

## **Friends of Boston City Archives**

### **Minutes**

December 12, 2005

### **Present:**

Michael Rush (President), Sheila Spalding (Secretary), Mary McMillen, John McColgan, Rosaria Salerno, Elizabeth Corella, Joan Krizack, Megan Sniffin-Marinoff

### **Reports:**

Deputy Archivist:

John reported on the work of Archives staff members. Kristen Swett continues to excel in her work with reference requests; Dave Nathan is working to create more space in the archives by sending boxes to the offsite storage facility at ARMs and by appraising the Model Cities collection; Sheila Spalding and Nancy Kougeas are surveying the Boston Public Schools to gather information about student records for a final report to the BPS administration and they are working on a committee to establish notification procedures for the destruction of temporary student records; Bridgette Woodall will be joining the Archives staff in January as the new Project Archivist for the second NHPRC funded grant. She will process the desegregation-era records located during the 2004 NHPRC grant.

FHCM-S was the architect firm selected for designing the new archives building on Rivermoor Road. The firm will use consultants Marvin Shenkler and Michele Pacifico who designed the national archives in College Park, Maryland.

The city archives is exploring NEH grants to fund equipment and processing for the relocation to the Rivermoor facility.

President:

Michael reported that Friends hosted two successful lectures and published the newsletter. The spring lecture was at city hall, with Jim Vrabel, author of *When in Boston*. The fall lecture at Boston College Burns Library featured Carney Gavin and Paul Dunkel presenting ancient, panoramic views of Jerusalem.

Treasury:

There is a balance of \$776.24

Election Results:

President (in absentia): Michael Rush

Vice President: Carney Gavin

Secretary: Sheila Spalding

Treasurer: vacant – Rosaria will make deposits and write checks in the interim

Ideas to Increase Membership:

- Give free one-year memberships to Simmons students and Boston residents

- Put flyers in library branches and local historical societies
- Move meeting date to less busy, warmer time of year to get better turnout
- Move venue to a place that will draw a crowd; the Boston Athenaeum, BC Burns Library, or a local historical society
- Officers write notes soliciting memberships
- Combine lecture with meeting
- Collaborate with other groups; local historical societies, genealogists
- Solicit local Boston archivists to be members

Goals for 2006:

- Host one lecture in late spring. John will ask Bob Allison of Suffolk University to speak
- File taxes – Mary will file before she relocates to Texas
- Publish next issue of newsletter
- Find someone to head a membership drive

Meeting adjourned at 6:45

Sheila R. Spalding  
Secretary