

MES PTO

Minutes of Martinez Elementary School PTO

Meeting Date: December 7, 2011

Call to Order: A regular meeting of the Martinez Elementary School PTO was called to order at 9:15 am on December 7, 2011 in the PTO school portable.

Members in Attendance: Tracie Addyman, Karen Fulton, Simone McAlarney, Bridget Brown, Sandy Mullikin, Allison Stamper, Courtney O'Neil, Candace Fulton and Katie Driver. The school principal, Mr. White was also present.

Minutes: The minutes from the November 2, 2011 PTO meeting were voted on and approved.

Officer's Reports:

President: Mrs. Addyman informed the board that the current remaining balance for the PTO budget was \$15, 285.20. She added that this dollar amount reflected the funds that were withdrawn to help satisfy the debt on the school playground. The Stevie B's night resulted in \$45.00 in funds for the school while the total revenue from the Chick Fil-A night was not yet known.

Committee Reports:

Family Night Events: Plans were reviewed for the Friday night Chorus concert on December 9, 2011. Mrs. Addyman informed the board that Mrs. Osment requested 4 volunteers to assist with hot chocolate and the photographs with Mr. and Mrs. Clause. Additionally, she announced that a flier was planned to go home with students advertising the event.

Santa Shop: Mrs. McAlarney reported that the individual classrooms had already signed up for their time slots to visit the Santa Shop. Also, she added that hard copies of instructions and pricing were planned to go home with the students so that families had a clear explanation of the Santa Shop program and offerings.

Volunteers: A sign-up sheet from Mrs. Knight was passed around for the board members to choose the time slots during which they would be volunteering. It was announced that each time period required the presence of one board member and three other volunteers.

Treasurer: Mrs. O'Neil advised the board that sales at the Santa Shop must be receipted in order to be in compliance with regulations. Due to the handling of money, she reiterated that a board member must be present during the sales at the Santa Shop.

Fundraising: Mrs. Felton proposed a possible fundraising event involving a yard sale on the school grounds. She explained that she will further investigate the option of holding such an event and outlined plans to review the data at a future board meeting.

Mrs. Felton and Mrs. Addyman discussed plans for a spring fundraiser involving the “World’s Finest Chocolate”. Sales from this product line produce a 50% profit for the school. Additionally, plans were outlined for the Valentine’s Day Fundraiser during which chocolate will be sold with a note for \$1.00 per recipient.

Media: Mrs. Addyman reported that Mrs. Williams resigned as media chair from the PTO board. She explained that a replacement would be sought after the winter break.

Principal:

Mr. White reported on updates for the planned new school. He explained that the construction is expected to commence in 2013 and the new Martinez Elementary School is expected to be ready for use by students in 2014.

Mr. White outlined the design plans for the new school and shared proposed blueprints with the PTO Board. He reported that the design is similar to the new Evans Elementary School that is currently under construction, yet, it is expected to have a different exterior which blends with the surrounding community. The new school, he revealed, is designed to have two stories and a large, state of the art media center.

New Business:

Mrs. Addyman proposed two changes to the PTO calendar for the spring of 2012. She requested that the January Family Night be deleted. Also, she proposed that the Spring Carnival be separated from the Art Connections Night so that two distinct events are held instead.

A motion for the aforementioned changes was made by Mrs. Addyman and seconded by Mrs. O’neil. A vote was held and approved by all.

Motion Carried.

Announcements:

The next PTO event was announced for Friday, December 9, 2011.

The next PTO meeting was announced for Wednesday, January 4, 2012.

Adjournment: The MES PTO meeting was adjourned at 10:16 am.

Bridget Brown, Secretary

