

ADDENDUM B: ICE SHOW POLICY

Revised spring 2004 and will be in effect through the spring of 2007

The Ice Show is for BRFSC active skaters as an opportunity to showcase their skating abilities.

1) When held:

- a) Every year, unless there is/are no director(s).

2) Selection of director(s)

- a) Applications to be future ice show director(s) must be submitted to the BRFSC board by the first Board Meeting following the current season's Ice Show.
 - i) *Applicants for Ice Show Director(s) shall be given first consideration if they have served as a Director or Apprentice Director of a previous BRFSC Ice Show.*
 - ii) *Any applicant without previous experience as director(s) or as an apprentice will need to name an advisor who has previously directed an ice show and is still active in the BRFSC.*
- b) The next season's show director(s) will be approved and announced no later than the Board Meeting that occurs in May. Ice Show Director(s) may be approved up to two (2) seasons in advance.
- c) The BRFSC Executive Board may replace/add an Ice Show Director/Apprentice in the event of extenuating circumstances.

3) Responsibility of Director(s)

- a) Director(s) shall use current BRFSC Staff Professionals.
 - i) *Pros of BRFSC work with the director(s) to carry out concept of the show.*
 - ii) *Pros will be assigned groups to choreograph, taking into consideration the number of lessons given for the full skating season (more lessons should equal more ice show groups, fewer lessons should equal fewer ice show groups). Ensemble, Team, and Theater On Ice lessons are not included.*
 - iii) *BRFSC pros must mentor under an experienced BRFSC ice show pro for their first BRFSC Ice Show coaching experience. The mentoring coach shall be present (but not coaching their own show groups/solos) during the mentee's coaching of any show groups.*
 - iv) *The Director(s) will establish coach's salaries and communicate this to the coaches with in two (2) weeks after the BRFSC Board has approved the budget.*
 - v) *Solo and Featured solo acts will be choreographed by the soloist's choice of pro.*
 - vi) *All BRFSC coaches shall serve as On-Ice Coordinators. Duties shall be determined and dispersed by the current season's show director(s). There shall not be a single coach acting as the On-Ice Director*
- b) Director(s) duties:
 - i) *Prepare a show budget and submit it to the BRFSC Board for approval by the October board meeting that occurs prior to their show.*
 - ii) *Submit minutes of the Ice Show Committee Meetings to the BRFSC Board after each committee meeting.*
 - (1) Meetings shall be scheduled one (1) month in advance AND be published &/or posted.
 - iii) *Attend BRFSC Board Meetings as a single voting member.*
 - iv) *Choose and carry out the theme of the Ice Show through planning of music, general staging ideas, lighting, and script writing.*
 - v) *Submit the first show line-up to the BRFSC Board for review by the November Board meeting that occurs prior to their show.*
 - vi) *Post the second revised (if necessary) show line-up, including the names of skaters in each grouping, within two (2) days after the December test session.*
 - vii) *Coordinate planning and execution of rehearsals and performances.*

- viii) *Be responsible for appointing chairpersons for:*
- (1) Publicity, costumes, tickets, program, photography, traffic control, set construction/props, technical assistance, music, take down of set, video, flowers, and sweatshirts/T-shirts.
 - (2) Any other committee deemed necessary for special needs of the show
 - (3) The Ice Show will include the chairs listed above and the following:
 - (a) *Director Apprentice*
 - (b) *Ice Show Secretary*
 - (c) *BRFSC Executive Treasurer &/or the appointed Ice Show Treasurer*
 - (d) *Ensemble Director*
 - (e) *Pro Liaison*
 - (f) *BRFSC Coach(es) – rotates on a monthly basis*
- ix) *Select Mentors for first year BRFSC Ice Show Coaches.*
- c) Director(s) will determine the skating needs of the show according to the theme and music selected, then organize skaters according to their ISI or equivalent US Figure Skating level, which is determined by the designated test session before Christmas break.
- i) *Skaters must be active members of the BRFSC (purchase and skate at least one hour a week of general ice time) for the entire skating year (injury and illness will be dealt with as circumstances arise).*
 - ii) *The Ice Show Director(s) will coordinate with the Ensemble Director for the appropriate placement of Ensemble Skaters.*
 - iii) *Ensemble skaters will be scheduled in their groups (Snowplow Sam, Basic 1-8, and Adults). Music time will be approximately 1½ -2½ minutes at the discretion of the Ensemble Director and the teaching coach. Adult skaters must be 18 years old (non-members may skate in the adult number).*
 - iv) *Freestyle 1, Freestyle 2, and Freestyle 3 skaters will be grouped according to their skill level as much as possible. Sizes of groups will vary depending on the number of skaters meeting the criteria. If there are multiple groupings within the same skill level, an attempt will be made to group according to age and size within those groupings. An attempt will also be made to group older skaters together. Music time will be approximately 2½ minutes..*
 - v) *An attempt will be made to group Freestyle 4 skaters in groupings of 6 or less. No lower level skaters will be placed with Freestyle 4 groupings. Music will be approximately 2½ minutes.*
 - vi) *First and second year Freestyle 5 skaters will be “Featured Soloists”. They will not skate with a group. Featured Soloists’ music will be 1 ½ minutes.*
 - vii) *Non-soloists Freestyle 5 and 6 will be grouped in a duet and/or a trio. Music time will be approximately 2½ minutes. In the event there are not enough skaters to make a duet or trio, third year and beyond Freestyle 5 skaters will be given a 1 minute solo (not included with a freestyle group) and third year and beyond Freestyle 6 skaters will be given a 1½ minute solo (not included with a freestyle group).*
- viii) *Soloists shall meet the following criteria of ISI or US Figure Skating equivalents. The ISI or US Figure Skating equivalent level, up to 2½ minutes, will determine music time. Skaters will be limited to two (2) solos per show. A Senior Solo is to be considered the same as a Freestyle or Featured Solo.*
- (1) *Freestyle:*
 - (a) *First and Second year Freestyle 6*
 - (b) *Every year after passing Freestyle 7 or above*
 - (2) *Dance:*
 - (a) *First and Second year Dance 6 with two (2) dances passed from Dance 7*
 - (b) *Every year after passing Dance 8 or above*
 - (3) *Pairs:*
 - (a) *First and Second Year Pairs 4*
 - (b) *First and Second Year Pairs 5*
 - (c) *Every Year after passing Pairs 6 or above*
 - (4) *Couples:*
 - (a) *First and Second Year Couples 6*
 - (b) *First and Second Year Couples 7*
 - (c) *Every Year after passing Couples 8 or above*

- (5) Senior Solo:
- (a) *Skaters in their graduating year of High School, regardless of Freestyle level*
 - (b) *Must be a BRFSC active-member graduate who has skated with any ISI or US Figure Skating club for every High School year. Graduate skaters may petition the director(s) in writing, by December 1st, for special considerations for their senior solo.*
- ix) *Professionals will be provided a group coaches number. The only cost to the professionals will be the provision of their own costume.*
 - x) *If the Ice Show calls for featuring of a lower level freestyle skater, or the creation of groups to enhance the show, the Director(s) has/have the authority to make selections as necessary. A non-member skater may skate at the discretion of the BRFSC Board, if it is felt they would enhance the show.*
 - xi) *Changes in group organization or other considerations by skaters, parents, or coaches must be submitted to the Ice Show Director(s) in writing, evaluated and decided upon by the Director(s) within 2 weeks after the second revised (if necessary) Ice Show posting.*
 - (1) *Announcement of this fact shall be made to BRFSC parents and skaters by printing it on the first show line-up and the second revised (if necessary) show line-up.*
 - (2) *All replies made by the Director(s) shall be made in writing.*
 - xii) *Teams and Theater On Ice may be included if they are available. Music time will be determined by the director(s) in cooperation with all of the affected coaches.*
 - xiii) *In addition to ability groups, the following specialty groups may be included. Music length to be determined by the director(s)*
 - (1) *Dance ~ Must have passed Dance 2 and currently be taking dance lessons*
 - (2) *Couples/Pairs ~ Must have passed Couples 1/Pairs 1 and currently be taking couples/pairs lessons*
 - (3) *High School ~ Grades 9-12*
 - (4) *Middle School ~ Grades 6-8*
 - (5) *Elementary School ~ Grades 2-5 (may be broken into 2-3 and 4-5 if the numbers merit)*
 - (6) *Graduate Number ~ must sell ads for the program or pay the current cost of a Freestyle group to be in this number. All graduate skaters may skate in the Graduate Number regardless of the number of years they have skated while in High School.*
 - xiv) *It is expected that all skaters will attend all practices (practice weeks and ice show week). Special arrangements, made in advance with the director(s), will be attempted to accommodate the special needs of the skaters. Non-attendance combined with non-communication will result in non-participation of the skater in the Ice Show.*

4) BRFSC Executive Board Treasurer will:

- a) Establish and maintain the BRFSC Ice Show bank account.
- b) Maintain a record of all income and expenses for each current season's Ice Show.
- c) Be informed of and attend the Ice Show Committee Meetings.
- d) Disperse BRFSC Ice Show Funds as is consistent with the BRFSC Constitution and Bylaws.
- e) If deemed necessary, the BRFSC Executive Treasurer along with the Ice Show Director(s) may appoint an Ice Show Treasurer to assist in 'A', 'B', and 'C' listed above.

5) This policy is approved and supported by the BRFSC Board.

6) This policy will be reviewed in the spring of 2007 by a Board appointed Committee, or sooner at the discretion of the BRFSC Board. The Policy Review Committee shall be made up of at least one past ice show director, one member at large, one current BRFSC Board Member, and one current BRFSC Coach.