



# **Troop 1600**

## **The Road to Eagle Scout**

Troop 1600, Jordan UCC, Allentown, PA  
North Valley District, Minsi Trails Council  
Version 1 (January 2011)



## Troop 1600, Boy Scouts of America Jordan UCC, Allentown, PA

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Congratulations, Life Scout!

You've successfully finished a major part of your journey to Eagle Scout. You've mastered the basic scout skills and successfully used those skills as an active participant in the Troop 1600 Outdoor Program. You have expanded your knowledge through merit badge work and you have shared your knowledge with younger scouts in our program. You have demonstrated leadership as a member of our youth leadership team which is key in providing a boy led program. Finally, you have demonstrated Scout Spirit by living the words of the Scout Oath and Scout Law in your everyday life. Now it's time to begin the final and most challenging stage – the road to Eagle!

You already know the base requirements for remaining merit badges, youth leadership and continued scout spirit. Unique to the Eagle Rank, you must plan and complete a Leadership Project that will test your leadership, organizational skills, and attention to detail like no other rank you have earned. We have prepared this document to help guide you through the project and the other Eagle Rank requirements that will culminate with your Eagle Court of Honor celebration.

As you progress from Life to Eagle, there are seven phases you will go through dominated by the project itself. Assuming you are on track to complete merit badge and troop leadership requirements, each phase can take at least a month to complete. To help you work through the phases, we have prepared this guide document which carefully describes the steps in each phase.

To get started you should start thinking **now** about your Eagle Scout Leadership Project. Think about:

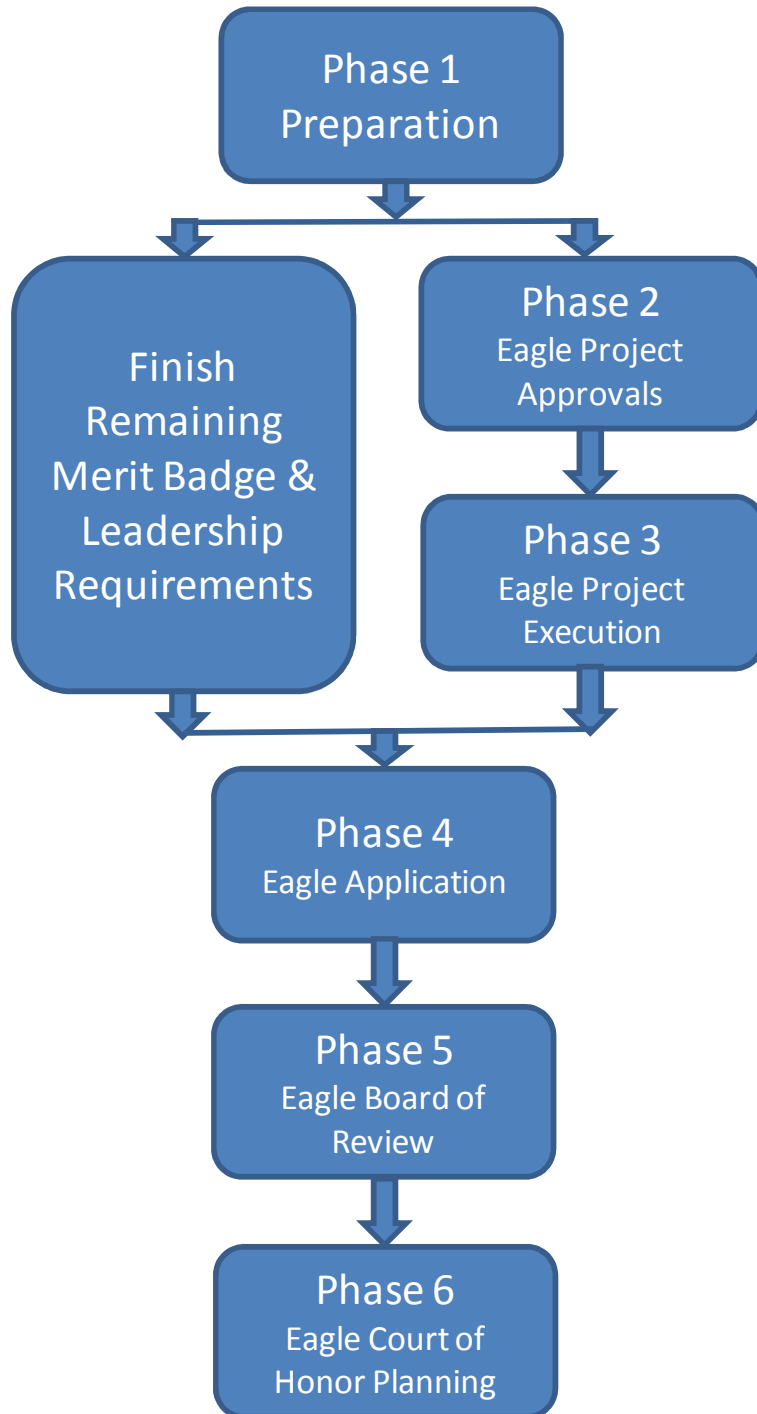
- A project that will be scaled to showcase your leadership ability – as a guideline, your project should take about 100 person-hours to complete.
- The organization that will benefit from your project work
- What leader(s) in Troop 1600 can help you accomplish your goal – the Scoutmaster will identify an adult advisor for you.
- An overall timeline plan that allows you to finish the first 5 phases before your 18<sup>th</sup> birthday

Good luck!

The Troop 1600 Committee



## The Six Phases of the Journey



*There are six basic phases along your path to the Eagle Scout Rank. It is important for you to read through this guide and understand the amount of time it will take you to complete each step. You can use the following guideline to estimate the amount of time this will take – Don't Procrastinate!*

*Phase 1: 1-2 months*

*Phase 2: 1-2 months*

*Phase 3: 2-6 months*

*Phase 4: 1 month*

*Phase 5: 1 month*

*As you can see, this can add up to a significant amount of elapsed time. Also remember that this is just the project component and does not include all the work needed to complete your remaining Merit Badge requirements.*



## Phase 1 – Preparation

**Step 1.1**  
Get Organized

**Step 1.2**  
Plan Remaining MB  
& Leadership work

**Starting your Eagle Project**

**Step 1.3**  
Meet with your  
Scoutmaster

**Step 1.4**  
Document Project  
Concept

**Step 1.5**  
Meet with Org  
Representative

**Step 1.6**  
Create the Detailed  
Project Plan

*This phase can take a month or more to complete and you need to allow enough time to develop your concept, work with your Scoutmaster, and meet with the organization that will benefit from your project. Proper project preparation will make future phases much easier!*

*Equally important to your project is your plan to complete the remaining merit badge and youth leadership requirements that you need to complete the Eagle Rank. While it is acceptable to work on your Eagle Project in parallel with your other advancement work, do not underestimate the time required to earn some of the Eagle required Merit Badges. Personal Management, Personal Fitness, and Family Life all have requirements that take time!*

*Remember the famous quote from Benjamin Franklin... **“By failing to prepare, you are preparing to fail”.***



**Step 1.1 – Get Organized**

First step is to review the full list of Eagle requirements and to familiarize yourself with the Eagle Project Workbook and Eagle Application. It’s also a great idea to request a copy of your full advancement report at this time to make sure you have a complete list of your rank advancement and merit badge dates. You can obtain a copy of your advancement report from the Scoutmaster or Advancement Chairperson.

The Important Eagle Documents can be found using links on the Troop 1600 Website – [www.Troop1600.org](http://www.Troop1600.org) – the links are all found on the Advancement page.

1. The **Minsi Trails Council Eagle Award Candidate Guidelines**. This guide contains a wealth of information regarding the Eagle rank requirements, process steps, and a comprehensive checklist that can be used in conjunction with this guide.
2. The **Eagle Scout Leadership Service Project Workbook**. This is the actual workbook that you will use to document all phases of your Eagle project. This Microsoft Word document will allow you to keep project documentation neat and up-to-date using your computer.
3. The **Eagle Scout Rank Application**. This is the application that you will use to submit all your work to our Council and ultimately to the National office of the BSA.

**Step 1.2 – Create a plan for your remaining Merit Badge and Leadership requirements.**

Use the worksheet below and on the next page to document and plan your work towards the remaining Merit Badge and Leadership requirements.

**Leadership Positions since earning the Life Rank:**

Leadership Position	Start Date	End Date

Requirement - While a Life Scout, serve **actively** for a period of six months in one or more of the following positions of responsibility: Patrol Leader, Assistant Senior Patrol Leader, Senior Patrol Leader, Troop Guide, Order of the Arrow Troop Representative, Den Chief, Scribe, Librarian, Historian, Quartermaster, Junior Assistant Scoutmaster, Chaplain Aide, Instructor, Webmaster, or Leave No Trace Trainer



**Phase 1 - Preparation**

**Step 1.2 - Merit Badge Plan:**

	Merit Badges 12 Required, 9 Your Choice	Date Earned	Troop 1600 Counselors	My Plan
1	First Aid		See Mr. Folk	
2	Citizenship in the Community		Mr. Folk, Mr. Rabe	
3	Citizenship in the Nation		Mr. Folk, Mr. Rabe	
4	Citizenship in the World		Mr. Folk, Mr. Rabe	
5	Communications		Mr. Campbell	
6	Personal Fitness		Mr. Campbell	
7	Emergency Preparedness OR Lifesaving		See Mr. Folk	
8	Environmental Science		Mr. Rabe	
9	Personal Management		Mr. Campbell	
10	Swimming OR Hiking OR Cycling		Mr. Folk – Swimming; Mr. Stiles – Hiking; Mr. Muller - Cycling	
11	Camping,		Mr. Folk	
12	Family Life		Ms. Kris	
13			MB Earned for Star Rank	
14			MB Earned for Star Rank	
15			MB Earned for Life Rank	
16			MB Earned for Life Rank	
17				
18				
19				
20				
21				



## Phase 1 - Preparation

### Step 1.3 – Meet with the Troop 1600 Scoutmaster about your Eagle Project

The Eagle Project must demonstrate leadership of others and provide service to a worthy institution other than the Boy Scouts. This may be a religious institution, school, or your community. See the first page of the Eagle Scout Leadership Service Project Workbook for all requirements and limitations. You should try to choose a project idea which is valuable to the community and a challenge to you. It does not have to be an original idea, but you must do all of the planning for your project. The project may not be routine labor (like cutting the grass at the church). It may not benefit the BSA or any Scout property or any business or individual. Fundraising is only permitted to obtain money to pay for materials you need for your project. The project may not be a fund-raiser in itself. Appendix A of this guide provides example projects from prior Troop 1600 Eagle Scouts and some local contact that can be used to get some ideas.

Schedule time with your Scoutmaster to discuss your Eagle Leadership project. Come to the meeting prepared with a concept for your project. It would be a great idea to come prepared with several ideas. Key outcomes of this step include:

- A good understanding of how to use the Project Workbook to document your project work.
- Preliminary agreement on your project concept and scope
- Understanding of who will benefit from your project work and who will represent the benefitting organization.
- Identification of your Troop 1600 Project Advisor. This is the person who will serve as your overall advisor for your project.

### Step 1.4 – Document the Project Concept

Complete pages 7 and 8 of the Eagle Project Workbook:

- Project Name
- Project Description
- Project Benefits including information about the organization that will benefit from your work

You will use this information as the basis for an initial meeting with the person representing the organization that will benefit from your project.

Start keeping track of your time. All the time you spend developing your project concept, meeting with others, preparing your project time, and finalizing approvals all counts as planning time on your part. The number of hours you spent planning the project will be recorder in your project workbook once you receive approval.



Troop 1600 Eagle Guide

## Phase 1 - Preparation

### Step 1.5 – Meet with the Organization Representative

Schedule a meeting to review your project concept with the organization representative. Remember a scout is courteous and you should be very respectful of the person's available time. During this meeting you will need to:

- Present your Project Description and any other information you have to describe the project scope.
- Make sure you understand what the organization really needs and how your project will benefit them.
- Use the time to make an initial list of detailed requirements – specifically what needs to be done, time constraints, funding requirements, other constraints, resources you need, etc.

Now you are ready to start the detailed planning!

### Step 1.6 – Create Your Detailed Plan

Use pages 9 & 10 of the Project workbook to document your detailed plan. Please do not feel limited to the space constraints of this document. You can and should add supporting detail to your project plan and attach that detail to your project work book.

Our Troop website provides a link to an excellent on-line resource that can help you understand what goes into a good project plan. Please use that on-line link to learn more about things you should consider in creating your plan. [Click here to check out this great on-line resource.](#)

Our District staff will spend a lot of time reviewing this section of your project notebook so be prepared. Some key things to consider:

- pictures and a description of the current situation – what do things look like before you start
- If you are constructing something or doing landscaping, provide a drawing
- A materials list that includes the item, quantity, cost, and your intended source
- List incidental supplies and any tools that you will need to carry out the work.
- Provide a detailed daily schedule with work instructions and procedures
- With the schedule, make sure you consider the transportation of people or materials
- How about your people resources, how many and when. Make sure to include appropriate adult supervision. The people plan is as important as your material plan!
- Include a statement about how you intended to finance the project
- Spend some time describing how you will keep everyone safe while working on your project.

**Meet with your project advisor to review your plan as you are developing the detail.**



## Phase 2 – Project Approvals



*If you have a good plan, this phase will take only as long as it takes to schedule all your meetings!*

*Remember that the Troop Committee only meets monthly and that you need to complete these steps in order.*

*You should not schedule appointments until you have received approval from the prior step. Scheduling a time to review the project with the North Valley District could take 3-4 weeks.*



## Phase 2 – Project Approvals

### Step 2.1 – Review Your Project Plan with your Advisor

When you have a complete draft of your project plan, meet with your project advisor to review your documentation. You should bring your up-to-date project workbook and any supporting documents, drawings, lists and pictures to this meeting. This meeting will serve as a final check point for you before you enter into the approval phase of your project.

Your advisor will review and offer suggestions to improve the content and organization of your plan and will help you prepare for the remaining approval steps.

### Step 2.2 – Review Your Project with the Troop 1600 Committee

Schedule time to review your project plan with the Troop 1600 Committee. The committee meets on the third Tuesday of each month (specific dates are available on the Troop website). Please inform the Troop Committee Chairperson of your intent to attend the meeting for this review.

The Troop Committee will review the plan and assess the scope of your work. They will offer some very good feedback and provide suggestions based on their collective knowledge of past project efforts. Prior to attending this meeting, give some thought about how you want to present your work. If you need help with making copies, please work with your Project Advisor.

### Step 2.3 – Meet with the Organization Representative

Schedule time to review your final project plan with the representative from the benefitting organization. Review all aspects of your detailed project plan and focus on timing and also for any resource you need from the organization. Make sure you have covered all the requirements and expectations in your plan.

Your plan should include keeping the benefitting organization up-to-date with your progress. Use this meeting time to make sure the representative knows what to expect of you in the way of communications during your project execution.

**Finally – obtain the signature of the organization representative on page 10 of the project workbook.**

### Step 2.4 – Obtain Troop level Signatures

After you have the representative signature it is time have your Scoutmaster (or Troop Project Advisor) and Committee Chairperson sign your workbook (page 10). **It is important to note that the benefitting organization rep must sign before you can obtain these signatures.**



## Step 2.5 – Meet with the North Valley District Advancement Chairperson

The final approval step! At this time you will need to call our North Valley District Advancement Chairperson to schedule an appointment for him to review your work. Don't worry, the approval steps you have completed up to this point will prepare you well for this review. **It is really important to note that you may not call to schedule the appointment for this review until you have completed all the approval steps outlined above.**

**North Valley District Advancement Chair is Mr. Randy Marushak – phone: 610-262-8089**

A new process was implemented in 2011 where Eagle projects will be reviewed on the third Thursday of each month and there will be up to 6 time slots available each month. You will need to get on the calendar early to ensure you have the approval completed prior to starting your project.

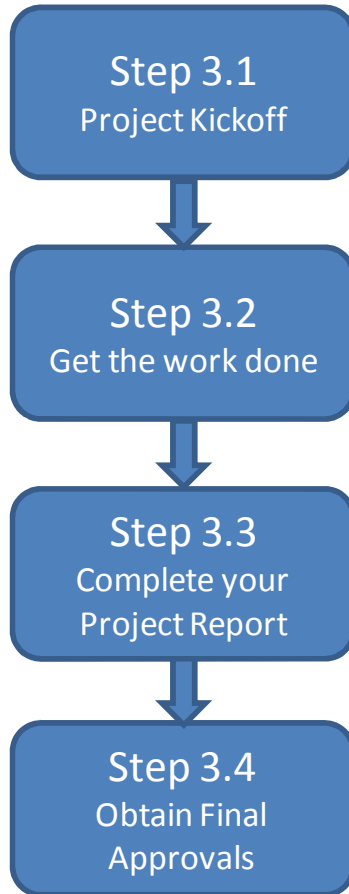
This review is very similar to a Scoutmaster Conference and a board of review. In addition to knowing the detail of your project plan, be prepared to answer questions posed in the Eagle Award Candidate Guidelines:

- To what degree are you being challenged to do your best
- What is the social significance of the project
- How much imagination was involved in the project concept and approach
- How complex is the effort
- What is the degree of organizational skill and leadership ability will you need to exhibit?
- To what degree are you involving others in the effort?
- What technical skills will you demonstrate?
- What do you expect to learn?

Once you have received this final approval you are ready to enter the Execution Phase of your project!



## Phase 3 – Project Execution



*This is the fun part – Time to get to work!*

*A key word of advice is to stay organized. Track everything you do including any changes to the initial plan. You'll also need to communicate effectively with the people that you need to be successful.*

*Consider...*

- *Your Parents*
- *Your project advisor*
- *Troop Members*
- *Troop leaders*
- *The Benefitting Organization*
- *Other outside resources*



## Phase 3 – Project Execution

### Step 3.1 – Project Kick-off

You've have an approved plan, now it's time to execute. This first step is intended to take care of things you need to have done before you actually start work.

- Distribute donation request letters for materials you need.
- Complete fund raising efforts you outlined to raise the money you need to purchase materials.
- Arrange to collect all the necessary materials and tools/equipment.
- Pick your work dates based on the work plan you have already outlined.
- Communicate your dates to the Troop and other people that will be helping. If possible include the work to be done on each date so you can match skills of the people to the work that needs to be done. Recruit the help you need.
- Think about safety – do you have a safe plan? Have you considered protective equipment like safety glasses and work gloves? Are you asking the people working to come prepared with these items?
- Create the logs you will used to record the work. It would be best to keep four different logs.
  - Money received and money spent
  - Items donated, by whom, with approximate value
  - The time you and others spend on the project – this needs to include a log sheet you will use to log time at the project site.
  - Changes you make to the plan along the way
- Think about your work force – do you need to provide any refreshments and drinking water to maintain energy?

Now that you have things under control it's time for the actual work day(s).

### Step 3.2 – Get the Work Done

As the project leader, you need to arrive at the work site early enough to get organized so that when the work force arrives you will be ready to work. Your plan should have the right number or resources necessary to get the work done. Remember, your job is not to do all the work. Your Job is to make sure others are working productively towards your goal. Now you face the real leadership challenge – how to keep your work force both busy and happy!

Things to keep an eye on:

- Keep your sign-in work log up-to-date – it will be hard to remember after the fact.
- Keep track of any money received and the money you spend (including all receipts).
- Do you have the right people on the right jobs? Adjust as necessary.
- Make sure people are working safely and using proper procedures.



## Phase 3 – Project Execution

Make sure you offer and provide instruction and training for all the jobs – remember you will spend more time fixing mistakes than you would spend teaching someone the proper process.

Remember to arrange for adult supervision for your work dates. Take pictures before you start and while you are working. They will be helpful in documenting your project effort. At the end of each work day re-assess where things stand and adjust your plan accordingly. Remember to keep track of any changes.

### Step 3.3 – Complete the Project Report

Once you have finished the work, you need to finish the project workbook documenting your final results.

- Summarize the time spent on page 11 of the workbook. You can attach more detailed logs to the end of your report. You will need the grand total hours spent on your Eagle Application.
- Summarize the materials you've used as well as the cost – include items that were donated with their approximate cost.
- Document changes to the base plan on page 13 – changes can include things that result in a different end result as well as changes in the way you did the work.
- Pull together your pictures that show the before and after views of your project. Similar to the work log, you can attach additional pages to the workbook for these pictures. It is important to note that the District Advancement Committee is not looking for a large photo album. Just include a few pictures that can help show off your accomplishments.

### Step 3.4 – Obtain the Final Approval of Project Completion

The last step is to obtain the signatures that approve the final result of your completed project. Signatures are recorded at the bottom of page 14 of your project workbook.

- First, fill in the start date and completion date and then you sign as the Applicant.
- Next step is to review and obtain the signature of your Scoutmaster/Project Advisor.
- Lastly, you must have the organization representative sign showing their final approval of your work.

It is really important to remember that these signatures must be obtained in the correct order above – this will be reviewed by the District Committee!

**Congratulations – you've finished your Eagle Project!**



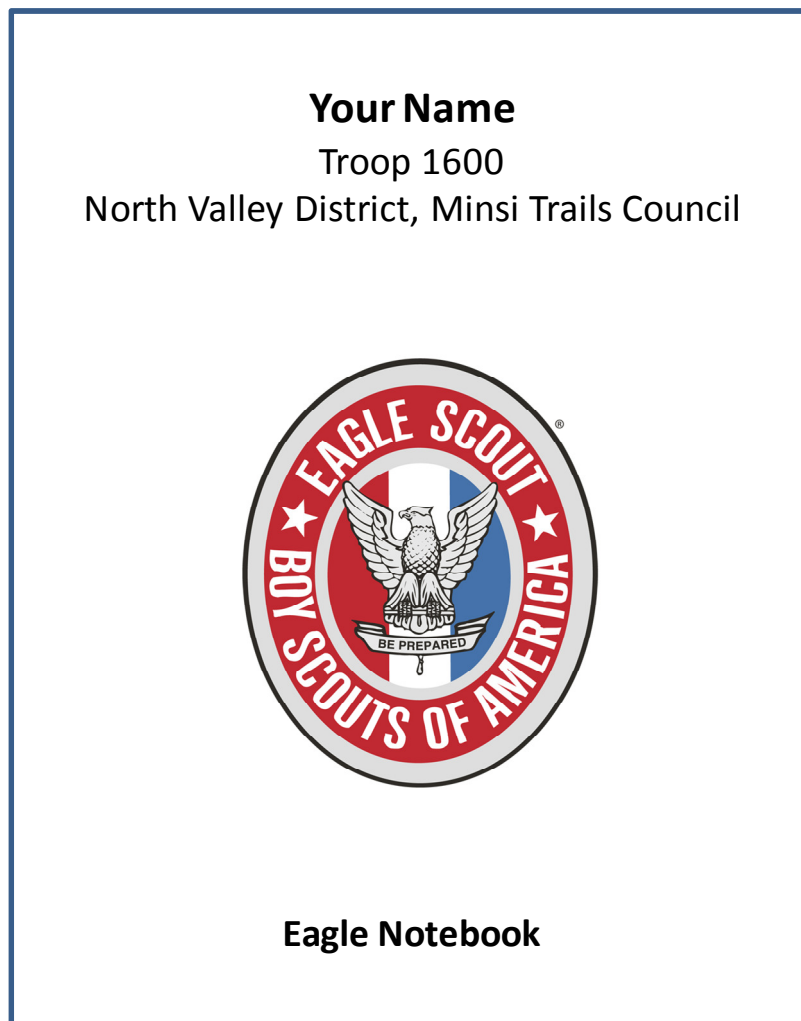
## Phase 3 – Project Execution

At this time you will want create your Eagle Notebook (a standard 3 ring binder) which will contain all of your Eagle Rank documents. Putting your documents into clear sheet protectors is a great option to keep things looking good.

The notebook should be titled “Eagle Notebook” and the cover must include your name, Troop 1600, North Valley District, Minsi Trails Council. The notebook will have the following sections:

- 1) Your Eagle Application
- 2) Your Statement of Life Ambitions (discussed later)
- 3) Your Eagle Project Workbook
- 4) Project supporting documentation (optional)
- 5) A pocket/pouch for your letters of recommendation (discussed later)

*Cover Sample – Be creative, but serious!*





## Phase 4 – The Eagle Application



*Word of advice – start the work to receive letters of recommendation early. Getting these responses can take some time.*

*There are several versions of the Eagle Application available on-line. Both Word and PDF versions are available.*

*Your Life Ambitions Statement is a chance for you to highlight what you have accomplished in and outside Scouting. It is a chance to describe the impact that scouting has had on you and how it will impact you as you go forward.*

*The application process is tedious, but, if you follow this guide you will avoid rework!*



## Phase 4 – The Eagle Application

### Step 4.1 – References and Letters of Recommendation.

You need to supply 4-5 references on your Eagle Application and you need a minimum of three letters of recommendation. The list of references on the application include:

- A religious advisor
- A teacher or school counselor
- An Employer (optional)
- Other references not to include any relatives or leaders of Troop 1600

Before listing a reference on your application, please contact the person to make sure they are willing to provide a reference for you.

Your letters of recommendation can come from the list above or you can add to the list with the same restrictions. Remember, you need three letters so it is good practice to request letters from 5-6 people to ensure you get the response you need. A Sample letter is provided in Appendix B of this guide and an electronic version of the letter is available on the Troop website – [www.troop1600.org](http://www.troop1600.org)

It is always best to hand deliver your request and make sure you provide a stamped envelope addressed to the Troop 1600 Advancement Chairperson. On the back of the envelope, please write **“Eagle Letter of Recommendation for *Your Name*”** to that the letters can remain sealed until your board of review.

### Step 4.2 – Complete the Eagle Application Form.

The Eagle Application is an extremely important document and you need to check and re-check all the information for accuracy. There are multiple versions of the application available on-line. The link on our Troop website will provide you with an MS-Word version that was developed by our council and works quite well. Prior to filling out the application, please request a current copy of your official advancement report from either the Scoutmaster or Advancement Chair. The dates on your advancement report are the ones you need to use when filling out your application. There is a great checklist contained in the document titled “Eagle Award Candidate Guidelines” that is available on the Troop website.

A couple of pointers:

- For Leadership positions remember our troop elects leaders in March and September. Typical leadership roles will start and end with dates in April and October. Use your two most recent roles and if you have questions see the Scoutmaster. If you are currently in a role, leave the “ending date” blank as you fill that in during the SM Conference.
- Fill in the dates and record signatures at the Scoutmasters Conference
- For merit badges listed under 6 and 9 in the MB section of the application, cross off the merit badges you did not earn leaving only the one you are submitting.



## Phase 4 – The Eagle Application

### Step 4.3 – Write your Life Ambitions Statement.

Prior to scheduling your Scoutmaster Conference you need to prepare a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations during which you demonstrated leadership skills. Include honors and awards received during this service.

Format is not critical although you should use this as an opportunity to highlight what you've gotten out of Scouting as well as what you have done outside of Scouting. It is also a great opportunity to show how Scouting has impacted your life and how it will help you as you look into the future. This is a chance to brag a little!

At the end of this statement, please feel free to list awards and recognition you may have received outside of scouting. As a guideline, this should be 1-2 pages in length.

### Step 4.4 – Scoutmasters Conference.

You've done this before.... It is now time to schedule your Scoutmasters Conference. Have your Eagle notebook complete and ready for review. Be prepared to answer the typical questions about leadership, your involvement in the troop, and scout spirit. Also be prepared to talk about what's next. As with all Scoutmasters Conferences this is also a time for you to ask questions as well. Feel free to ask questions and talk more about what to expect at your Eagle Board of Review.

At the conclusion of the conference you will record the date, you will sign the application and the Scoutmaster will sign the application.

### Step 4.5 – Committee Approval.

This isn't a Board of Review – you just need to schedule time to have our Troop Committee Chairperson sign your application. You also need to have a sealed envelope with your letters of recommendation placed securely in your binder. Request your packet of letters from the Committee Advancement Chairperson (reference step 4.1).

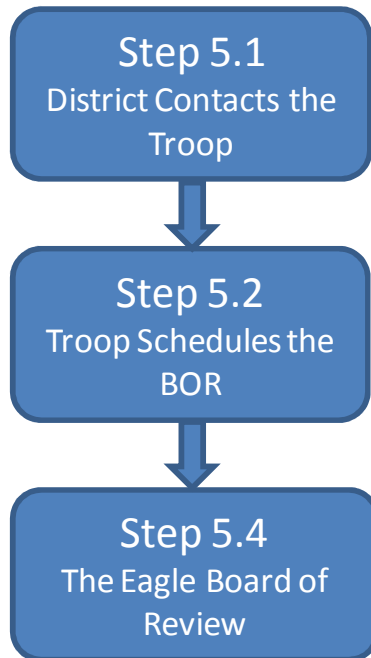
### Step 4.6 – Submit your application to Minsi Trails Council.

Once you have everything signed, call Minsi Trails Council to schedule a time to drop off your application. Mr. Chase will meet you and go through a similar checklist so if you have followed this guide, this will be a 15 minute meeting! Wear your class A uniform to the office when you visit to hand in your application. This is the step that needs to be completed prior to you turning 18!

Following this step, it takes **30-60 days** for the District and Council Advancement committees to review your work. Once they approve they will notify the Scoutmaster that we can proceed with the Board of Review.



## Phase 5 – The Eagle Board of Review



*Remember to be patient! The District and Council have many applications to review each month and the review process occurs during a monthly meeting so depending on when you submit your application, you may be waiting. We usually hear from the District Committee within 30-60 days of submitting the application.*

*Although you have been through many review boards during your rank advancement in Scouts, this one is a little different and you will want to prepare. Use internet resources to look for Eagle BOR questions... remember you want to give thoughtful answers.*



## Phase 5 – The Eagle Board of Review

### Step 5.1 – District Contacts the Scoutmaster

Following the District/Council Review, a representative of the District Advancement Committee will be assigned to coordinate your Eagle Board of Review. The District Coordinator will contact your Scoutmaster and together they will work to schedule the event.

Please note that the District Representative will host and run the Court of Honor. This person is an Eagle Scout and will be personally interested in your responses to questions.

### Step 5.2 – Troop Schedules the Board of Review

The Scoutmaster will contact the Troop 1600 Committee and find a suitable time when the Board of Review can be held. The event will be held at Jordan UCC and it will not be held on a Troop Meeting night. Participants will include:

- District Advancement Committee Representative
- Troop 1600 Committee Members (3 minimum)
- Troop 1600 Scoutmaster and ASMs (as available)
- Your Parents

### Step 5.3 – The Eagle Board of Review

This is it – you’ve finally made it! Please arrive to Jordan UCC on time and looking sharp.

To start the session the members of the Review Board will meet while you and your parents wait in another room. For the first 10-15 minutes, the Board will review your application, project materials, Life Ambitions Statement and your Letters of Recommendation. During this time, the Troop 1600 Scoutmaster and other leaders will say a few words on your behalf reflecting on your Scout Career.

The next step is for the Review Board to interview your parents while you wait in the other room. During this time your parents will be asked to comment on you as their son, what you are like outside of scouts and how you support the family.

Now it’s your turn! Questions will be similar to your other BOR’s and may be a little broader. The group will be looking for thoughtful answers so take your time. There are many internet resources available to show lists of questions that could be asked at the Board of Review... just search on Eagle Board of Review Questions and you’ll find plenty to think about!



## Phase 5 – The Eagle Board of Review

Questions will fall into the following basic categories:

1. Scout Spirit – what does it really mean to live by the Scout Oath and Law? Think about duty to god & country, your community/others, and yourself.
2. Outdoor Experience – what were your most memorable trips and reflect on how you’ve grown in your outdoor skills.
3. Leadership Experience – think about the various positions you’ve held and how you’ve grown and developed your leadership skills. What are your biggest challenges and how will this experience help you in the future.
4. Your Project – be prepared to talk about your accomplishments, what went well, what you learned and how your efforts benefit the community.
5. Your Plans for the Future – what’s next – both short and longer term. How does becoming an Eagle Scout help you in the future?

After all the questions, you will be asked to leave the room one last time while the Review Board discusses all the input and makes their decision. The decision must be unanimous. After this brief discussion, you and your parents will be asked to return to hear the results.

***That’s it! Now it’s time to celebrate!***

Your Eagle Application and Advancement Form which documents the Board of Review is now sent to the BSA National Office for processing. It will take 3-4 weeks to get the paper work and your Eagle Award back from the National Office.



## **Phase 6 – The Eagle Court of Honor**

This section will be added later. Please see your scoutmaster for resources that are available to help you plan this celebration.

*You've worked hard to get to this point in your Scouting career and now is the time to celebrate with your troop and your family and friends.*

*This is your event and you can decide what to include in the ceremony.*



## Appendix A

### Troop 1600 Eagle Projects

Scout	Organization	Project
<b>JR Kushnir (2004)</b>	Jordan UCC	Refurbished the outhouse that serves the Jordan UCC Harding Outdoor Chapel. Project included a new roof and other upgrades
<b>Erik Campbell (2008)</b>	Jordan UCC	Replaced old wooden benches at the Jordan UCC Harding Outdoor Chapel with park style benches made of concrete and synthetic lumber for durability. Project also included soliciting for donations for the benches from Church members.
<b>Curtis Rabe (2008)</b>	Parkland School District	Restored the Outdoor Environmental area at Kernsville Elementary School. Project included cleaning and fixing bridges and picnic tables, trail work and spreading mulch.
<b>Alex Stiles (2009)</b>	Philadelphia Appalachian Trail Club	Restored a side trail on the Appalachian Trail near Lehigh Gap. The “North Trail” had not been maintained in years and this project cleared and re-marked the trail. Additional trail work around Lehigh Gap (South Trail) and new trail signs were also included.
<b>Michael Martinez (2009)</b>	US Armed Forces stationed in Iraq	Project served to collect donations to build “care packages” to be sent to the troops stationed in Iraq. Items included personal care products, snacks, and other items.
<b>Joshua Campbell (2009)</b>	Jordan UCC	Project served to build a new trail from the Jordan UCC Peace Garden to the cemetery. Trail work included clearing the trail, mulching and building too new bridges. Josh also worked with church members to create a special “Historic Trail” booklet that is available to the members and general public to learn more about this history of Jordan.
<b>Adam Bell (2010)</b>	Parkland Community Library	Project helped the Parkland Community Library to re-arrange two complete sections in the library. The goal of the effort was to make the young adult section of books more visible and available to the public. Effort included carefully re-moving books, cleaning shelves, and restoring them to their new home.



## Appendix A

### Eagle Project Examples

#### Troop 1600 Eagle Projects

Scout	Organization	Project
Zachary Folk (2010)	Upper Macungie Township	Project helped to open a new community park in Upper Macungie called Independent Park. This park was recently commissioned by the township and the project involved installing three large park signs and completing landscaping work around the signs and at the entrance to the park.
Seth Campbell (2010)	Parkland School District	Designed and Built a special "Parkland" bicycle rack and installed it at Kratzer Elementary School.

#### Resources and Contacts for Eagle Project Ideas and Funding

Organization	Contact	Phone	eMail
Jordan UCC			
North Whitehall Township			
Upper Macungie Township			