

## AMBOL

### **Attention:**

Statistics

### **Motivation:**

Begin by orienting the audience

Make the reason for the report clear

Supply the necessary background information

### **Overview/Thesis:**

Overview of the significant results, conclusions and/or recommendations

Can take form of:

-listing specific points or

-general explanation of the direction your report will be taking

### **Body:**

First, explain how you did research –

a. Sources

b. Methods (ex: survey used, what questions were asked, who asked them, and what cross-checking (if any) was done. Only then would you detail the results of the survey)

c. Criteria for judgment

Second, present significant findings –

Third, -

**Underview:**

In Conclusion, : close w/:

recommendations for action to solve a problem or

prevent a recurrence of an event or

brief evaluation of your study: pointing out its strengths & limitations

leaving recommendations to your audience

**Last Thought:**

I'd like to leave you with this last thought by ??????

“Quote”