

## WILKINS ELEMENTARY PTO MEETING MINUTES FOR 11/8/11

**MEMBERS PRESENT:** Karen Ward, Shawnett Cummings, Elizabeth Wilson, Sara Hofer, Mary Lukefahr, Deanna Howard, Marilee McConnell, Lisa Giedraitis, Lori Manley, Shannon Hampson, Julie Grimes

Meeting was called to order by Mary Lukefahr at 6:30 pm.

Presentation was given by the 5<sup>th</sup> grade teachers demonstrating use of Ladybug document cameras in conjunction with the computer and the overhead projector. Ladybugs are in all the 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup> grade classrooms with Ipevo cameras in use in K-2<sup>nd</sup> grade. The cameras are probably used in classes everyday and are very useful in teaching the kids.

Motion to approve minutes from last meeting was made by Shannon Hampson and 2<sup>nd</sup> by Lori Manley – approved.

**Treasurer's Report/Finance Committee:** given by Elizabeth Wilson. The Walk-a-thon which was to go to funding technology in the school didn't make as much as budgeted for but Enjoy the City and the Spirit Store have brought in a little more than budgeted. The Finance Committee met. Due to changes in Tax law re the amount of money made by the organization – we only needed to send in a postcard for the tax return. This has been submitted and accepted. Discussion was done re sending out acknowledgements for donations received for fundraisers. It was decided that a written receipt will be sent out for donations of \$50 or more. If anyone else would like a receipt – please contact Elizabeth Wilson. During the Family Fun Night – the committee is planning on increasing the items for the silent auction portion of the night in order to increase revenues to be able to decrease the cost of the activity portion of the event for the kids and families. They are working on getting ideas of activities or time that the staff may be able to donate to be auctioned off in addition on working on art projects.

**Principal's Report:** by Marilee McConnell.

- Lisa Giedraitis was introduced as the new Volunteer Coordinator for Wilkins for the rest of the year.
- Iowa Assessment tests are winding down this week.
- Everyday Math is offering free game downloads for iPhones, iPads and iPod touches.
- Building technology will be purchased with the Walk-a-thon funds and Microsoft settlement funds as able. Working on determining what is to be purchased.
- The grade teams are continuing to work hard on the new Everyday Math curriculum. On 11/21 and 11/22, they will be having various meetings to work on teaching techniques and any problems encountered with the program so far. They will be some substitutes scheduled for during the meeting times.
- The first trimester ends on 11/10. The teachers will have a work day on 11/11 to work on the report cards which will be sent home with the students on 11/22.
- There will be a district visit on Friday December 16<sup>th</sup>.

**District PTO update:** there has not been a meeting since our last PTO meeting but is one on 11/9. The PTO officers from each school are working on gathering a list of the technology in their building to work on helping to create equity in each building.

**Unfinished Business:** Carlos O'Kellys/Applebees Coupon orders are due on 11/11 but can go into next week since there is no school on 11/11. ITBS snacks – will need a new coordinator for this for next year.

**New Business:** The committee for Family Fun Night will begin meetings on 11/21. The PTO president and Vice President will be the coordinators for the committee. This way, each year there will be someone on the committee with experience in the coordination of the committee.

**Volunteer Update:** given by Lisa Giedraitis. We are finishing up the Encourage Reader Program and all the slots requested were filled. **Production Lab:** the equipment will be at Wilkins from 11/16 to 11/30 which will be for 8 school days – volunteers are needed. **Hearing screenings:** will be 11/17 and 11/21 from 8:15 to 11:30 and 12 to 2:30 with a volunteer needed for each time slot to help take the kids out to the truck where the testing will take place. Lisa works in the Wilkins lunch room from 10:30 to 1:15 if anyone wants to stop by to say hi or has any questions about activities or help needed.

**Upcoming Events:**

Thursday, November 10: 4<sup>th</sup> Grade Music Program – 6:30 pm

Friday, November 11: No school

Tuesday, November 15: 5<sup>th</sup> Grade Band Concert – 6:30 pm

Wednesday, November 23 – Friday, November 25: No school

Thursday, December 1: 1<sup>st</sup> Grade Music Program

Friday, December 2: Volunteer Workshop

Tuesday, December 13: 4/5 Grade Chorus Concert

Sunday, December 18: PTO Skate Night – 4-6 pm

Wednesday, December 21: Winter Parties – 2 pm

Thursday, December 22: Early Dismissal – 12:45 pm

Friday, December 23 – Monday, January 2: No School – Winter Break

Friday, January 6: Volunteer Workshop

Tuesday, January 10: PTO Meeting – 6:30 pm

**Reminder – there is no December PTO meeting.**

The meeting was adjourned by Mary Lukefahr at 7:30 pm.