

SPACE COAST MODEL SAILING CLUB CONSTITUTION

Effective 1 August 2005

ARTICLE 1 Name

1.1 The Club shall be known as "Space Coast Model Sailing Club," herein referred to as SCMSC or Club.

1.2 The Club is sanctioned by the American Model Yacht Association (AMYA) as Club Number 183.

ARTICLE 2 Purpose

2.1 The purpose of this organization is to promote the designing and racing of radio controlled model sailboats.

ARTICLE 3 Membership

3.1 Membership of the SCMSC is open to anyone expressing an interest in model yachting and agreeing to abide by the Club's constitution and bylaws.

ARTICLE 4 Officers

4.1 The elected officers of the SCMSC shall be Commodore, Vice Commodore, Secretary, and Treasurer.

4.2 Elected officers shall assume duties the January following the November elections.

ARTICLE 5 Board of Directors

5.1 The Board of Directors (herein referred to as "the Board") shall consist of one permanent member, the elected officers and three elected active members at large.

5.2 The permanent member shall be elected from amongst The Club's past commodores and shall remain a board member until he resigns or is unable to perform member

duties. The three at large board members shall be elected from the general membership each November and assume duties the following January.

5.3 The Board shall have the authority to terminate the membership of any person for just cause.

ARTICLE 6 Meetings

6.1 An annual meeting shall be held during the month of November to elect Officers and Directors.

6.3 Board meetings will be held whenever deemed necessary by the Commodore or any three members of The Board.

6.4 Reports of the Commodore shall be read at the Annual Meeting. Reports of the Treasurer shall be read at the Annual Meeting and each General Membership Meeting. The Secretaries Minutes of the previous like meeting shall be read at all meetings.

ARTICLE 7 Amendments

7.1 This Constitution may be amended by a ballot in which two thirds of the members voting approve the proposed amendment. Such amendment shall be effective as of the first of the month following the vote.

SPACE COAST MODEL SAILING CLUB BYLAWS

Effective 1 December 2005

SECTION 1 *Officers*

1.1 Commodore

- 1.1.1 The Commodore shall administer the affairs of the Club according to the Constitution and Bylaws and with the advice and consent of the Board of Directors.
- 1.1.2 The Commodore shall appoint ad-hoc and permanent committees as required.
- 1.1.3 The Commodore shall appoint a newsletter editor with approval of the Board of Directors.
- 1.1.4 The Commodore shall provide an article for each issue of the Club newsletter.

1.2 Vice Commodore

- 1.2.1 The Vice Commodore shall be the acting Commodore in the absence or incapacity of the Commodore.
- 1.2.2 The Vice Commodore shall issue radio frequency channel assignments to the membership.
- 1.2.3 The Vice Commodore shall schedule all Club in-house race series and appoint race directors for these series. He shall provide this information to the Club newsletter editor for publication.
- 1.2.4 The Vice Commodore shall provide an article for publication in each issue of the Club newsletter.

1.3 Secretary

- 1.3.1 The Secretary shall keep and maintain all minutes and records of the Club.
- 1.3.2 The Secretary shall present to the membership, within a reasonable time, a written or typed version of the minutes, at which time the membership will amend and accept or accept the minutes as presented.
- 1.3.3 The Secretary shall provide secretarial assistance to the Club officers as required.
- 1.3.4 The Secretary shall be the Club contact with AMYA
- 1.3.5 The Secretary shall maintain as a set of Permanent Rules, those rules, that are approved by the general membership in formal meetings. These rules shall be supplementary to and independent from meeting minutes. Each rule shall reflect its date of passage.

1.4 Treasurer

- 1.4.1 The Treasurer shall receive all moneys due the Club.
- 1.4.2 The Treasurer shall control dispersal of all Club funds.
- 1.4.3 The Treasurer shall prepare an annual financial report to the Board of Directors.
- 1.4.4 The Treasurer shall obtain approval of the Board of Directors (three minimum) before dispersal of any funds in excess of \$150.00.
- 1.4.5 The Treasurer and at least one other officer shall keep all Club funds in a bank account least expensive to the Club, in the name of the Club. The account shall be for the single use of the Club.
- 1.4.6 The Treasurer shall submit a written report at Board meetings.

1.5 Board of Directors

- 1.5.1 The Board of Directors shall provide a staff support function. It shall advise and council the Commodore, and shall share the responsibility for the management and administration of the affairs of the Club.
- 1.5.2 A minimum of five Board members must be present for a quorum.
- 1.5.3 The Board of Directors shall authorize all Club expenditures in excess of \$150.00.
- 1.5.4 The Board of Directors shall establish the overall policy for the Club and shall approve all regattas.
- 1.5.5 The Board of Directors shall review the Permanent Rules each year and submit recommended changes to the membership for approval at the Annual Meeting.
- 1.5.6 The Board of Directors shall conduct hearings to investigate and resolve

member misconduct issues as defined in section 10.

- 1.5.7 The Board of Directors shall establish the annual dues amount.

1.6 Permanent Committees

- 1.6.1 The Club Property Chairman (a Board member) shall keep a record of all Club property, its condition and location.
- 1.6.2 The Club Buoy Maintenance Chairman shall ensure number and color coding of pond buoys for course layouts.
- 1.6.4 The Club Webmaster shall establish and maintain a web site to: Inform non-members about the club and its interests and activities; provide SCMSC members with the latest information concerning the club and its race series results as well as providing links to other sources of information concerning their hobby; and to distribute the club newsletter.
- 1.6.5 The Club News Letter Editor shall prepare a news letter whenever provided with defined inputs from the Board; and pass the letter to the Webmaster and Secretary for distribution as required.
- 1.6.6 The Club Permanent Rules Review Chairman shall ensure the Permanent and Sailing Rules of the Club are documented, reviewed for currency, and periodically discussed with the skippers.

SECTION 2 Election of Officers

- 2.1 Officers and Directors shall be elected by written secret ballot.
- 2.2 Officers and Directors shall only hold office if their dues are current.
- 2.3 The term for all elected Board Members with exception of any Permanent Director, will be for one year.
- 2.4 The balance of the Board of Directors shall be elected for one year.
- 2.5 There shall be no limit imposed on the number of terms any individual may serve in any Club elected position.
(Revised 1 December 2004)

SECTION 3 Dues and Accounts

- 3.1 At least one officer or director, other than the Treasurer, shall have direct access (withdrawal privileges) to the Club bank account.
- 3.2 The Dues Year shall be from January 1 through 31 December.
- 3.3 For new members, dues received after October 1 will be credited to the following year's membership.
- 3.4 Members must renew membership prior to January 31st of the membership year to assure continued ownership of the club-assigned frequency.

SECTION 4 Sailing

- 4.1 AMYA rules shall govern all club sailing. In order to be scored in Club in-house races, boats shall comply with AMYA class specifications and any appropriate Club Permanent Rules.

SECTION 5 Fleets

- 5.1 The SCMSC shall have three Club approved yacht fleets:
 - a) Soling One Meter
 - b) US One Meter
 - c) US 12 Meter

SECTION 6 Club Property

- 6.1 No major Club property shall be purchased *in excess of \$250* without approval by vote of the general membership.

SECTION 7 Radio Frequency Assignment

- 7.1 Members with multiple yachts shall be assigned the same frequency for all.
- 7.2 When a class has more than 30 yachts (Soling), new members entering that class shall be assigned the same frequency as one of the less active members. (Unfortunately, Snowbirds must be considered as less active members, even though they are very active while they are actually in Florida.)
- 7.3 Members with only one class of yacht shall be required to share with members who have only one other class of yacht.
- 7.4 Every member is required to have crystals for a second (backup) frequency, and to bring it to the pond with them every time they sail. The Club does not presently assign backup frequencies.

SECTION 8 Racing

- 8.1 A race series shall be established for a given class when a minimum of 5 boats indicate intention to sail.
- 8.2 No series race shall be scheduled at times of major holidays (Christmas, Easter, etc.)
- 8.3 Sailing will not be permitted on the race course except by registered skippers (scoring races).
- 8.4 Fleets** - Two fleets in each class shall be established for the purpose of scoring club race series.
 - 8.4.1 "A" Fleet shall be comprised of all skippers who have placed 1st, 2nd or 3rd in any race series by class within the past two years.
 - 8.4.2 "B" Fleet shall be comprised of all club skippers not qualifying for "A" fleet.
 - 8.4.3 New members are automatically placed in "B" fleet.
 - 8.4.4 Should any "B" Fleet skipper place 1st, 2nd or 3rd overall in a series, he/she shall be automatically elevated to "A" fleet for that and subsequent series scoring.

SECTION 9 Official Publication

- 9.1 The Club shall publish an official newsletter known as "The Dock Line."
- 9.2 The Dock Line shall be published on a periodic basis. As a ground rule, there should be an issue published after each major club meeting and/or major regatta. If possible, each issue should contain a schedule for future events and a proposed agenda and date for the next general meeting.

SECTION 10 Special Rules - Misconduct

- 10.1 Any Club Director may call for a hearing by the Board of Directors when he has reasonable grounds to believe that a member has committed a gross breach of good manners or sportsmanship during any Club function (meeting, practice sailing, race series, dinner, etc.)
- 10.2 When the Board of Directors finds that the member has indeed committed a gross breach of good manners or sportsmanship, it shall provide penalties as appropriate and within its constitutional powers.
- 10.3 No action shall be taken under this rule without a written statement of the allegations being provided to the offending member and allowing him to defend himself against said allegations.
- 10.4 Should such breach occur during an AMYA sanctioned regatta, it shall be handled as dictated by the AMYA Racing Rules. This shall not preclude the Board of Directors from imposing in-house sanctions as deemed appropriate.

SECTION 11 Amendments

- 11.1 These Bylaws may be amended by a ballot in which, two thirds of the members voting, approve the proposed amendment. Such amendment shall be effective as of the first of the month following the vote.

12.0 SECTION 12 General Membership Meetings

12.1 Meeting Notification

12.1.1 Prior to election of club officers, and/or changes to club Constitution and/or club Bylaws, ballots shall be sent to each club member at least three weeks before the election by e-mail (or regular mail *). A PDF ballot shall also be posted on the club website with the same time constraint.

* If specifically requested by and for any individual member, member will provide club Secretary with self addressed stamped envelopes in conjunction with his request.

12.1.2 A one week notice shall be provided via e-mail and the website prior to any non-emergency official general membership meeting.

12.1.3 The Board shall be responsible for contacting at least 60% of local members (snowbirds excepted during off-season) by phone 24 hours prior to the start of any emergency official general membership meeting.

12.2 Meeting Quorum

12.2.1 At official general membership meetings, a minimum of 20% of the membership must be present in person or by proxy for a quorum.

12.2.2 Once a quorum is verified, items not otherwise defined by the club Constitution and Bylaws, require only a simple majority consensus of those members voting for passage.

12.2.3 Voting is not valid at non-official general membership meetings.

SPACE COAST MODEL SAILING CLUB

Permanent Rules

Initially approved at the 1998 annual meeting

1.0 Bumpers

- 1.1 All club boats are required to have bumpers installed for all Club in-house sailing.
- 1.1.1 Boats without bumpers will not be scored in Club race series.
- 1.2 The purpose of a bumper is to protect both boats in case of a collision (from both physical damage and paint transfer).
- 1.3 Bumper material shall be resilient (cork, rubber, vinyl, foam, etc.)
- 1.4 Bumper design shall not increase the static water line length of the boat.
- 1.5 Bumper design shall not be of such a shape that it will catch or snag the rigging of other boats.
- 1.6 Since bumpers as defined are not legal by national rules, it is suggested they be made easily removable if you wish to enter AMYA sanctioned races.

2.0 Jib Identification (Modified on 11/16/03)

- 2.1 All boats entered in Club race series shall have identification letters and/or numbers located on its jib.
- 2.1.1 Boats without a jib identification letter or number will not be scored in Club race series.
- 2.2 The Vice Commodore may assign/approve jib ID designations for boats that are not registered with the AMYA.

3.0 Sign In Log (Modified on 11/16/03)

- 3.1 A sign in log shall be provided at the pond for all scored races. All competing skippers shall sign in to register for each days races.

4.0 Single Boat Races (Modified on 11/16/03)

- 4.1 Once scheduled, an in house race may not be cancelled due to lack of competition. If only one skipper shows up, he will be given a score equivalent to the average of his best 3 scores for the present series, provided that he sails one complete course around the pond.

5.0 Throw-Outs (Adapted on 11/00) (Modified on 7/7/01)

- 5.1 Participating sailors may be allowed to discard a number of heat scores when the final race score tally is computed. These discarded scores are defined as throw-outs.
- 5.2 The total number of throw-outs per race shall be determined by the Club Vice Commodore for Club in-house race series and by the Race Committee for major Club sponsored races.
- 5.3 Scores assigned as penalties for race infractions and or disqualifications (DNQ) shall not be allowed as throw outs. A DNQ will be scored as the total number of boats sailing in that day's race plus four.