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A Non-Profit §501(c)(3) Association

13 Juel Dr.
Shawnee, OK 74804

Date: _____

This is a **Joint Letter of Understanding** between the Oklahoma Farming Heritage Association (hereinafter referred to as Association) and the Vocational Agriculture Department (hereinafter referred to as Department) of _____ High-School, located in _____, Oklahoma.

The Association is the legal owner of the following described tractor and hereby transfers ownership of said tractor (as is), on this date, to the Department to be used in a "tractor restoration project" (hereinafter referred to as project). It is agreed that the Department has all rights and responsibilities of ownership of said tractor.

Description of Tractor:

It is agreed by the parties that the Department will hold the Association, its Officers and its Members, harmless from any and all claims that may arise from the Department's ownership of said tractor or from the Department's participation in the project.

The Department officials will conduct the project with its best efforts and intentions to restore the tractor to its original condition as a "farm" tractor. Any publicity by the Department of the project will reference the joint efforts with the Oklahoma Farming Heritage Association and its **High-School Vocational Education Program**.

The Association will make reasonable efforts to assist the Department in locating necessary parts and supplies and in soliciting donations of said parts and supplies.

It is understood by the parties, that the Department may sell the Tractor by auction, upon completion of the project with the proceeds benefiting the Department, subject to the rules and regulations of the School, and/or State and Federal laws. The Department is encouraged to notify the Association Officials/Members prior to the auction of the tractor for publicity purposes.

The Department will make reasonable efforts to include Association Members in the project. One example might be letting the Association Members attend a class occasionally to demonstrate a technique, etc..

If for some reason, the Department abandons the project, the Association requests that the Department return said tractor and related parts to the Association (as is) so that the Association may let another School Department take advantage of our "tractor restoration project" program. At the conclusion of the project, the Association also requests the return of any useable parts that could be used for another project.

Signed, _____

for Oklahoma Farming Heritage Assoc.

for _____

This **Joint Letter of Understanding** is executed in Duplicate Originals.

revised 3/17/08