

CONSTITUTION & BY-LAWS OF
OKLAHOMA FARMING HERITAGE ASSOCIATION

ARTICLE I

The name of this association shall be Oklahoma Farming Heritage Association.

ARTICLE II

Purpose

Said organization is an association of individuals/families interested in preserving tractors, implements, engines and other items that relate to the family farming heritage of the United States and the State of Oklahoma. The purposes are the sharing of knowledge, education and to promote a more general appreciation of the importance of our family farming heritage in this country and state.

ARTICLE III

Members

Section 1. Eligibility of membership:

Any farming heritage enthusiast of good reputation who applies for membership and pays the required membership fees shall be eligible.

Section 2. Dues of Members:

The amount of annual dues for Association Members shall be fixed by the majority vote of this Association members. Dues for the first year of membership shall be prorated and then due annually in succeeding years.

Section 3. Definition of a Member:

The payment of annual dues by an eligible person entitles him/her, in addition to members of his or her household to be members of this association. Only those members who have reached the age of majority, age 18, shall be voting members.

Section 4. Termination of Memberships:

The membership of any Association member may be terminated by majority vote of the Association members after an appropriate hearing is held, with the Board of Directors, for conduct unbecoming a member of this association. The Association membership may also, by a majority vote of those present at any regularly constituted meeting, terminate the membership of any members who become ineligible for membership for default in payment of dues for the period fixed by the Association members.

ARTICLE IV

Association members shall hold a meeting on the evening of the third (3rd) Monday of each month for the transaction of the business of the association. The purpose of said meeting, shall be the reporting of the previous month's activities, discussion and vote upon any business properly to come before the membership.

Special meetings, or rescheduled regular monthly meetings, of the Association members may be called from time-to-time, either by the Association President, the Board of Directors, or not less than one-tenth (1/10th) of the Association members having voting rights. Place, date and time of such meetings shall be designated by the Association Board of Directors, and notice of such meetings shall be delivered by mail, seven (7) days prior to said meeting, to each Association member entitled to vote at such meeting (the notice of a meeting shall be deemed delivered when deposited in the United States mail addressed to the member at his/her address as it appears on the Association records with postage thereon paid).

NOTE: ARTICLE IV was amended to read as above on August 15, 2005. Prior to that time ARTICLE IV read as follows:

ARTICLE IV

Meeting of Members

Association members shall hold a meeting on the evening of the third (3rd) Monday of the months of January, March, May, July, September, and November for the transaction of the business of the association. The purpose of said meeting, shall be the reporting of the previous month's activities, discussion and vote upon any business properly to come before the membership.

Special meetings, or rescheduled regular meetings, of the Association members may be called from time-to-time, either by the Association

President, the Board of Directors, or not less than one-tenth (1/10th) of the Association members having voting rights. Place, date and time of such meetings shall be designated by the Association Board of Directors, and notice of such meetings shall be delivered by mail, seven (7) days prior to said meeting, to each Association member entitled to vote at such meeting (the notice of a meeting shall be deemed delivered when deposited in the United States mail addressed to the member at his/her address as it appears on the Association records with postage thereon paid).

NOTE: ARTICLE IV was amended to read as above on January 17, 2005. Prior to that time ARTICLE IV read as follows:

ARTICLE IV

Meeting of Members

Association members shall hold a meeting on the evening of the third (3rd) Friday of each month for the transaction of the business of the association. The purpose of said meeting, shall be the reporting of the previous month's activities, discussion and vote upon any business properly to come before the membership.

Special meetings, or rescheduled regular monthly meetings, of the Association members may be called from time-to-time, either by the

Association President, the Board of Directors, or not less than one-tenth (1/10th) of the Association members having voting rights. Place, date and time of such meetings shall be designated by the Association Board of Directors, and notice of such meetings shall be delivered by mail, seven (7) days prior to said meeting, to each Association member entitled to vote at such meeting (the notice of a meeting shall be deemed delivered when deposited in the United States mail addressed to the member at his/her address as it appears on the Association records with postage thereon paid).

ARTICLE V

Meeting quorum

The Association members holding one-tenth (1/10th) of the votes that may be cast at any meeting shall constitute a quorum at such meetings.

ARTICLE VI

Board of Directors

Section 1. Powers:

The affairs of the Association shall be managed by its Board of Directors, who shall be the same as the officers of the association.

Section 2. Number and Tenure:

The number of Directors shall be open and not less than four (4) members. The term of office shall for every and all Directors shall be for a calendar year. A vacancy in any office shall be filled by a vote of the membership.

Section 3. Compensation:

Association members making up the Board of Directors or Officers shall not receive any stated salaries or compensation for their services.

ARTICLE VII

Officers

Section 1. Offices to be filled:

The officers of the Association shall be a [President], [Vice-President], [Secretary], [Treasurer], [Past-President], [Reporter] and [Historian]. The offices of Secretary and Treasurer may be held by the same person. The offices of Reporter and Historian may be held by the same person. Additional offices may be created by the Association as the need thereof may arise.

Section 2. Election and Term of Office:

The officers shall be elected by the membership at the November regular meeting. The term of office for every and all officers shall be the calendar year following the election. A vacancy in any office shall be filled by a vote of the membership.

Section 3. Duties of Officers:

- A. President: The Association President shall preside at all meetings of the Association members and of the Association Board of Directors. In his/her absence, the Vice-President or any duly elected member of the Board of Directors (in the event that both the Association President and Vice-President are absent) may be designated as a temporary Chairman to preside at any such meeting.

The President shall be the principal executive officer of the Association and shall be general supervisor and in charge of all the business and affairs of the Association. He/She shall commit no bills without the authorization of the Membership.

- B. Vice-President: The Association Vice-President shall, in the absence of the Association President or in the event of his/her inability to act, perform all stated duties of the office of Association President and when so acting, shall have all the powers of and be subject to all the restrictions placed on the office of President. The Vice-President shall perform such other duties as from time-to-time may be assigned to him/her by the Association President or by the Chairman of the Association Board of Directors. The Vice-President will serve as event coordinator. He/She shall commit no bills without the authorization of the Membership.
- C. Secretary: The Secretary shall conduct all official correspondence for the association. He/she shall furnish to the association members and upon request, a copy of the by-laws of the association, as well as any amendments and/or articles of the association within 30 days after their adoption. He/she shall keep a true record of all association meetings, including the meetings of the Board of Directors meetings and have custody of the books and papers of the association. All applications for membership to the association shall be made to the secretary. He/she shall commit no bills without the authorization of the Membership.
- D. Treasurer: The Treasurer shall manage the financial affairs of the association and shall be the custodian of its funds. He/she shall commit no bills without the authorization of the Membership.
- E. Past-President: The Past-President shall offer background information to the Association to provide continuity in leadership.
- F. Historian: The Historian shall maintain a record of all association activities that are publicized in any publication by photos or narrative. This can be in scrap-book form or a suitable filing system. Whichever system is adopted, uniformity by chronology should be maintained as the office is passed from year to year. Be responsible for taking videos and photos during events. He/she shall commit no bills without the authorization of the Membership.
- G. Reporter: The Reporter shall be responsible for all advertising and will coordinate with the secretary for distribution of the Association newsletter. He/she shall commit no bills without the authorization of the Membership.

ARTICLE VIII

Committees

The Association Board of Directors and/or the Association President may appoint standing or special committees from time-to-time as may be required to suit the best interests and needs of the Association members and Association activities.

ARTICLE IX

Association Events

The Association shall hold such local events each year as shall be determined by the general membership. All participants in our Association events will follow and abide by the rules established by the Association.

ARTICLE X

Amendments to By-Laws

Amendments to this document may be proposed at any regular scheduled meeting with a vote on the proposed change to be held at the next regular scheduled meeting. Passage of the proposed amendment will require 2/3 (two-thirds) majority approval of the members present.

ARTICLE XI

Use of Association Information

It is deemed in the best interest of this Association and its members, to disallow use, outside Association activities, of Association or membership information without proper authorization. Accordingly, membership and Association

information may not be sold, distributed, or disclosed to any party other than members of this association, and then only for official and authorized Association purposes.

ARTICLE XII
Procedures

All manner of Association business, meeting, activity and procedure, not covered by this document, shall be guided according to the concepts, principles, and premises of "Robert's Rules of Order, Revised".

ARTICLE XIII
Indemnification

Indemnification of officers, directors, employees and agents, to the extent and in the manner permitted by the laws of the State of Oklahoma and specifically as is permitted under Section 1031 of Title 18 of the Oklahoma Statutes, the corporation/association shall indemnify any person who was or is a party or is threatened to be made a party to any threatened, pending or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, other than an action or in the right of the corporation/association, by reason of the fact that the person is or was a director, officer, employee or agent of the corporation/association, or is or was serving at the request of the corporation/association as a director, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise against expenses including attorney's fees, judgments, fines and amounts paid in settlement.

ARTICLE XIV
General Provisions

Section 1. Non profit statement:

The Association, organized in the state of Oklahoma, is a not-for-profit corporation/association organized without shares, dedicated to and operated exclusively for non-profit purposes. The Association shall operate in a manner that will maintain a tax-exempt status under the Internal Revenue Code and Internal Revenue Service's rules and regulations. The association shall not participate or intervene in any political campaign on behalf of any candidate for public office.

Section 2 Association Rules:

- A. General Rules: See Attachment 1.
- B. Safety Rules: See Attachment 2

These Association Rules may be changed by a majority vote of those present at any regular meeting.

Adopted this 18 day of April of, 2003.

Jerald A. Wyssman, President

Gary Perry, Vice President

G. D. Ferguson, Secretary - Treasurer

ATTACHMENT 1

GENERAL RULES

In the spirit of a family friendly association, the **OKLAHOMA FARMING HERITAGE ASSOC.** adopts the following general rules:

- A. Profanity will not be tolerated at any Association function.
- B. The use of alcohol or illegal controlled substance will not be tolerated at any Association function.
- C. Members are expected to promote the Association at Official Association functions rather than promote their own personal business or other activity.
- D.
- E.

The Board of Directors are authorized and expected to deal appropriately with any violations of these rules at any function of the Association. This includes asking the individual to conform to the rules or leave the function. This may be followed-up by a hearing and termination of membership, if appropriate, as provided for in Section 4, Article III.

ATTACHMENT 2

SAFETY RULES

The **OKLAHOMA FARMING HERITAGE ASSOC.** adopts the following safety rules:

8/9/2005 safety rules

OKLAHOMA FARMING HERITAGE ASSOCIATION

SAFETY RULES & REGULATIONS

Welcome to the Oklahoma Farming Heritage Association. All members/workers who put on this show are VOLUNTEERS. The show is here for you to enjoy. Please abide by our rules and regulations. Have a good time.

SAFETY RULES

These are the Operating and Safety Rules for owners and operators of all equipment displayed. This includes all steam tractors, gas tractors, stationary gas and steam equipment, and all other motorized equipment. These rules are for your own protection, as well as the visitors who come to our show.

1. Safety first, last and always. Remember, "Our 1st serious accident could be our last".
2. Operators of tractors, steam engines or boilers, small gas engines or any other motorized equipment must be present when parked and running.
"NEVER LEAVE A STEAM ENGINE OR BOILER UNATTENDED WHEN UNDER OPERATION PRESSURE."
3. Engines must be shut down when refueling.
4. All tractors should have good working brakes or have rear wheels blocked, especially, when running.
5. The owner/operator is responsible for the safety of any passengers. Therefore, passengers will be allowed to ride only on tractors designed to safely carry passengers.
6. A safe and reasonable speed should be set for all vehicles on the show grounds.
(approximately 5 mph)
7. Operators of all motorized vehicles must be at least 10 years of age with parent and association approval.

GAS ENGINE SAFETY RULES

1. Extra gasoline must be stored at least six feet away from engines and in approved containers.
2. Running engines will not be left unattended.
3. The person attending engines must be in control at all times.
4. Engines not on trailer must be spaced three feet apart. When possible have engines lined up with flywheels turning parallel to spectators.
5. Know where the nearest available fire extinguisher is. Know what type it is and how to operate it. (ABC)
6. Keep the exhibit clutter free.
7. Exhaust should be directed up or away from the public.
8. Belts should be parallel to the viewing area.
9. Know where the first aid kit is.
10. Rope off engine exhibits.

REGULATIONS FOR ALL-TERRAIN VEHICLES **(4 WHEELERS, GOLF CARTS, ETC.)**

1. There must be a necessary use for the vehicle.
2. No joy riding by kids.
3. Operator must have a valid Driver's License.
4. Pedestrians have the right of way.
5. All vehicles must have mufflers.
6. No driving after dark unless vehicle has headlights and taillights.
7. **NO DIRT BIKES.**
8. A safe and reasonable speed should be set on show grounds. (approx. 5 mph)

PULLER SAFETY RULES

1. Pullers must be 16 years of age or have parental consent.
2. Drivers must remain seated at all times.
3. All pull must start with tight chain.
4. Tractors shall start in lowest gear possible.
5. All tractors' front ends will not be allowed to raise over 16" off ground.
6. Tractor should be out of gear when hooking up to sled.
7. Obey the designated flag-person.
8. General rules will apply to all pullers.

ABSOLUTELY NO ALCOHOLIC BEVERAGES
ABSOLUTELY NO DRUGS

If you are taking prescription medication that could affect your ability to operate the machinery, please, inform appropriate personnel.

As visitors you will abide by our rules and regulations. Keep watch of your children and family members. It's for your safety also.

All of the above rules shall be strictly observed and anyone not in compliance shall be asked to shut down by the event safety person or his designee.

AGAIN, SLOW DOWN AND USE COMMON SENSE!

PARADE SAFETY **& ETIQUETTE**

- ARRIVE ON TIME – IF YOU'RE LATE YOU GET IN A RUSH AND ACCIDENTS ARE MORE LIKELY TO HAPPEN.
- WHEN LOADING & UNLOADING **TAKE YOUR TIME**, BE AWARE OF YOUR SURROUNDINGS INCLUDING OTHERS.
- WHEN DRIVING IN THE PARADE TRY TO STAY WITHIN 2 OR 3 TRACTOR LENGTHS OF THE TRACTOR IN FRONT OF YOU. WE DON'T NEED TO BE STRETCHED OUT HALF A BLOCK BETWEEN TRACTORS.
- NO "HOT-DOGGING"
SUCH AS WHEELIES, DOUGHNUTS, ETC.
- SMILE & WAVE AT THE CROWD.
- DON'T THROW CANDY UNLESS WE KNOW THE PARTICULAR TOWN ALLOWS SUCH.
 - IF THROWING CANDY, THROW IT FAR ENOUGH THAT THE CHILDREN DON'T HAVE TO GET IN THE PARADE TRAFFIC TO PICK IT UP.
- DON'T ALLOW FAMILY, FRIENDS OR OTHERS TO DRIVE A TRACTOR FOR THE FIRST TIME AT A PARADE. A PARADE IS NOT THE PLACE TO LEARN HOW TO OPERATE A TRACTOR.
- TRY TO BE PREPARED TO MINIMIZE PROBLEMS –
CONSIDER HAVING:

- PLENTY OF FUEL,
- A TOW STRAP,
- A FLASHLIGHT, AND ETC.

AGAIN SLOW DOWN AND USE COMMON SENSE!

The Board of Directors are authorized and expected to deal appropriately with any violations of these rules at any function of the Association. This includes asking the individual to conform to the rules or leave the function. This may be followed-up by a hearing and termination of membership, if appropriate, as provided for in Section 4, Article III.