

## WILKINS ELEMENTARY PTO MEETING MINUTES FOR 5/10/11

**MEMBERS PRESENT:** Julie Grimes, Rachel Trappe, Catherine Spencer, Elizabeth Wilson, Marilee McConnell, Joan Feller, Anne Boussetot, Mary Lukefahr, Deanna Howard, Shannon Hampson

Meeting was called to order by Mary Lukefahr at 6:35.

Motion to approve minutes from previous meeting was made by Catherine Spencer and seconded by Shannon Hampson. Motion passed by voice vote with no nays and minutes were approved.

**Treasurer's / Finance committee report** given by Elizabeth Wilson. Current budget from the current school year budget was presented with an estimation that we will be close to even for the year. The budget for the 2011-2012 school year was presented and reviewed by Elizabeth. It was moved by Julie Grimes and seconded by Catherine Spencer to pass the budget as presented. The motion was passed by voice vote with no nays. Elizabeth reported that there is an excess of \$10,000 from previous years in the bank. There is currently a \$5,000 CD and Elizabeth recommended that we purchase another \$5,000 CD with the remaining money. It was moved by Elizabeth Wilson to "purchase a \$5,000 CD from F and M Bank" and seconded by Catherine Spencer. The motion was passed by voice vote with no nays.

**Principal's Report** was given by Marilee McConnell.

- The committee who has been working this year re choosing a math curriculum has selected a program called "Everyday Math" to be implemented in grades K-5 in the Fall of 2011. This decision was presented to the Board at the 5/9/11 meeting for approval. The teachers spent a half - day on 5/9/11 getting familiar with the new materials. The new 2012 copyright edition of the program will be purchased and hope to be received in June so the teachers can review it over the summer.

- Camp Learn A Lot will be held on June 21, 23, 28, 30 July 12, 14, 19, 21. Parent volunteers are still needed. The teachers are still waiting for the paw print fabric to come in and then will be ready to start sewing the book bags. They are also still looking for someone to donate T-shirts. There will not be any sessions the week of July 4th. The time of the sessions is from 12:30 to 2:45 with lunch provided.

- E-registration for the 2011-2012 school year is currently going on. 60 families have registered so far. This process will update your PowerSchool emergency contact information, health records and allow parents to give their permission for photos, field trips, etc. The typical registration will be held on Friday August 5th for families to pay their school fees and do all of the PTO, daycare and other registration activities. Families will need to plan to come in on that day to complete the registration process. In the future, it is expected that families will also pay their fees online but not for this upcoming year.

- Beginning during the 2011-2012 school year, the teachers will be conducting a brief update on the use of the technology devices used in school with a demonstration of the devices to be done. This include the SMARTBoards, Ladibugs, Ipeevo document cameras, iPods, iPads, and FLIP video camaras to name just a few. It was suggested and agreed on to also provide information re the new math program at the first PTO meeting of the year.

- Staff is working on providing input for their needs for use of the PTO funds for next year. This process will continue with a "wish list" to be developed for discussion at a later date.

- The staff would like to thank the PTO for sponsoring the many various field trips and assemblies for the Wilkins students this year. A thank you for the teacher appreciation lunches. A thank you to Catherine for her hard work, dedication and leadership this year as PTO president and to Deanna Howard for stepping up to run as Vice President for the next school year.

**Linn-Mar District PTO :** Beth Maliki on behalf of the district PTO has been working on a proposal which was presented to the school board meeting on 5/9/11 re adding foreign language in

elementary school. The Board can't respond re the proposal at this time. The district PTO will be holding a board training for the new officers of the PTOs in the district. and a social activity for all the officers will be upcoming.

#### **Unfinished Business:**

- Staff appreciation week was held last week
- Kernels game report given by Julie Grimes: Wilkins attended the Kernels game on 5/8/11 with 142 tickets purchased by Wilkins families. Mrs Peterson did a great job of coordinating for the Wilkins chorus to join in with the Novak chorus to sing the National anthem in a joint chorus. Each chorus had approximately 13 students participate. At least 20 other Wilkins students also participated in the other activities that were available which included being on the Dream Team, the high five group, helping to carry out the huge flag pregame, throwing out a first pitch, play ball kid and visiting the broadcast booth during the 5th inning.
- Survey update: surveys were to be sent out to staff and families with hard copies provided to families without computer/e-mail access. Due to a computer glitch, some people had not received the surveys so they have been resent. The survey results will be studied by the board this summer and a summary report will be presented at the first meeting of the next school year with any concerns or changes deemed necessary discussed.
- Old Creamery Theater was here on 5/6/11 and gave a superb program. Their programs are always based on the 6 pillars of character and very worthwhile.
- Camp Learn-a-lot update given during the Principal's report.

#### **New Business:**

- The school picnic/art show is coming up on May 12th. Volunteers are still needed in all areas for the picnic. Crockpots and roasters are also needed for use on that night. Please reply to volunteer e-mails or contact the PTO e-mail if you are able to help.
- Open chairs for the next school year include the Spirit Store and the school picnic for next year. The other events have chairs or potential chairs lined up. If interested in chairing or assisting in chairing any events next year please leave message on the PTO e-mail.
- Backyard Bash will be held on May 24th with volunteer opportunities available for the event.
- Thank you notes to the PTO from the Wilkins staff were passed around and treats were provided to this meeting from the staff as a thank you.

#### **Volunteer Update:**

- May 18th there will be a reception for volunteers who have logged 100+ hours for this year. If you have logged or will be logging 100 hours soon, the reception will be held at 1:00 at Lowe Park. Any hours that still need to be logged should be done as soon as possible.
- New Disclosure forms can be updated on line, printed off, signed and turned in for the next school year.
- Backyard Bash to be held on May 24th.

#### **Upcoming Events:**

- Monday, May 9th - Zio Johnos
- Wednesday, May 11th - Culvers
- Thursday, May 12th - Family Appreciation Picnic and Art Show
- Monday, May 16th - Red Robin
- Wednesday, May 18th - Pizza Hut
- Tuesday, May 24th - Backyard Bash/Movie Day
- Wednesday, May 25th - Carlos O'Kellys
- Friday, May 27th - LAST DAY OF SCHOOL - 2 HOUR EARLY DISMISSAL

#### **Suggestions for the Good of the PTO:**

Julie Grimes discussed the Cedar Rapids Track Club which is a local group providing an opportunity for youth ages 8-18 to participate in track activities. There is the opportunity to participate in local, state, regional and national meets or just to participate in practices. The practices are held at the Kennedy High School track currently on Mon, Wed, Friday at 6:00. Julie

will try to get information put on the Linn-Mar website

It was moved by Elizabeth Wilson and seconded by Deanna Howard to adjourn meeting with the motion passed by voice vote with no nays. The meeting was adjourned at 7:27 pm.