

# TETONWANA LODGE - CHAPTER MEETING PLANNING SHEET

DATE \_\_\_\_\_

ACTIVITY	DESCRIPTION	PERSON	
Pre-opening	Set up chairs, displays, tables, equipment, etc.		
Opening Ceremony  Start time: _____	Pledge, Scout Oath, Law		
	O.A. Obligation		
	Chief, Vice Chief, Secretary, Treasurer's Reports		
	Introduction of membership and guests		
Old Business			
New Business			
Special Program Items or Features			
For the good of all	Future Chapter and Lodge Activities		
	Announcements		
	Chapter Chief's Minute		
	Chapter Advisor's Minute		
Closing	O.A. Song, etc.		

Notes: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_