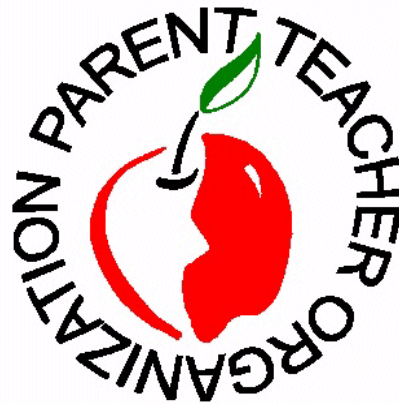
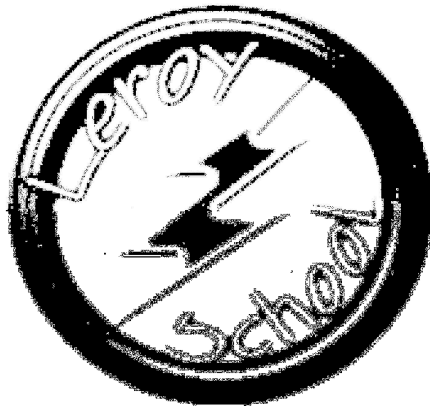


Leroy School Association Handbook



2011/2012

www.orgsites.com/oh/lsa
lsaboard13613@yahoo.com

Facebook - Leroy School Association (LSA)

Leroy School Association (LSA)

LSA would like to welcome you to the 2011/2012 School Year!

The LSA promotes parental involvement and raises money for various school activities to enhance the educational experience of Leroy School students. Our goal is to provide family oriented activities that benefit the children at Leroy and encourage parental involvement. There are many opportunities for parents to become involved in their children's activities.

The purpose of this handbook is to recap the past year events and projects, as well as outline some of the activities planned for this year. We are hoping that you participate in any activity that interests you.

Our first meeting is the LSA Kickoff Meeting held on Monday, September 19, 2011 at 6:30pm in the school gym. Most other meetings for the 2011/12 school year are currently scheduled on the mid Monday of the month at 6:30pm; these are held in the school library. Please refer to our list of Event Dates attached to this handbook for more accurate dates. Also, there will not be a meeting in December. These meetings are a great opportunity for parents to come together to discuss upcoming events, as well as, how to spend our fundraising dollars at Leroy School. This is also a great way to meet other parents and build relationships with the families who you will be acquainted with for years to come. Babysitting will be available.

In order to keep you informed, all correspondence will be sent home on purple paper, posted on our website - www.orgsites.com/oh/lsg, and posted on our Facebook page - Leroy School Association (LSA). In addition, minutes from the monthly meetings will be distributed and occasional mass emails will be sent, if you have given us your email address.

If you have any questions now or throughout the year, please do not hesitate to contact any of the LSA Officers. We can be reached at our email address lsaboard13613@yahoo.com, or the following phone numbers.

LSA Executive Board - Officers for 2011/12

Jennifer Harden, President	759-7983
Kim Schrauf, Vice President	254-0312
Millissa Brosch, Secretary	667-7087
Amy Goletz, Treasurer	867-2500

2011-2012 Calendar of Events

SEPTEMBER

Family Fun Night - Ice Cream Social	August 19, 2011 / 6:30-8:00p
Kindergarten/New family meet and greet.....	August 29, 2011/6:30-8:00p
Scholastic Book Fair.....	September 6-12, 2011 / Times Vary
Open House K-2.....	September 7, 2011 / 7:00-8:30p
Open House 3-5.....	September 8, 2011/ 7:00-8:30p
Boston Market dinner fundraiser.....	September 14, 2011/4-10p
LSA Kick-Off Meeting.....	September 19, 2011 / 6:30-8:30p
LSA Committee Meeting.....	September 26, 2011 / 6:30-7:30p

OCTOBER

Fall Festival.....	October 8, 2011 / 1:00-4:00p
LSA Meeting.....	October 10, 2011 / 6:30-8:30p
Fall Classroom Parties.....	October 28, 2011 / 2:15p

NOVEMBER

Kids' Stuff books sale.....	November 2-16, 2011/Ongoing
Family Fun Night - Rigatoni Dinner	November 4, 2011 / 6-7:30p
Bake Sale (Election Day).....	November 8, 2011/7a-3p
Santa Craft.....	early November, date TBA
LSA Meeting.....	November 14, 2011 / 6:30-8:30p

DECEMBER

Family Fun Night - Coco with Hoho	December 2, 2011 / 6:30-8:30p
Santa Shop.....	December 2-7, 2011 / Times Vary
COSI on school grounds.....	December 13, 2011/All day
Holiday Classroom Parties.....	December 16, 2011 / 2:30p

JANUARY

Family Fun Night - Movie Night	January 6, 2012 / 6:30-8:30p
LSA Meeting.....	January 9, 2012 / 6:30p-8:30p
Scrap Booking Night.....	January date TBA / 5:00-10:00p

FEBRUARY

Family Fun Night- Father/Daughter Dance	February 3, 2012 6:30-8:30p
LSA Meeting.....	February 13, 2012 / 6:30-8:30p
Valentine Classroom Parties.....	February 14, 2012 / 2:30p
Scrap Booking Night.....	February 18, 2011 / 5:00-10:00p

MARCH

Family Fun Night - Pizza Bingo	March 2, 2012 / 6:30-8:30p
Scholastic Book Fair.....	March 2-9, 2012 / Times Vary
Cookie Dough Sale.....	March 5-16, 2012/Ongoing
LSA Meeting.....	March 12, 2012 / 6:30-8:30p
Spring Week.....	March 19-23, 2012/Daily

Spring Carnival/Chinese Auction.....March 31, 2012 / 11a-2:00p

APRIL

Scrap Booking Night.....April date TBA / 5:00-10:00p

LSA Meeting/Voting.....April 16, 2012 / 6:30-8:30p

Family Fun Night - **Mother/Son Night**.....April 20, 2012 / 6:30-8:30p

MAY

Teacher Appreciation Week.....April 30-May 4, 2012/Daily

LSA Meeting.....May 14, 2012 / 6:30-8:30p

Family Fun Night - **BBQ Dinner**.....May 18, 2012 / 5:30-7:30p

Scholastic Book Fair.....Mid-May 2012 / Date TBD

Field Day.....May 29, 2012

JUNE

Field Day (Rain Date).....June 1, 2012

Last Day of school.....June 5, 2012

****All Dates/Times are subject to Change**

****Everything is listed on our website - www.orgsites.com/oh/lisa & Facebook page.**

2010/2011 LSA Donations:

- Purchased Weekly Readers for all students
- Purchased a Cricut
- Purchased gym supplies and recess jump ropes
- Purchased a color printer for the office
- Provided a 12x12 carpet for a classroom
- Purchased science, social studies, math and nature supplies
- Purchased tick tock clocks
- Provided a RedCat microphone system
- Purchased books and a library scanner
- Provided Staff Allowances
- Helped with supplies for the Greenhouse, Land Lab and Grounds
- Provided a School Directory and Calendar to all families
- Provided Reading incentives through Box Tops/Tyson/Campbell's Programs
- Provided Snacks and Info at Kindergarten/New Student Orientations, Open House and Kindergarten Parent Events
- Scholastic Book Fair earnings given to Teachers/Library/Principal
- Provided Staff Dinners during Conference Days
- Organized Teacher Appreciation Week and Teacher Luncheon
- Assisted with COSI, Leroy Music Concert, Field Day, School Assemblies, Spring Week, Right to Read Week
- Contributed to Hadden Scholarship, Riverside Math Night, RLEEF, Senior Dinner

2011-2012 LSA Event Descriptions

Scholastic Book Fairs

Takes place in September, March, and May. The purpose of the book fair is to raise money for the classroom libraries, the book room, the school library and the principal's activity fund. The Chairperson will be responsible for organizing volunteers, setting up and taking down the Book Fair, handling the money and filling out the Scholastic paperwork. The volunteers will assist the chairperson with the above duties as well as help the children select their purchases.



Fall Festival

The goal for school. The Contest, Decorating,



coordinate all events and recruit as many volunteers as possible.

this event is to have a family fun Saturday at the activities include a Chili Cook-Off, a Favorite Pie Inflatable Bouncy House, Games, Crafts, Pumpkin Costume Contest, Food and more. The Chairperson is to

Bake Sale

Takes place on Election Day in November. The Chairperson is in charge of calling Hospitality Bakers to make items for the Bake Sale. The Chairperson also calls and schedules volunteers to be at the sale throughout the day. The Bake Sale begins at 7:00a and goes until we run out of items to sell. The Chairperson is also responsible for soliciting local businesses (donut shops et.) for donations.



Teacher Conference Dinners

Takes place two nights in November. parent's who donate food and drinks. the LSA. The Chairperson is in prepare, set up and deliver first night's dinner and purchasing the second nights dinner.



One night's dinner is provided by The second night is purchased by charge of volunteers to help

Scrap Booking Nights

This event takes place multiple times a year. The Chairperson sets up the dates and brings in a representative who will provide items for purchase. LSA will receive a percentage of the sales. This is a great way for those who need a time and place to take out all their scrapbooking supplies to start or finish a project.

Santa Crafts

This event coincides with the Santa Shop. The Chairperson would be in charge of organizing each grades crafts to be made during art class with Ms. Foth. Students can purchase their craft for a nominal fee or donate them to the Santa Shop. The time commitment is usually two full days at the school, during Art classes.



Santa Shop

This event is one of our biggest and most fun events of the year. Our Santa Shop opens the night of Coco during the school week. Volunteers will assist with shop.



with Hoho. The kids are allowed to shop. Many volunteers are needed for this event. set up and take down, and helping students

Spring Carnival / Chinese Auction

This event takes place in March and is another big favorite among parents and students. The fun includes a Chinese Auction, cakewalk, fish game, cotton candy, popcorn, volunteers are necessary to make this event. Chairperson and Co-Chair are in charge of set up and take down, contacting Hospitality Bakers (for cake walk), printing and distributing flyers, purchasing toy prizes and candy, arranging for equipment from rental companies, coordinating volunteers, and ticket sales. A person is also responsible for soliciting donations from local businesses for our food sales: this includes pop, water, soft pretzels, pizza and hot dogs.



games, face painting, and much more!! **Many** possible. The up and take down,

Teacher Appreciation

This event takes place the first week of May. We to let the teachers and staff know how much we do for the parents and students at Leroy. The Chairperson is in charge of daily activities to show our appreciation, that is: cards, gifts, artwork, etc. These daily activities are listed in the Chairperson Folder. LSA also gives a gift (which is different year-to-year) to the teachers and staff.



like to take a week appreciate all they Chairperson is in

Teacher Luncheon

This event coincides with Teacher Appreciation Week. A lunch is provided to the teachers and staff one day during Chairperson is responsible for



Teacher Appreciation Week. The getting donations from Hospitality

Bakers for food and baked items. There is \$75.00 dollars budget to help with the meal. Sometimes the lunch has a "theme"; such as Mexican, Italian, baked potato bar, etc. Volunteers are needed to help set up, prepare food and decorate for the luncheon (in the Science Lab).

Field Day

This is another favorite and a great way to end the year! The day is filled with many sports competitions, responsible water, ice, the activities.



activities - Frisbee toss, long jump, basketball, jump rope teacher relays, and much more. The Chairperson is for scheduling activities, coordinating volunteers, buying and popsicles. **Many** volunteers are needed to help with

2011-2012 LSA Family Fun Nights

These events are designed to bring the families of Leroy together in fun, planned, social activities. They may or may not bring in smaller amounts of funds.

Ice Cream Social

Takes place before school starts in August. The purpose of the Ice Cream Social is for the students to find out their teachers and meet their classmates. It's a great way to kick off the year and have a little ice cream as well!

Skate Night

Skating at Painesville Roller Rink. Bring your



skates or rent them, but plan on having some fun.

Rigatoni Dinner

This event is held in November. The Chairperson is responsible for getting volunteers to help with cooking and serving dinner in the cafeteria, or preparing a meal for take out. Small door prizes are needed for a raffle.



Coco with Hoho

This event is held in December and coincides with The Chairperson is responsible for arranging coordinating ticket sales for pictures with him. also contact Hospitality Bakers for cookies to be Hoho. The Chairperson is also responsible for calling and coordinating volunteers to assist with set up and take down, crafts, and serving cookies and drinks.



the Santa Shop. Santa and The Chairperson will served at Coco with

Movie Night

Put on your Pj's, snuggle into your sleeping bag, and bring your family to watch a movie in our gym. You can purchase popcorn and drinks and enjoy a relaxing night.

Father/Daughter dance



Dads and daughters come together for a fun night! The gym is decorated, pictures are taken and snacks and dancing cap off the evening. Everyone dresses up for a beautiful night together.

Pizza Bingo



This event is held in March and is the start of the Book Fair. The Chairperson is responsible for arranging pizza, chips, drinks, and treats for dinner. They also need to coordinate getting prizes for the Bingo winners.

Mother/Son night

Several options are still being deliberated for the mother/son night. Some ideas for consideration are a hands-on science experiment evening, a magician, exotic animal show or some type of competition between moms and their boys. Please email us your thoughts; we're looking for something our boys won't forget!

BBQ Dinner

This is our final Family Fun Night of the year. The LSA supplies the burgers, hot dogs and drinks and the rest is a potluck. It's a nice, relaxing way to end the year.

2011-2012 LSA Standing Committees

By-Law Committee

This committee works on writing our by-laws and making sure that proper procedures are followed. If new items wish to be entered into the covenants this committee makes sure the members of the LSA properly vote on them before they are permanently written into the by-laws.

Donation Committee

This committee is responsible for soliciting prizes for many of the events we have planned throughout the year. The Chinese Auction is the main function that requires the most concentration of donations. The Chairman needs to send out

letters, do follow up visits, and pick up the donations as needed. They also need to send out thank you letters after the event.

Garden and Greenhouse Club

If you like to work outdoors, this club is for you. The is to maintain the flowerbeds surrounding the school, vegetable garden throughout the summer, and help greenhouse vegetation. The Chairperson would be in charge of coordinating volunteers throughout the year to pull or spray for weeds, mulch beds, and plant flowers/vegetables.



Club's purpose work on the maintain the

Hospitality Bakers

The Hospitality Bakers are moms and dads who volunteer throughout the year to cook or bake items needed for Chairperson will be called upon Chairperson will call volunteers



our events and fundraisers. The when the bakers are needed. The and coordinate items needed for a specific event. These events include: Teacher Conference Dinners, Bake Sale, Coco with Hoho, Right to Read Week, Carnival, and Teacher Appreciation Luncheon etc. The more volunteers the better!

Land Lab Committee

The Land Lab is located in the wooded area to the left of the school grounds. The teachers use this outdoor learning center throughout the year. Students get to learn about plants, animals and pond life. The recently built pavilion makes for a great classroom. Volunteers are needed throughout the year to help with the "up keep" of the Land Lab. This includes pulling and/or spraying weeds, keeping the path cleared, and cleaning the pond.



Nomination Committee

This committee sends out nomination forms in March for the April vote on new LSA Board Members. They call the nominees to see if they are willing to run and then will hand out ballots at the LSA meeting in April. After voting is done they will count the ballots and announce the new Board Members for the next year. Anyone in the school can nominate a person, but you need to be an LSA Member to vote or be on the Board.

Photography/Yearbook

This committee takes pictures at all our different events throughout the school year. Towards the end of the year, many of these pictures will be for sale

individually or burned on a DVD. In addition, the Chairman will also help put together the yearbook.

2011-2012 Sustained Fundraisers

Box Tops

For each Box Top collected from selected General Mills products, the school receives 10-15 cents. Check all your products for box top coupons. Many of the proceeds go back into the Teacher's classrooms. We also have contests throughout the year for the children to participate and win prizes. Another way to participate is to sign up at the Box Tops website, www.btfe.com. If you sign up for the newsletter, 5 Bonus Box Tops will automatically be credited to our school. You'll receive coupons, recipes, and news on chances to win Bonus Box Tops. You can also shop at your favorite stores online through Box Top Marketplace and up to 8% of your qualifying purchase will be donated to our school.

Calendar Advertisers

The Chairman for this committee secures advertisers for our school calendar. They need to start in the middle of summer to make sure we get enough support to get the calendar out by the beginning of school. Many of our sponsors are repeat customers. After we get the artwork for the ads, the school Secretary Diana Pritt sends all the information to the company who does the work. We usually send a calendar as a thank you to everyone who contributed to make the calendar.



Campbell's Soup Labels

Each label turned into our school counts towards free educational equipment provided by Campbell's. For more information please go to their website, www.labelsforeducation.com.

Giant Eagle Apples For Students Program



The Giant Eagle Apples For The Students program allows you to support our school simply by shopping at Giant Eagle and using your Giant Eagle Advantage Card. Each time you shop you will earn points for our school - points our school saves and redeems for great educational tools. The points are automatically credited to our school through the Giant Eagle Advantage Card. *Note* In order to participate in the program, you must be a registered user with a Giant Eagle Advantage Card. Go to www.gianteagle.com. Click on the "Saving" tab at the top of the page. Click on

the "Apples For The Students" link at the left-hand column of the page. Our school is **ID #0599**. You can also call 1-800-474-4777 and enter our **ID #0599**.

School Spirit

We sell periodically throughout the year Spirit wear with Leroy insignia on it. The Vice President will take care of taking orders and distributing the items after they come in. We will have samples in the office for your reference. These are great gifts for the holidays or birthdays!!

Spring Fundraiser - cookie dough

We have in the past sold: Malley's Chocolates, Entertainment Books, Cookie Dough, and Candles, but we are all looking for other options or suggestions! If an opportunity should arise during the year, it will be discussed at the monthly meeting and information sent home.



Toner/Ink Cartridge Recycle Program

Bring in your used ink cartridges, toner cartridges and cell phones. We can earn up to \$700 this year by recycling these items! If your employer has items to dispose of, you can bring those in as well. A collector cabinet is located in the hallway by the Student of the Month wall.



Tyson A+ Project Labels

Clip and collect the entire label to send into school. Each label is worth 24 cents to our school. Contests are held several times throughout the year for classrooms and students to win prizes. These funds go towards purchasing reading incentives for classrooms and items for the school.

Restaurant fundraisers

New for this year! Each month a local restaurant will have a fundraiser for our school. For each event 15% of your total check from the restaurant will go back to the school. So head through the drive thru of a participating restaurant once a month or sit down and have your there. You don't have to cook and the LSA makes a little extra money to do some more for the school.

2011-2012 Principal's Fundraisers

Magazine sales

This sale takes place in the fall. The Chairperson will be responsible for assisting the Mr. Miller and Mrs. Pritt in whatever they need to communicate the sale and information to the school.

Market Day

Market Day is one of the school's biggest fundraisers throughout the year. While this is not an LSA event, the money is used for the school. This company provides grocery items to purchase. You can buy each month or as little as you prefer. The groceries will be delivered to the school once a month. Flyers will be sent home with students and are also available in the office. You can order online if you prefer at www.marketday.com.

2011-2012 Fundraising goals

Every year the main goal of the LSA is to provide to our school, the teachers and students equipment and supplies to make the learning experience at Leroy as wonderful as possible. By supporting the LSA in its efforts to raise funds you are supporting our school and our children.

Playground equipment

Through grants and fundraising from the LSA a major project we are working on is to add on to our playground. Each year equipment ages and we want to be able to give our kids some new fun! Grants are currently being applied for and will be throughout the year until we secure something to bring in new equipment. Some funds raised throughout the school year from special events may supplement the purchase of new equipment.

