



CAP Board of Directors Meeting #3

Date: February 13, 2010
Time: 10:00 a.m. to 12:00 p.m.
Location: LCW Post 1
5400 Yale Blvd. (I-25 & Yale)
Denver, Colorado

Please notify Charles if you are planning to attend or are unable to attend.
Charles@mylifebuilders.com

“Let’s go to the
**SEVENTH ANNUAL
SUMMER INSTITUTE**
JULY 9 & 10 - 2010

Scott Burns

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50th Annual CAP Meeting Saturday, April 17, 2010



**LCW American Legion Post 1
I-25 & Yale Avenue**

YOU WILL
RECEIVE REPORTS CONCERNING THE 2009-2010 TERM,
ACT ON BYLAW AMENDMENTS, AND
ELECT CAP OFFICERS FOR 2010-2011

Facebook

LEARN TO SET UP A FACEBOOK PAGE FOR CAP  Since Facebook is a social utility that connects people with friends and others who work, study and live around us... THE USE OF FACEBOOK WILL HELP OTHERS BECOME ACQUAINTED WITH CAP AND WANT TO BE A PARTICIPANT.

Watch the Colorado Parliamentarian and CAP website for times and registration form



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MARK YOUR CALENDARS FOR THIS EVENT

Learn how to streamline and speed up meetings through the use of some interesting but seldom used motions and how to use motions such as *Reconsider*, *Filling a Blank*, *Amend* (by substitution), *Fix the Time to Which to Adjourn*, *Lay on the Table*, *Discharge a Committee*, *Objection to the Consideration of a Question*, and *Appeal*.



A Good Parliamentarian

American educator John Sloan Dickey quoted in a private university's plan and goals report; "The end of education is to see men made whole, both in competence and in conscience. To create power and competence without creating a corresponding direction to guide the use of that power is bad education. Furthermore, competence will finally disintegrate apart from conscience." A good parliamentarian needs commitment, competence and character.

A good parliamentarian commits their time, talent and treasure; a commitment is not a quick fix in which we give momentary diligence. Becoming a good parliamentarian requires a daily discipline of study, even years, with many lessons taught by others as well as accountability. To use particular quotation of RONR as a way to win an argument without an understanding of the whole of RONR principles is the afore referenced "bad education."

Our competence, the use of eighty-six rules used in making motions as well as the six hundred and forty three pages Robert's Rules of Order Newly Revised, in the proper way will be a help and not a hindrance to having a proper meeting. There will be an "order" given to the ranking of motions, alternating between those for and those opposed to a motion, maintain decorum, and completing the meeting on time.

Our commitment and competence to be a good parliamentarian without character may result in a dysfunctional meeting, hard feelings and giving parliamentary law a bad name. Our goals must be to maintain integrity, fairness, and a positive win/win attitude. The ability to keep demanding, demeaning, and dominating attitudes out of the meeting will serve well to produce a more productive meeting with lasting results. Trust will grow, as well as our organization, and goals met as we maintain right attitudes.

A good parliamentarian understands commitment, competence, and character produces the meetings Robert's Rules of Order Newly Revised desires to accomplish.

Charles F. Hefton
President
Colorado Association of Parliamentarians

www.ColoradoParliamentarians.org

To receive the Colorado Parliamentarian electronically, please email
Charles@mylifebuilders.com with your email address.




DELEGATES REPORT

2009 National Association of Parliamentarians Biennial Convention Mary E. Bahde, PRP




As a State delegate, I was asked to report on the disposition of the proposed amendments to the bylaws. NAP uses the bylaw amendment process as a showcase for using as many of the 86 motions offered by Robert's Rules of Order Newly Revised as possible. The business meetings at the National Convention are indeed a total parliamentary workshop that should be experienced by all interested in parliamentary procedure. For those of you who are NAP/CAP members starting on page 22 of the Fourth Quarter NP is a summary of the disposition of all of the bylaw amendments.




Prior to the consideration of the proposed bylaw amendments two resolutions were introduced and disposed of. Daniel H. Honemann, one of the authors of the 10th edition of Robert's Rules, was made an honorary member. The second resolution dealt with ordering the 2009-2011 bylaws committee to prepare a complete revision of the bylaws. This resolution was adopted after all the Whereas clauses were struck by amendment. This delegate had never witnessed or thought about such a process

Two amendments to the Articles of Incorporation, eighteen to the bylaws and three to the standing rules were noticed to the membership prior to the convention. Before consideration of any the proposed amendments a motion to refer all amendments to the Revision Committee was lost as the proviso to proposed amendment #22 carried an effective date prior to the reporting date of the Revision Committee. The decision of the chair's ruling on scope of a proposed amendment was sustained.

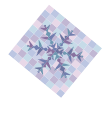


Both amendments to the Articles of Incorporation were adopted. Proposed amendment #3A which was referred from the 2007 Convention to strike the office of vice-president and insert president-elect lost after an amendment to the proviso was adopted and a motion to refer back to the bylaws committee lost.

Proposed amendments #11 Call to Annual Meeting, #12 Call to Convention and #14 A,B,C,D,E removing the District Directors from the Board of Directors were referred to the 2009-2011 Revision Committee. Proposed amendments #6, #8, #13 were lost.



Proposed amendment #4 on Reinstatement was adopted as amended, #5 simplifying academic students verification of status was adopted, #7 Application of Dues to the Following year was adopted after amendment to August, #9A and 9B were adopted making it mandatory for Associations and Units to change their fiscal year to the fiscal year of NAP, #10 clarifying that the nominating committee may consider additional nominees was adopted, #15, #16 clarifying who may attend the Leadership Conference was adopted after amendment, #17 changes who prepares the budget was adopted, #19 was adopted as amended, #20 changing the deadline for submission of proposed bylaw amendments to February was adopted. Proposed amendment to Standing Rule #21 was withdrawn, #21 amending SR #3 a new Dues schedule was adopted after three amendments, #23 amending SR 16 was amended to say the membership manual shall be made available to all NAP members, this formerly read shall be distributed to all members.



Member Education Committee

During the November 14, 2009 Fall Membership Meeting and Education meeting, the attendees learned:

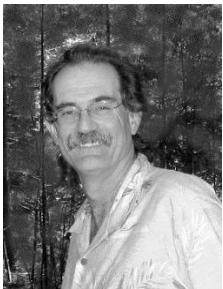
- What constitutes proper decorum during meetings,
- Definition of ethics for NAP/CAP members,
- How to provide discipline for minor infractions of rules and decorum,
- How to fire a president, and
- How to conduct a trial for members.

Attendees were impressed and provided such comments as “good program”, “great”, and “I learned a lot.”

Preview of upcoming member education offerings: On December 11, 2009, the committee met to complete plans for the rest of this CAP year. The Member Education Committee is very excited about the upcoming educational events and are encouraging all CAP members and provisional members to attend these meetings.

During the **Annual Meeting on April 17, 2010**, we will receive instructions on how to set up a page for CAP - *Facebook is on the Internet and is a social utility that connects people with friends and others who work, study and live around us* - then we will learn how to use this Facebook page to make CAP more known to the general public. We will also learn how to make CAP more usable to the CAP members. There is Wi-Fi at Post 1 so bring your laptops!

Facebook



Scott Burns, PRP

President

California Association of Parliamentarians

Summer Institute on July 9 - 10, 2010

The Seventh Annual will be devoted to “Streamline Your Business Meetings – Rarely Used Motions.” Some of the motions that might be addressed during this two-day educational event are *Reconsider, Filling a Blank, Amend* (by substitution), *Fix the Time to Which to Adjourn, Lay on the Table, Discharge a Committee, Objection to the Consideration of a Question, and Appeal.*

Watch the upcoming *Colorado Parliamentarian* and CAP website for more details about these meetings and registration information.

Donna J. Thompson, PRP
Chairman, Member Education Committee

Paid Dues?

Calendar

<p>Bylaw Amendment Deadline January 2010</p>	<p>Public Education – Workshop March - TBA</p>
<p>CAP BOARD MEETINGS February 13, 2010 10-12 P.M.</p>	<p>Colorado Parliamentarian Deadlines Summer Issue – June 7, 2009 Fall Issue – October 12, 2009 Winter Issue – January 18, 2010 Spring Issue – March 17, 2010</p>
<p>Nominating Committee Deadline January 17, 2010</p>	

PARLIAMENTARY STUDY UNITS

The study units offer informal study of parliamentary procedures in small groups allowing for maximum participation. Learning in all study units is hands-on and led by qualified knowledgeable instructors.

Boulder Unit

4th Monday – 7:00 p.m.
Masonic Lodge, Boulder
Ella Travis
303-494-9229
etravis1@comcast.net

Colorado Springs Unit

4th Tuesday – 9:30 a.m.
Falcon Police Station, 7850 Goddard Street
Colorado Springs, CO 80920
Mary Mills, RP – 719-488-9833
marymac6060@msn.com

Colorado Beta Gaveliers Unit

2nd Tuesday – 10:15 a.m.
Englewood Public Library
1000 Englewood Parkway, Englewood
Norma Beasley, President – 303-756-4766
beasley492@hotmail.com

Greeley Unit

3rd Monday – 11:00 A.M. to 12:30 p.m.
Cache Bank & Trust
4601 W 20th St., Greeley
Lola Fehr, RP – 970-352-3347
lolafehr@gmail.com

Colorado Gamma Gaveliers Unit

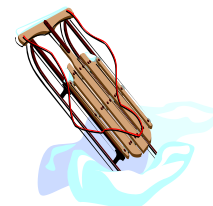
3rd Tuesday – 9:30 a.m.
Denver District 2 Police Station
39th and Holly, Denver, CO
Dorothy White, President – 303-568-9113
Whited703@aol.com

Professional Parliamentary Research Unit

5th Tuesday or Thursday – 11:00 a.m.
Village Inn West, Castle Rock
Louis Faslo, RPRP – 303-279-3569
louFGIN@juno.com

Colorado Omega Gaveliers Unit

3rd Monday – 7:00 P.M.
Leyden Chiles Wickersham American Legion Post 1,
5400 East Yale Ave, Denver, CO
Alice Langley – 303-694-3126
langleyakkj@netzero.net





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FIRST CLASS