



Garden Oaks Elementary

“A Place Where Children Flourish”

Lindsey Pollock, Principal
Moses Diaz, Assistant Principal

November 18, 2008

Dear Parents,

In order to maintain an optimum learning environment for our students, the members of the SDMC have examined a number of ways we can work together to ensure that children benefit from the outstanding teaching staff here at Garden Oaks and the expertise they provide each and every day.

To this end, the SDMC has unanimously voted to discontinue birthday parties at school. Students may bring invitations to distribute to their classmates, however, students and parents may not hold birthday parties at school. Students will continue to have their special day recognized by their teachers and classmates, however cakes and party items are not to be brought to school for the class. If you would like to join your child for lunch on their special day, be sure to stop and check in at the office first.

The SDMC also reviewed the number of students leaving early from school. Garden Oaks policy for students leaving early is listed on page 4 of the Student Handbook. Students may leave early only for an appointment or due to illness and must be checked out by a parent. **Children are not to be checked out before the dismissal bell at the end of the school day at 3pm.**

Finally, students must arrive on time to school. Teachers begin receiving students in the classrooms at 7:45am. Students are expected to be in their places ready to learn at 8am. Students who have more than two tardies are not eligible for Perfect Attendance awards. The SDMC has asked the school administrators to enforce the policy that students arriving late must be escorted to the front office by a parent and signed in so that the child is safe and secure. This is especially important for student safety since no adults are on duty in the front after 8am. *The NW YMCA is offering Family Memberships for children who achieve perfect attendance with no tardies.*

Thank you for your understanding and support in helping us focus on your child's academic experience. Should you have any questions or suggestions, please feel free to call or email.

Sincerely,

Mrs. Pollock, Principal

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