



SPEAKING OF...

INSIDE THIS ISSUE:

<i>Speaking Of... Recognition!</i>	2
<i>President's Corner</i>	3
<i>Beat the Clock!</i>	3
<i>Special Section: Officers Duties (Elections are coming up!)</i>	4-5
<i>Upcoming Events</i>	6
<i>Renewing Your Promise</i>	6
<i>Speech Tips</i>	7
<i>Spring Speech Contest: Division Winners</i>	7

WHAT A GROUP!

WHO WOULDN'T WANT TO BE A PART OF THIS?

Special thanks to Linda Lee Jacobs for this lovely portrait! She is truly a gifted photographer! Unfortunately some of our members were not available on the day the photo was taken. From left to right, back row: Linda Lee Jacobs; Jixiong Han; Peter Park; Leon Goldenman; Kelly Mann; Gary Johnson; Karen Conroy; Marilee Kaas. Front row: Jonathan Goossen; Denise Carroll; Karl Eriksen and Cathy Hildebrandt.



SPECIAL WELCOME TO NEW AND RETURNING MEMBERS!

Welcome back Leon Goldenman and Mary Dunphy! We are glad you have decided to rejoin our club. We truly missed you while you were away! We also have some new members since the last issue of the newsletter was published; Lindsay Berger, Peter Park and most recently Jason Weimer. Special welcome to all of our new and re-

turning members—we are so glad you decided to join us! If you are not currently a member but have thought about joining, there's no better time than the present! Visit us anytime, there is never an obligation to join, but we think you will enjoy your visit and want to return again and again!



SPEAKING OF... RECOGNITION!

*Editor's note:
This issue we do not have any individually contributed articles of general interest for Speaking Of... I hope you will consider submitting something for the summer newsletter!
Deadline for the next issue: June 15 Please submit your articles to editor@discoverytm.freetoasthost.net*

We all want to hear what you're thinking... and Speaking Of!

Last issue we recognized Karl Eriksen for achieving his ATM-Silver. He has recently completed all requirements for the Advanced Communicator Gold. On February 28, he completed the last speech needed to qualify for the gold award. This is an incredible accomplishment, and Karl is an inspiration to all. If you have not heard one of his speeches, you are truly missing out!

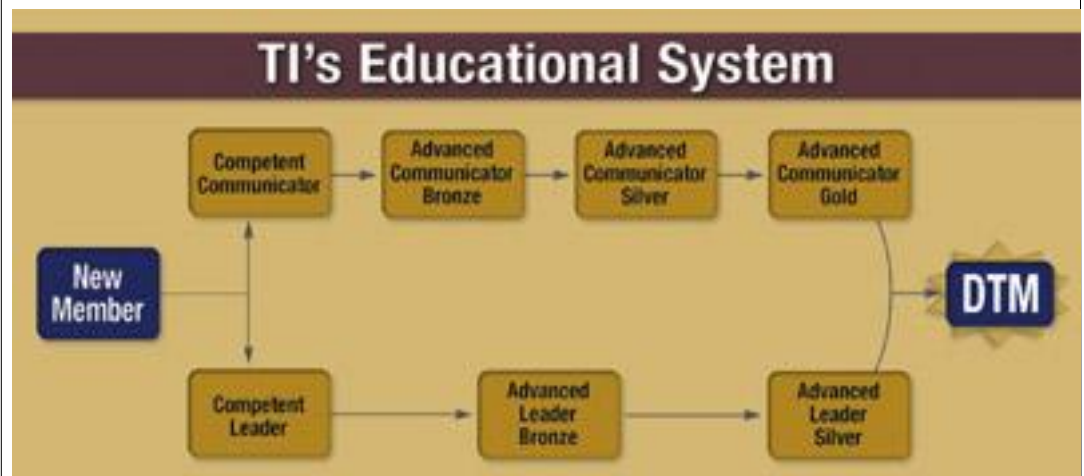


In last year's Spring Speech Contest, Karl won the club contest, and advanced to the area contest, where he placed second. This spring he served as Toastmaster for both the club and area contests.

Advanced Communicator Gold (AC-G) is the second highest level a member can achieve. The highest level is Distinguished Toastmaster (DTM). To be eligible for the DTM award, a member must have:

- Achieved Advanced Communicator award (or achieved Advanced Toastmaster Gold award)
- Achieved Advanced Leader Silver award (or achieved Advanced Leader award)

Below is a graphical view of the educational tracks you will follow as a Toastmaster; also please see our special section on pages 4—5 for more information on leadership roles within the club.



PRESIDENT'S CORNER BY CARRIE NIEZGOCKI



Spring is an exciting time of year. It is a time when we think of cleaning those neglected areas of our homes, beginning yard work

and watching our surroundings begin to bloom and grow. What about your own personal growth this year? Is it time to start planning your communication & presentation goals, or perhaps stretch yourself as a leader? Spring is also the time we begin planning for new leadership in the Discovery Toastmasters Club. Many of us have likely been involved in a goal setting and appraisal process at work, reviewing how we did last year and setting goals for this year. Toastmasters can help you achieve and surpass those goals.

All leadership positions are open for election on June 13 so we will be building the ballot through the month of May. I invite everyone to volunteer as it is a great opportunity to become more involved in the club and help us all achieve our personal and club goals for the coming year. Club office positions include: President, VP Education, VP Membership, VP Public Relations, Secretary, Treasurer, and Sergeant at Arms.

Not sure what the roles entail? See the special section of our newsletter on Club roles, and feel free to ask any of the current or past officers.

As a club, we collectively work toward the Distinguished Club Program and we try to achieve the highest status—President's Distinguished. The Distinguished Club Program focuses on areas of membership growth and personal development of our members. I encourage each member to also embrace the goal of growing club membership by sharing your experiences and successes with others to inspire them to join us anytime.

Regards,
Carrie Niezgocki
ccniezgocki@imation.com



From the TI Website: Beat the Clock— May 1 - June 30



This Isn't About Finishing a Speech on Time: It's About Finishing the Year With a **Bang!**

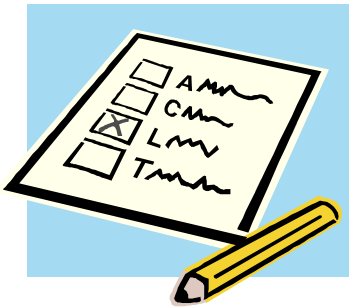
Make earning the Beat the Clock award a club goal and formulate a contest in your club to motivate every member to get involved. Clubs adding five new, dual or reinstated members during these two months receive a Beat the Clock ribbon to display on the club's banner. The club will also earn a choice of one module from *The Better Speaker Series*, *The Successful Club Series* or *The Leadership Excellence Series*.

Where are you with your personal goals for the year ending in June?

ELECTIONS ARE COMING UP IN JUNE!

CLUB OFFICER DUTIES

Think about running for a club officer role this year! Elections will be held in June. The following information was taken from the district website, at <http://www.d6tm.org>.



President

The President serves as the club's Chief Executive Officer, responsible for general supervision and operation of the club. The President presides at club meetings and di-

rects the club in a way that meets the educational growth and leadership needs of members. In cooperation with the Executive team, the President establishes long-term and short-term plans for club growth.

- Ensure Club officers meet Club officer and Club meeting standards
- Oversee plan to achieve Distinguished Club Program (DCP) goals and ensure Club is a Distinguished Club
- Encourage communication and leadership development through promoting of CTM, ATM, CL and AL awards
- Ensure Club has an ongoing membership building program
- Attend and vote Club's proxy at District council meetings or ensure Club member attends and proxies vote to that member
- Oversee administrative operation of Club in compliance with the Club Constitution and Bylaws
- Maintain relationship with the District and Toastmasters International
- Schedule and chair monthly Executive Committee meetings
- Arrange for a replacement if unable to attend a club or Executive Committee meeting
- Search for leaders, ensure all Club offices are filled for the succeeding term, and ensure timely elections are conducted
- Prepare your successor for office
- Attend District-sponsored Club officer training

Vice President of Education

- Plans dynamic club meetings
- Promotes the Toastmasters educational program to club members
- Orients new members to the Toastmasters program and to the club
- Ensures all members understand the importance of excellent evaluations and know how to evaluate
- Arranges for Speechcraft and other Success or Leadership Programs to be conducted inside or outside the club
- Arranges for the club to conduct Youth Leadership Programs
- Ensures members to participate in other Toastmasters activities and programs
- Administers speech contests
- Chairs the Education Committee
- Attends and participates in Executive Committee meetings
- Presides in the absence of the President
- Attends and votes at Area and District Council meetings
- Votes at Regional and International business meetings

Note to members:

The Discovery Club's Executive Committee meets once a month, normally on the second Wednesday of each month, for an hour just prior to the regular meeting.

CLUB OFFICER DUTIES (CONTINUED)

Vice President of Membership

- Builds club membership
- Increases member satisfaction
- Prepares the Semi-annual Membership Report
- Chairs the Membership Committee
- Attend and participates in Executive Committee meetings

Vice President of Public Relations

- Plans a public relations program
- Prepares publicity materials
- Produces a club newsletter
- Chairs the Public relations Committee
- Attend and participates in Executive Committee meetings

Secretary

- Maintains an accurate membership roster
- Records and reads meeting minutes
- Assists with the Semi-annual Membership Report
- Reports new Officers to World Headquarters
- Prepares and mails orders for Toastmasters supplies
- Circulates TIPS, the supply Catalog and The Toastmasters magazine
- Keeps the club Constitution and Bylaws
- Maintains general club correspondence
- Attends and participates in executive Committee meetings

Treasurer

- Prepares an annual budget for the club
- Provides the bank with a new signature card
- Notifies each club member in writing of dues payable
- Collects payable dues and fees
- Issues checks to World Headquarters for semi-annual membership dues/new members fees
- Keeps complete and accurate records of all financial transactions
- Presents a verbal and written financial report monthly
- Submits club accounts for audit
- Attends and participates in Executive Committee meetings

Sergeant-At-Arms

- Arranges room and equipment for each meeting
- Greets all guests and members at each meeting
- Arranges for food service at meal meetings
- Collects ballots and tallies votes for awards
- Maintains all club equipment and materials
- Chairs the Social and Recreation Committee
- Attends and participates in executive Committee meetings



RENEWING YOUR DUES...RENEWING YOUR PROMISE

Not long ago it was time to pay your dues and renew your membership. Do you remember the Toastmasters Promise?

Being a Toastmaster means more than simply making a commitment to self-development. Everyone who joins a Toastmasters Club is making a commitment to the Club, to its members, and to the organization as a whole.

As a member of Toastmasters International and my Club, I promise:

- To attend Club meetings regularly;
- To prepare all my speeches to the best of my ability, basing them on projects in the Communication and Leadership Program manual or the Advanced Communication and Leadership Program manuals;
- To willingly prepare for and fulfill meeting assignments;
- To provide fellow members with helpful, constructive evaluations,
- To help the Club maintain the positive, friendly environment necessary for all members to learn and grow;
- To willingly serve my Club as an officer when called upon to do so;
- To treat my fellow members and out guests with respect and courtesy;
- To bring guests to club meetings so they can see the benefits Toastmasters membership offers;
- To adhere to the guidelines and rules for all Toastmasters educational and recognition programs;
- To maintain honest and highly ethical standards during the conduct of all Toastmasters activities.

Upcoming Events



Spring Convention

April 27-28

See info below

Election Process

Ballots throughout
May

Election –June 13

End of TM Year

June 30

Mark your calendars!



District 6 Spring Convention April 27 - 28, 2007

at Holiday Inn Select Minneapolis/St Paul, International Airport Hotel
3 Appletree Square, (I-494 & 34th Avenue South),
Bloomington, MN 55425

See: [Registration Form](#) [Online Registration](#)

See: [Convention Home Site](#) for details

Special Room Rate: \$89.00/night plus tax, cut-off date is Friday, April 6th.
Phone: 952-854-9000 or 1-800-465-4329

**SPEECH TIPS:
MOTIVATING OTHERS: GIVE HELPFUL FEEDBACK**



This month we are featuring another article from Dr. John A. Kline. This month's excerpt is from his January article on Feedback. As Toastmasters we learn to give and

receive constructive feedback when we speak. Feedback is important in many areas of our lives. The following text is from Mr. Kline's website, and the full article can be found at <http://klinespeak.com/columns/0701.html>.

Motivating Others: Give Helpful Feedback

Focus on observations, not inferences. Careful observation is a key to helpful feedback. Don't attempt to give feedback to others if you haven't actually observed the behavior and are unsure of the facts; that is, if you are only responding to inferences based on circumstantial evidence or incomplete observation. Give feedback only on what you observed.

Be specific, not abstract. Avoid general comments and statements using such words as "all," "never," and "always," which place arbitrary limits on behavior. Clarify such pro-

nouns as "it," and "that." Specificity is a hallmark of clear feedback.

Share ideas, don't give advice.

Most people respond better to ideas or suggestions than to advice. Even when people ask for advice, consider how to couch that information as an idea upon which they can act.

Make certain feedback is of value to the receiver and not a release for you,

remembering positive feedback with suggestions for change is more useful than simply giving negative information. And if the feedback you plan to give concerns something that can't be changed, forget it.

Give feedback at appropriate times and on time.

Feedback delayed is feedback denied. Feedback should be given as close as possible to the time when the behavior occurred. On the other hand, giving feedback when people are tired, hurried, or in the wrong frame of mind may be counter-productive. Carefully consider the time to give feedback.

A final thing to keep in mind. **Seek feedback on your feedback.** Always look for ways to improve your feedback to others.



Did you know?

Our club has a copy of each manual in its library of materials for you to review at any time. Perhaps you are getting ready to move on to one of the Advanced manuals and you just don't know which one to work from next, or what kind of projects they contain.

Take a look through them and get an idea of what you would like to order!

Check with any of the club officers if you are not sure where to look for these materials.

Congratulations to all Division Contest Winners!

Our Division, Rivers, held its contest on March 30. The District 6 contest will be held at the Spring Convention, April 27-28.

Division	International Speech	Tall Tales Contest
Central Division	Michael Lust	Laurance Anderson
Eastern Division	Hassan Tetteh	Paul Mordorski
Frontier Division		
International Division	Rand Haglund	David Goldsworthy
Metro Division	Leah Hicks	Sara Truesdale
Northern Division	Rachel Lund	Joan Milavitz
Prairie Division	Joe Thul	Judy Wolters
Rivers Division	Roger Revak	Catherine Cardenuto
Southern Division	Mary Whalen	Mary Andrist
Western Division	Paul Berg	Beth Shannon

**Discovery Toastmasters Club
Quarterly Newsletter**

Jackie L. Doehling, Editor
Club Vice President, Public Relations
Email: editor@discoverytm.freetoasthost.net

We're on the Web!

Club Website:



<http://discoverytm.freetoasthost.net>

District 6 Website:



<http://www.d6tm.org>

**Toastmasters
International Website:**



<http://www.toastmasters.org>

Name
Address Line 1
Address Line 2
City, State, Zip

OUR MISSION STATEMENT

The mission of a Toastmasters Club is to provide a mutually supportive and positive learning environment in which every member has the opportunity to develop communication and leadership skills, which in turn foster self-confidence and personal growth.

HAVEN'T BEEN TO A MEETING? COME JOIN US!

Discovery Toastmasters meets in the Imation / Kodak Discovery Building located on Highway 5 & Imation Place in Oakdale. We are just one set of lights east of the Highway 5 exit from 694.

For directions from your location, try <http://maps.yahoo.com>. Our address is 1 Imation Way, Oakdale, MN

