



NARFE

PENNSYLVANIA FEDERATION OF CHAPTERS

National Active and Retired Federal Employees

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CALL TO CONVENTION

January 2, 2012

The 46th Biennial Convention of the Pennsylvania Federation of Chapters, NARFE, will be held May 6-9, 2012, at the Holiday Inn Allentown, Pennsylvania. Details regarding accommodations, entertainment, forms for room reservations, etc. have been forwarded under separate cover to all Chapters by the Convention Co-chairmen, Francis Caputo and George Lescosky.

The Convention is being hosted by NARFE Chapter #1371 Lehigh Valley, Chapter #413 Schuylkill, Chapter #1102 Easton Area, and Chapter #377 Chester County. The Convention Co-chairmen are Francis Caputo, 4516 Stole Road, Emmaus, PA 18049-5255 (Phone: 610-965-5495) and George Lescosky, 2564 Wagon Wheel Drive, Lake Wynonah, Auburn, PA 17922-9556 (Phone: 570-739-1550); the Convention Treasurer is Lori Schroeder, 25 E. Goepp Street, Bethlehem, PA 18018 (Phone: 610-694-9664).

DELEGATES. In accordance with Federation Bylaws, each Chapter in good standing shall be entitled to one delegate for each 25 members or fraction thereof. Delegates and alternates shall be elected no later than at the regular February meeting. Seating arrangements by Districts are being planned for the Convention.

VOTING REGISTRATION FEES. The registration fee for delegates and proxies is \$2.00 for each vote to which a Chapter is entitled. Fees will be determined by the Federation 1st Vice President Francis Caputo from the December 2011 M-110 Report and sent to each Chapter President in written format. Remittance for the registration fees, payable to "NARFE 2012 PA STATE CONVENTION FUND," will be sent to Lori Schroeder, Convention Treasurer. Fees will be forwarded as soon as possible after receipt from Federation 1st Vice President and each Chapter must pay its entitled delegate fees.

REGISTRATION FORMS. Registration forms are enclosed. Please list delegates and alternates in alphabetical order. The form is prepared in duplicate by a Chapter Officer and the original is forwarded to the Federation Secretary, Virginia L. Giordano, 1324 Georgetown Circle, Carlisle, PA 17013-3578, as soon as possible, but not later than February 25, 2012.

DECEASED MEMBERS. Listing of deceased members, **in alphabetical order**, for the calendar years 2010 and 2011, by Chapter name and number, shall be sent to the Federation Secretary no later than February 1, 2012, to ensure publication of names of all deceased in the Convention Booklet.

RESOLUTIONS. Proposed Bylaw Amendments/Resolutions must be received by the Federation Secretary no later than March 7, 2012. These submissions must be in duplicate with one subject to a bylaw amendment or resolution, dated and signed by the Chapter President and Secretary (Bylaws, Article V, Section (5)). Please use current NARFE Convention Resolution Form (F-3A), which is enclosed. Guidelines for preparation of resolutions and proposed bylaws are printed on the form. Make additional copies as necessary.

COMMITTEE ASSIGNMENTS. Members of Committees on Legislation, Bylaws, General Resolutions, Auditing, etc. will be appointed from the lists of elected delegates. Chapter Presidents are invited to submit to the Federation President, Maria I. Ritzman, names of delegates who are willing to serve on Committees. Committee Chairmen and members will be notified in advance of their appointments and date, time and place of the initial meeting of their Committees.

CHAPTER PRESIDENTS. If there has been or will be a change in your Chapter Officers, please turn this Call to Convention over to your successors.

VIRGINIA L. GIORDANO
FEDERATION SECRETARY

Encls: Registration Form (F-42)
NARFE Proposed Bylaw Amendment/Convention Resolution (F-3A)