



Online Self-Service Tools: myPay

Defense Finance and Accounting Service

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Agenda

- ▶ **myPay System Overview**
- ▶ **Access, Security, functionality, etc**
- ▶ **Software Releases**
- ▶ **Flow process of point paper**
- ▶ **MyPay Mobile**
- ▶ **CaC**
- ▶ **Questions**



myPay Overview

- ▶ MyPay is a self-service tool to help members of America's military, Department of Defense civilians, retirees and annuitants manage their pay. This system allows authorized individuals to make changes to their pay account information online, view and print leave and earnings statements, view and print tax statements and make updates to their bank account and electronic fund information from anywhere at anytime at

- ▶ Besides being able to view their LES at anytime from anywhere, limited account access privileges can be provided to others. For example: married service members can give their spouse account access privileges. This is important for many reasons. For example, if the spouse of a deployed service member has questions pertaining to pay or needs to print W-2 forms for taxes, he or she will have the ability to do so 24/7 from any location.

- ✓ **Options offered to Customers:**
 - Federal Tax Changes
 - Direct Deposit (net pay to financial institution)
 - Correspondence Address (for applicable users)
 - Allotments (EFT to a checking or savings account)
 - State Tax Changes
 - Pay Statement (e.g., LES, RAS)
 - Tax Statement (e.g., W-2, 1099R)
 - Savings Bonds (for applicable pay systems)



Access, security, functionality, etc

▶ HOW SAFE IS myPay?

- ✓ The unique combination of LOGIN ID, PASSWORD, and a DOD-specific telephone number used to access myPay makes myPay as secure as using an automated teller machine (ATM) at a bank. myPay users must use a browser with Secure Socket Layers (SSL) protocol with 128-bit encryption software (strong encryption). This combination prevents information from being retrieved by someone else while it is being transmitted.

▶ WHAT YOU CAN DO TO ENSURE SECURITY?

- ✓ While myPay uses a variety of security features to protect your data in our system, it is also important that you do everything you can to protect data from being compromised or captured on your computer, especially when using personal computers at home. Here are several things you should consider to protect your data not only when using myPay, but any electronic commerce activity (e.g. on-line banking, credit card purchases, etc.):
 - 1. Install operating system and application software (e.g. Internet Explorer) updates regularly. Many of these updates are issued to fix security problems which have been identified.
 - 2. Install and use anti-virus software and personal firewalls. Keep this software updated. The correct use of these programs can help protect your system from being compromised by malicious software (e.g. software which can capture information processed on your computer, etc).
- ✓ Do not store your various User-IDs and passwords in files on your computer.
- ✓ After using your browser (e.g. Internet Explorer, etc) to access a site where you process sensitive information (e.g. myPay, your bank account, etc.) close all of your browser windows and restart a new browser session.
- ✓ Be very careful when installing software that gives others access to your computer. Remote service software or peer-to-peer software used for file sharing can create unintended openings into your computer that outsiders can use if the software is not configured correctly.

DFAS SECURITY

- ✓ OPM, DFAS and DISA Network Enclaves have adequate security protection for myPay's PII data stored and transferred. myPay's Master PIN Database and SmartDocs are hosted with DISA at DECC-Mechanicsburg PA and myPay Web Application is hosted at OPM in Macon GA. These current Network Security Enclaves have a past history of no known documented incidences of PII compromise via their infrastructure. These Network infrastructures have adequate protection via firewall policies, router access lists within the data sets and access control lists at the server level that satisfy DFAS infrastructure security requirements. DFAS maintains compliance of these security requirement by performing annual security reviews and a full security audit is performed every 3 years. Security accreditation is given to myPay and all DFAS systems upon completion of a successful security reviews.



Software Releases

► Summer Release

- ✓ Implemented CaC enabling for myPay

► Fall Release implemented on October 8, 2011

- ✓ Add reminder for civilians to verify correspondence address
- ✓ State Tax changes (CO)
- ✓ Added Facebook and You Tube Links
- ✓ Added alert message for military not to establish insurance allotments
- ✓ Add Army and Navy ROTC customers to myPay

► End of Year Release implemented on December 13, 2011

- ✓ Update 1099R /1042S /1099INT/W2/W2-C tax statements
- ✓ W-2-travel: double decimal correction
- ✓ Update Thrift Savings Plan (TSP) max amount and Catch-up dates
- ✓ SmartDocs notifications for corrected SDP 1099INTs

► Planning for Spring Release Continues

- ✓ Personal Identify Verification (PIV) Badge Enabling for Health and Human Services (HHS)
- ✓ TSP for Defense Civilian Pay System (DCPS)
- ✓ Retired Pay Enhancements (Allotments, font size, SSIA, etc.)



Flow process of point paper to make a system change in myPay

- ▶ Initial request received via Point paper
- ▶ Point paper reviewed by the Information Technology (IT) organization and Operations
 - ✓ Review for functionality
 - ✓ High level cost estimates obtained fm IT
- ▶ Point paper presented at **configuration control board (CCB)**
 - ✓ A CCB concentrates on two main duties: Controlling the baseline, and evaluating and approving proposed changes presented by customers.
 - ✓ Board members consists of various functional areas who review, analyze, and consider the impact of incorporating the recommended changes to myPay
- ▶ Detailed requirements are prepared and forwarded to Information technology for detailed cost estimates
- ▶ Information technology prepares funding documents to be approved & certified by DFAS Enterprise Council Board (EBC) for approval (Consists of DFAS SES's)
- ▶ Initiative is scheduled into myPay release via approval by the CCB chairperson



myPay Mobile (May 18, 2011 implemented)

- ▶ MyPay users can now check pay statements on the go using a smartphone or other mobile device that has a web browser (Effective May 18, 2011)
- ▶ Mobile Access: Daily average ranges from 25,000-60,000
- ▶ myPay mobile meets the same internationally recognized security standards that protect myPay security
- ▶ Features include: 128-bit encryption to protect sensitive information; firewall and intrusion detection software to block outsiders; and end to end encryption to protect all data sent to and from myPay

Here. There. Everywhere.

myPay Goes Mobile



MYPAY MOBILE FOR SMARTPHONES



CaC Login is here! (implemented July 28, 2011)

- ▶ The new DoD CAC login feature makes using myPay easier and more convenient for military members and DoD civilian employees working on a CAC enabled computer. It saves them the step of entering a username and password. The first time they log in with a CAC, users will have to verify their identities by entering their Social Security Number. After that, they simply click the "DoD CAC Login" link and they're in.
- ▶ Working with HHS to implement PIV

The screenshot shows the myPay website interface. At the top, there is a navigation bar with links for Accessibility, Security, Privacy Notice, FAQ, System Schedule, System Usage, Contact Us, and Facebook. The main content area is divided into three columns: Log In, Important Information, and Quick Links. The Log In column contains a login form with fields for LoginID and Password, a Go button, and a link to the On-Screen Keyboard. Below the form is a prominent "DoD CAC Login to myPay" link. The Important Information column features a "myPay CAC Login Is Here!" announcement, explaining that military members and DoD civilian employees can now use their CAC to access myPay. It includes a link to a YouTube video and a "New for 2011" section with instructions on how to use the mobile device. The Quick Links column lists various resources, including DFAS, Adobe Reader, and military service-specific links. A "NOTICE!!!" section is also present, regarding retroactive stop loss claims.

WARNING
18 U.S.C. § 1030 prohibits unauthorized or fraudulent access to government computer systems. If the Social Security Number associated with this action is not your Social Security Number, you are in violation of this law and should exit this system immediately. Completing this action may subject you to a fine of up to \$5,000 or double the value of anything obtained via this unauthorized access, plus up to five years imprisonment.



QUESTIONS?

