

# MES PTO

## Minutes of Martinez Elementary School PTO

Meeting Date: October 5, 2011

**Call to Order:** A regular monthly meeting of the MES PTO board was called to order at 9:07 on October 5, 2011 in the PTO portable.

**Members in Attendance:** Tracie Addyman, Karen Fulton, Allison Stamper, Gay Lynn Swan, Sandy Mullikin, Simone McAlarney, Bridget Brown, Claudine Easley, Candace Felton, Chastity Osment, and Kay Knight. Mr. Wade White, principal, was also in attendance for the meeting.

**Minutes:** The minutes of the September 7, 2011 meeting were approved and will be posted.

### Officer's Reports:

**President:** Mrs. Addyman reported that approximately 50 people attended the Putt Putt night and that the Stevie B's night on October 3, 2011 was also well attended. She articulated that plans for the October 28 family night would be discussed in detail during the meeting and announced that a Columbia County Police Officer would be present at the family night for a safety briefing. Additionally, Mrs. Addyman shared that the PE department was planning a Stacking Cups fundraiser and was requesting assistance from the PTO in processing the orders.

### Committee Reports:

**Box Tops:** Mrs. Mullikin and Mrs. McAlarney reiterated that the deadline for the Fall Box Tops Campaign is October 30<sup>th</sup> and the requested that all box tops be submitted prior to then. They also announced plans for a table at the upcoming Family Night to further explain and promote the box tops program to families. It was explained that there is currently a link on the PTO website for families to register their support via their Kroger cards and also a link for the General Mills box tops site. The Co-chairs announced that there are currently 159 school supporters with an additional 7 "new" supporters this season.

**Teacher Appreciation:** Mrs. Stamper outlined her plans to meet with last year's teacher appreciation chair, Heather Holloway, to learn her impressions of which activities were most successful and which ones were reviewed most highly by the faculty. She also announced her plans to provide a Christmas breakfast for the teachers this season.

*Membership:* Mrs. Easley reported that Tee Shirts will be available for sale at the October 28<sup>th</sup> family night. Mrs. Fulton announced that a sign in sheet will be prominently placed for all attendees to sign in for record keeping and Title One requirements.

*Newsletter:* Mrs. Fulton informed the board that a comprehensive, School-wide newsletter will be going home with students this month. Mrs. Holmes, the school librarian, will be sending home hard copies and the PTO will have a small section in the newsletter for announcements.

*Family Nights:* Mrs. Osment outlined the plans for the October 28, 2011 family night. She announced that the program will be advertised on the school marquis and in the newsletter. Also, she explained that the program will include a safety briefing from the sheriff's office and a presentation by "Magic Mike". She requested that volunteers report to the school cafeteria at 5:30 to help set up the concessions and to assist with the parade of costumes.

*Santa Shop:* Mrs. McAlarney announced that all items for the Santa Shop have arrived and been priced. Mrs. Easley volunteered to write generic "To Mom and To Dad" sticker labels ahead of time in order to expedite the wrapping process and return the students to class following their visits.

*Fundraising:* Mrs. Felton reported that she is pursuing information on new and different ways of raising money for the school. She presented an option of selling popcorn once a month to the students prior to end of the day dismissal.

*Volunteers:* Mrs. Knight explained the difficulty of soliciting volunteers without email addresses. She suggested a "yahoo" account be established solely for the use of coordinating volunteers.

*Carnival:* Mrs. Swan articulated her plan to disseminate information on needs for the carnival to families via the room parents. Per Mrs. Addyman's request, she announced that she will collaborate with Mrs. Zeranski, the art teacher, in order to have the carnival coexist with the Art Connections night this spring.

## **New Business**

Mr. White suggested that the PTO consider some of the fundraising events that he had experienced success with in previous years. Among his suggestions were, Coupon books, Cookie Dough sales, and sweets from "World's Finest Chocolate". Also, Mr. White requested input from the board on the topic of Fall Celebrations for October 31<sup>st</sup>. The board recommended that teachers and students be allowed a celebration during the last 30 minutes of the day. Mr. White then announced his intentions to encourage some faculty representation at the October 28<sup>th</sup> Family Night.

Mrs. Addyman reported that a school newsletter will be distributed every 9 weeks. She further explained that this newsletter will go home via hard copy as well as by email to those who have shared their email addresses.

*Motion:* Per request of the safety patrol faculty, a motion was made to fund \$50.00 for a pizza party for the student volunteers serving on safety patrol duty.

**Motion Carried.**

**Announcements:**

The next PTO event was announced for October 28th, 2011.

The next PTO board meeting was announced for November 2<sup>nd</sup>, 2011 at 9:00 am.

**Adjournment:** The MES PTO meeting was adjourned at 10:08am.

