

TETONWANA LODGE NO. 105 WWW
ORDER OF THE ARROW
SIOUX COUNCIL NO. 733

(Current from August 19, 2000 with revisions voted into effect 18 August 2001)

PREAMBLE

We the members of Tetonwana Lodge No. 105 WWW in order that the objectives of the Order of the Arrow in camping promotion and cheerful service may be reached within this council, establish this set of by-laws for Tetonwana Lodge No. 105 WWW.

ARTICLE I: NAME AND AFFILIATION

Section A: The name and number of this lodge of the Order of the Arrow shall be Tetonwana Lodge #105 WWW.

Section B: The lodge shall be affiliated with the Sioux Council No. 733, B.S.A. and shall be under the administrative authority of the Scout Executive

Section C: The totem of this lodge shall be that of the swimming turtle.

Section D: The lodge policy of the official neckerchief and pocket Order of the Arrow flap(s) shall be determined by the lodge executive committee.

Paragraph 1: A lodge neckerchief and Order of the Arrow sash shall be worn only at Order of the Arrow events and special Scouting functions.

Paragraph 2: Each Tetonwana Lodge member is entitled to purchase an unlimited number of lodge flaps at any time.

Paragraph 3: Requests for Tetonwana Lodge flaps by Arrowmen from outside our lodge will be responded to by the Lodge Advisor. The Lodge Advisor will identify, for anyone wishing to obtain a Tetonwana Lodge flap, lodge members who may wish to trade for Tetonwana Lodge flaps.

Section E: This lodge shall be divided into chapters. The chapter boundaries shall be decided upon by the lodge executive committee. The Chapters shall be under the supervision of the respective District Scout Executive.

ARTICLE II: ELECTION TO MEMBERSHIP

Section A: The requirements for membership in this lodge are as stated in the current printing of the *Order of the Arrow Handbook* and the *Guide for Officers and Advisors*.

Section B: Procedure for nomination and election in this lodge area as stated in the current printing of the *Order of the Arrow Handbook* and the *Guide for Officers and Advisors*.

Section C: All adult leaders (over 21) shall gain admission in to this lodge by nomination from a majority of the troop committee or by a nomination from the district or council. All nominations are subject to approval by the lodge key three.

Section D: Procedures for the Ordeal shall be as stated in the *Order of the Arrow Handbook* and

Administration Guide for the Ordeal.

Section E: All Scouts and Scouters having previously become members in the Order of the Arrow, B.S.A., may become active members of this lodge upon application of transfer to the lodge membership secretary, payment of dues fee for the current year, and approval of the Lodge Key Three.

ARTICLE III: OFFICERS

Section A: Officers of this lodge shall be the lodge chief, vice-chief(s), membership secretary, correspondence secretary, and treasurer. All elected officers must be under 21 years of age during their entire term of office and comply with the qualifications stated in the current printing of the *Order of the Arrow Handbook* and the *Guide for Officers and Advisors*.

Section B: Nominations for the above stated offices shall be made by a nominating committee or from the floor at the time of elections with the stipulation that the nominee accepts hi nomination prior to the election.

Section C: Elections shall be decided by a majority vote. In the case a majority is not received by one candidate, there will be a run-off between the two nominees receiving the most votes on the first ballot. In the case a majority is not received in the above stated run-off, the lodge chief will cast the deciding vote.

Section D: Lodge officers shall be installed at the winter conference and participate in a training period as soon afterward as possible.

Section E: The officers of each chapter of this lodge shall be chapter chief, vice-chief(s), secretary, and treasurer, if applicable. These officers shall remain under 21 years of age during their entire term office.

Section F: The term of all lodge and chapter officers shall be for one (1) year (Winter Banquet – Winter Banquet) and an officer may not be elected to the same office more than two (2) terms.

Section G: Any vacancies among the officer of the lodge shall be filled by appointment of the lodge executive committee for the remainder of the said term.

Section H: A lodge officer may be asked to resign by the lodge advisor. The officer must provide a written letter of resignation to the lodge advisor. If no letter is written the lodge executive committee may suspend the officer.

Section I: Duties of the officers:

Paragraph 1: The lodge chief shall supervise the lodge and its officers. He shall preside at all meetings and activities of the lodge and the lodge executive committee. He shall be an ex-officio member of all committees. It shall also be his responsibility to set up such committees as may be required from time to time and shall appoint a chairman with the approval of the lodge executive committee.

Paragraph 2: The vice-chief(s) shall serve as chairman of the lodge conclaves, assist the lodge chief in the exercise of his duties, perform said duties in the lodge chief's absence, and any other duties designated by the lodge chief.

Paragraph 3: The lodge correspondence secretary shall be responsible for editing of all lodge

bulletins and any other duties designated by the lodge chief.

Paragraph 4: The lodge membership secretary shall be responsible for taking minutes at all lodge meetings, maintain all membership records, serve as chairman of the unit elections committee, and any other duties designated by the lodge chief.

Paragraph 5: The lodge treasurer shall be responsible for maintaining all lodge financial records, assist in the lodge budget formulation, be in charge of all trading post items, and any other duties designated by the lodge chief.

Paragraph 6: The duties of the chapter officers, where applicable, shall coincide with the respective lodge officers' duties.

Section K: Duties of the lodge advisor are as stated in the current printing of the *Order of the Arrow Handbook* and the *Guide for Officers and Advisors*.

Paragraph 1: The lodge advisor shall be appointed by the Scout Executive.

Paragraph 2: Duties of the chapter advisors shall coincide with the lodge advisor duties.

Section L: The lodge staff advisor shall be appointed by the Scout Executive and act in a capacity of liaison between the lodge and the council.

Paragraph 1: Duties of the chapter staff advisors shall coincide with the lodge staff advisor duties.

Section M: Lodge Executive Committee:

Paragraph 1: The lodge executive committee shall be composed of the elected lodge officers, immediate past lodge chief, lodge advisor, lodge staff advisor, chapter chiefs, chapter advisors, and the Scout Executive.

Paragraph 2: The lodge executive committee shall conduct business between conclaves and shall approve all allotments of lodge funds. It shall also approve the lodge calendar each year and has final approval of all committee action.

Paragraph 3: A quorum must be present to transact business.

Section N: Permanent lodge committees shall be established. They shall be: activities, service, membership, finance, unit elections, ceremonial, and camp promotions committees. The committees will act within accordance of the current printing of the *Order of the Arrow Handbook* and the *Guide for Officers and Advisors*.

ARTICLE IV: MEETINGS

Section A: The lodge executive committee shall schedule at least three (3) meetings annually. Such meeting dates shall be scheduled and approved by the lodge executive committee.

Section B: The lodge may hold special meetings if a majority of the lodge executive committee approves such a meeting upon the written request of 1/5 of the duly registered voting membership. In the latter case, the lodge chief shall cause such meeting to be held within 30 days after presentation of such a request.

Paragraph 1: Formal notices shall be sent so as to receive at least three (3) weeks prior to the meeting.

Paragraph 2: For business to be transacted at a general meeting of the lodge, a quorum of 1/5 of the duly registered voting membership of the lodge shall be required.

Paragraph 3: A voting member shall be defined as: an Order of the Arrow member under the age of 21, registered with the B.S.A., and having Tetonwana Lodge #105 dues paid in full.

Paragraph 4: Each meeting of the Order of the Arrow shall start with the Obligation and close with the sign of the Ordeal.

ARTICLE V: DUES AND FEES

Section A: There shall be an induction fee of \$5.00, unless changed by the lodge executive committee, payable at the time of induction.

Section B: Dues of \$7.00 for youth (under the age of 21), and \$10.00 for adults (21 and older), unless changed by the membership, shall be collected annually.

Paragraph 1: These dues shall cover the lodge fiscal year of January 1 – December 31.

Paragraph 2: To be deemed an active member, these dues shall be paid by the Spring Conclave of the current lodge fiscal year.

Paragraph 3: Payment of dues within the first year of activity will reinstated a member to full active status. Members who have been deemed inactive for more than one year may restore to active status by paying one (1) year of back dues and the current year of dues.

Paragraph 4: If an individual has transferred into the lodge but has let his/her membership lapse elsewhere, the individual shall be considered inactive and must comply with Paragraph 3.

Section C: All Order of the Arrow funds shall be handled through the council service center and go through all normal council accounting procedures.

Section D: Before any funds may be incurred, a voucher must be signed by the lodge chief or lodge advisor, in addition to the Scout Executive or his/her representative.

ARTICLE VI: BROTHERHOOD MEMBERSHIP

Section A: Completion of the Brotherhood membership shall be in accordance with the requirements in the current printing of the *Order of the Arrow Handbook*.

Section B: Each Ordeal member, after ten (10) months of active service in the Order of the Arrow, shall receive a letter informing him/her of the opportunity to further his/her ties in the Order by completing the requirements for Brotherhood membership.

Section C: A copy of the Brotherhood material shall be sent to the Ordeal member when he/she has indicated a desire to complete the requirements for Brotherhood membership.

Section D: The Nimat committee chair shall be in charge of preparations and ceremonies for the Brotherhood

status.

ARTICLE VII: VIGIL HONOR MEMBERSHIP

- Section A:** Attainment of the Vigil Honor membership shall be in accordance with the requirements in the current printing of the Order of the Arrow Handbook.
- Section B:** A committee of Vigil Honor members shall be appointed to take charge of the Vigil Honor preparations and ceremonies.
- Section C:** The Vigil Honor nomination fee shall be paid for by the lodge.

ARTICLE VIII: AMENDMENTS

- Section A:** This set of by-laws shall be binding on all members of the lodge and subject to amendment at any regular or special meeting of the lodge provided that such amendment has been submitted in writing to the lodge executive committee at least one (1) month prior to such meeting and due notices has been sent to active membership of the lodge at least ten(10) days before such meeting. A two-thirds (2//3) vote of members present shall be required to pass an amendment.

ARTICLE IX: ARTICLE RADTIFICATION

- Section A:** This set of by-laws of the Tetonwana Lodge #105 WWW shall become effective by a two-thirds (2/3) vote of approval of the lodge executive committee and fifty percent (50%) of the voting lodge membership witnessed by the following signatures: lodge chief, vice-chief(s), correspondence secretary, membership secretary, treasurer, lodge advisor, and the Scout Executive or his/her representative.
- Section B:** This set of by-laws shall be INFERIOR to any National publication directly contradicting its contents and shall be brought within those National regulations at that time.