



International Association of  
Administrative Professionals®

## MINISA CHAPTER

Chapter No. 554180  
Wichita, Kansas

Chartered 1942

### 2010 - 2011 Officers

#### President

Ruth Smith, CPS/CAP  
7903 E Gilbert  
Wichita KS 67207-2311

#### President-Elect

Jocelyn Pickard  
2911 Conamore  
Wichita KS 67216

#### Secretary

Diana Smith  
2034 S Parkridge  
Wichita KS 67209

#### Treasurer

Cyndi Mullins, CPS/CAP  
15235 Castle Cir  
Wichita KS 67230



[www.iaap-hq.org](http://www.iaap-hq.org)

<http://www.orgsites.com/ks/minisaiaap>

E-mail:  
[minisachapter@hotmail.com](mailto:minisachapter@hotmail.com)

February 2011

## DON'T MISS OUT ON THIS MARKETING OPPORTUNITY!

Would you like the chance to present your products and services to a dynamic group of administrative professionals?

Minisa Chapter, of the International Association of Administrative Professionals® (IAAP), is sponsoring a seminar featuring presenter **Susan Meyer**. Designed for office professionals, this seminar will be held in conjunction with Administrative Professionals Week® to give employers an opportunity to support their administrative staff by offering them continuing education.

- **WHEN:** Friday, April 22, 2011
- **WHERE:** Hotel at Old Town Conference Center  
210 N Mosley, Wichita, Kansas
- **TIME:** 8:15 a.m. to 4:30 p.m.
- **DEADLINE FOR SUBMITTING FORM:** April 15, 2011

Check out the options provided on the enclosed registration form. The return on your investment includes:

- ◆ extensive exposure to a large audience
- ◆ name recognition
- ◆ increased business
- ◆ positive public relations

Minisa Chapter will donate 5% of the net proceeds to scholarships for college candidates.

I look forward to your response. If you have any questions you may contact me by e-mail ([minisachapter@hotmail.com](mailto:minisachapter@hotmail.com)) phone (316) 684-6681. I encourage you to learn more about our association online at [www.orgsites.com/ks/minisaiaap](http://www.orgsites.com/ks/minisaiaap).

Bethel Banzhaf CPS/CAP  
Seminar Co-coordinator

Encs.

PS: Budget now for this marketing opportunity to reach professional women in Wichita!