

CAP member \$65 _____ Non-member \$80 _____

(Late Registration/Onsite Member \$65 Non-member \$95

Make check payable to CAP and Mail to: Linda Gerwatowski, 1445 Big Valley Drive, Colorado Springs, CO 80919

One name per form- Form may be duplicated. For information contact: Pat Simpson, 303-861-3062, email: patricia@kingsburysimpson.com

THE COLORADO PARLIAMENTARIAN

On May 2009, the following people assumed office: President Charles F Hefton, Vice President Patricia Simpson, PR, Secretary Cheryl Oleyar, Treasurer Wanda Sypher, RP, Assistant Treasurer Linda Gerwatowski. Standing Committee chairmen included Budget & Finance, Wanda Sypher, RP, and Linda Gerwatowski, Bylaws Gloette Hess, PRP, Communication & Marketing Gayla Stone, PRP, Member Education Donna Thompson, PRP, Membership Susan Cameron, Planning & Development Pat Simpson, PR, Public Education Lola Fehr, Supplies Mary Bahde, PRP, Youth MaryAnn Tebedo, Historian Janie Lichtfuss, and Editor of CAP Charles Hefton. Specially appointed committee chairmen were Yearbook Donna Thompson, PRP and Nominating Joyce Teter.

The 2009-2010 Theme is “*Crossing Over*” in harmony with the National NAP theme “*Building Bridges*.” Crossing over is used over 60 different ways, from genetics’ to autos in the dictionary as well as a combination of other uses.

- ✚ Systemically move Student to Membership and then provide a track to move them across to RP and on to PRP.
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February 12, 2009 CAP Board of Directors Meeting.

The Annual Meeting held April 23, 2009 with election of Officers, NAP Representatives and Nominating Committee aforementioned. Great news from the Greeley Unit celebrating its 50th birthday. Ann McCartney, PRP, presented the Educational on Mastering Motions.

Mary 22 – 24, 2009 NAP District Seven came to Denver and provided opportunity to hone our teaching strategies.

The Summer Institute July 18-19, 2008 presented by Sandra K Olson, PRP from Grand Island, NE - a dynamic instructor with great knowledge, presenting twenty-four hours of instruction on bylaws. WOW!

The National Training Conference (NTC) held in Virginia Beach, Virginia September 12-14, 2008 and attended by Gayla Stone, PRP, Charles Hefton, Gloette, Hess, PRP, Patricia Simpson, RP, Mary Bahde, PRP, Loretta Simonson, PRP, and Dorothy White all gleaned a plethora of Parliamentary and Leadership education.

The Colorado Parliamentarian is the official publication of the Colorado Association of Parliamentarians. The CP is published quarterly. The Association does not necessarily endorse statements of opinion.

Subscription rate is \$5.00 per year. Send check, payable to CAP, along with name and address to the Treasurer.

Editor-in-Chief: Charles F Hefton Treasurer: Wanda Sypher, RP

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970-396-3044 Cell

NAP Convention 2009

Date, Time, and Location 4-Day Cost \$170 (does not include room)

9/11/2009 12:00 PM – 9/14/2009 10:00 PM

San Francisco Airport Marriott Hotel, Burlingame, CA
1800 Old Bayshore Highway, Burlingame, CA

Online Training Courses



NAP currently offers three online training programs that allow participants to learn at their own pace, whenever and wherever they like. The latest course, "[Construction of a Successful Organization](#)", is an advanced course offering in-depth coverage of all that there is to know about bylaws. This course joins two introductory courses also offered by NAP. "[Parliamentary Procedure Made Easy](#)" provides a clear but thorough introduction to effective meeting skills for anyone who is new to parliamentary procedure or would like a refresher. The popular "[Minutes Made Easy](#)" course provides secretaries of organizations and other minutes-takers with time-saving tips, knowledge of the proper content of minutes, and the information to help them prepare ahead of time and approach meetings with confidence.

For more information go to <http://parliamentarians.org>



Charles Hefton, Editor
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FIRST CLASS