

Dear Parents,

It's that time of year again . . . our 5th Annual Boots & Boas fundraiser. In this Boots and Boas packet you will find the details of this big event benefiting Stewart Creek Elementary. Reserve your tables now, purchase tickets, make a donation or become a Friend of Stewart Creek by completing the attached paperwork and returning it to Stewart Creek Elementary. Let's pull together as a school community and create another successful, fun-filled evening. Last year we achieved great things. Help us build upon the tradition and make Boots & Boas even bigger and better each year.

Sincerely,



Shannon Nunn

Boots & Boas Auction Chair

TOP TEN QUESTIONS PEOPLE ARE ASKING ABOUT

2008 BOOTS & BOAS

BENEFITING STEWART CREEK ELEMENTARY

- WHAT IS BOOTS & BOAS?** This yearly springtime event is an adult only evening of dinner, live and silent auctions, entertainment, and dancing. *Boots & Boas* will be held on **Saturday, February 23, 2008** at Lone Star Convention Center. The purpose of the event is to raise funds to support Stewart Creek while avoiding traditional door-to-door fundraising events where our children sell wrapping paper, cookie dough, pizzas, etc. This is also a chance for us to build relationships within our community and school as well as just having some fun!
- WHO'S INVITED?** You! This adult-only event is open to the community. Invite your friends, family, and neighbors. You may want to get a group of parents from your child's classroom and share a table. Enjoy an evening out with old friends and new.
- WHAT SHOULD I WEAR?** Attire is Festive Casual, which means fun, casual attire. Think Boas and Blue Jeans...Cowboy Boots and Boas . . . something fun that you might wear to the rodeo. No after 5:00 attire is required.
- HOW DO I GET MY TICKETS AND WHAT'S INCLUDED IN THE TICKET PRICE?** Send in your completed order form and money before February 15th to purchase your ticket for \$25. Tickets will also be sold throughout the day at school on February 14 & 15 at Stewart Creek. The week of February 18-22, tickets will increase in price (to \$30), but can still be purchased at SCE. Additional tickets are available at the door the night of *Boots and Boas* for \$50. You are guaranteed to have fun, enjoy a great Mexican Fiesta buffet provided by Spectrum Catering, a cash bar, silent and live auctions, a top quality slideshow presentation of the daily activities at SCE, a DJ spinning your favorite tunes, and a dance floor for a little boot-scootin', too. The grade level selling the most tickets will receive a grade level prize.
- CAN I SPONSOR A TABLE AND GET RESERVED SEATING?** A limited number of reserved tables are available for our table sponsors. Each reserved table will be specially designated with the table sponsor's name and also recognized in our auction catalog. These tables are great for getting a front row seat to our live auction and dance floor. Also, you are guaranteed ten seats together. These reserved tables are first come, first serve so you will want to reserve your table early. Reserved tables are \$400 and include tickets for 10 people.
- WHAT KINDS OF ITEMS WILL BE IN THE AUCTIONS?** In previous years, auction items received anywhere from \$15 to over \$1,000. There is something for everyone. There will be Grade level & Class Projects, Fun with the Faculty Outings, and VIP Privileges at SCE up for bid - not to mention tickets to sporting events, nights out on the town, a vacation getaway package, gift certificates, a private chef in your home for dinner, and possibly even a new family pet!
- DO I HAVE TO BID ON ITEMS IF I ATTEND BOOTS & BOAS?** No, this is a fun night out with other parents, friends, and teachers! It is also a great opportunity to welcome those who are new to the community. You may find just the right item to bid on in our silent auction or want to watch our lively and entertaining auctioneer get the bidding going in our live auction. Did we mention our Heads or Tails game? Maybe you'll go home with cash in your pocket. Just come and enjoy the fun!
- HOW IS THE MONEY THAT IS RAISED GOING TO BE SPENT?** The profits of this big event are used to purchase additional learning resources for our students at SCE and additional fine arts performances to be presented at SCE. Come help us reach our goal.
- WHAT IS THE SCHEDULE THE NIGHT OF BOOTS & BOAS?**

| | |
|-----------------------|------------------------------------|
| 6:00 p.m. | Doors open |
| 6:00 - 8:00 p.m. | Silent Auction and Dinner Buffet |
| 8:00 p.m. | Heads or Tails Game |
| 8:30 p.m. | Live Auction |
| 10:00p.m. - 12:00a.m. | Music, Dancing, & Auction Checkout |
- HOW CAN I HELP?** Support the evening by attending. Become a Friend of Stewart Creek by making cash donations or underwriting specific costs for the evening. Solicit donations. Buy an ad to represent your business in the *Boots & Boas* auction catalog - everyone who attends receives a catalog. Provide an item or service for the auction. Invite your friends, family, and neighbors to attend and help us make this event a huge success. Help setup, work check-in or check-out, sell tickets . . . Please visit our website at www.orgsites.com/tx/stewartcreekpto or email bootsandboas@consolidated.net to ask questions or offer your assistance in any way.

Boots & Boas Ticket Order Form
FEBRUARY 23, 2008 – LONE STAR CONVENTION CENTER

BENEFITING THE CHILDREN OF STEWART CREEK ELEMENTARY - MONTGOMERY I.S.D.

GENERAL INFORMATION

| | |
|---------------------------|--|
| Names of Adults | |
| Street Address | |
| City & Zip Code | |
| Phone Number | |
| Email | |
| SCE Child(ren)/Teacher(s) | |

TICKET INFORMATION

Individual Tickets (after 2/15/2008, tickets will increase to \$30 each)

\$25 X _____ = \$ _____

Complimentary Teacher Ticket

How many bid paddles will you need at the auction? _____

Table Sponsor (reserved for table of 10) Reserved tables are limited; first come, first serve. Reserve your table now.

Upon receiving your payment, a form will be sent home for you to register your guests.

\$400 X _____ = \$ _____

Sponsor Name on table should read: _____

(i.e. Jones Construction, The Lee Family, Sam Stark: Grandson of Mr. & Mrs. John Stark)

Teacher Ticket Fund

I would like to contribute \$ _____ to the teacher ticket fund (used to purchase Boots & Boas tickets for SCE teachers & staff).

ADDITIONAL DONATION OPTIONS

Friends of Stewart Creek – *This tax deductible contribution is a great way to support the efforts of Boots & Boas, our only fundraiser at Stewart Creek Elementary. Monetary donations allow us the opportunity to purchase services, additional items, or outings for our auction. Items associated with the auction and dinner (publicity, auction catalog, decorations, multimedia, auctioneer, DJ, misc. auction expenses) are underwritten to lessen the financial assistance needed from the PTO – increasing the amount we are able to spend for our students. Friends of SCE receive recognition in our auction catalog. **Platinum through Bronze supporters are recognized on a plaque in the school entrance.*

**Platinum Level \$ 1,000 (includes complimentary reserved table for 10)

**Gold Level \$ 500

**Silver Level \$ 250

**Bronze Level \$ 100

If you wish to designate a specific auction expense to be underwritten or an item, service, or outing to be purchased in your name, please indicate in the space below.

Purpose: _____ (optional)

Name on plaque** and in catalog should read: _____

(i.e. Jones Construction, The Lee Family, Sam Stark: Grandson of Mr. & Mrs. John Stark)

Catalog Advertisement (Ad must be copy-ready and is due by Friday, February 8, 2007.)

Full Page \$50

½ Page \$25 (free for donations of \$500 or more)

Business Card \$15

Auction Donation

I would like to donate an item, outing, or service to the auction. Please send a donation form home with my child.

PAYMENT INFORMATION

| | |
|----------------------------------|---|
| TOTAL AMOUNT DUE: \$ _____ | Method of payment: |
| | <input type="radio"/> Cash <input type="radio"/> Check # _____ (payable to Stewart Creek PTO) <input type="radio"/> Credit Card |
| Credit Card Info | Credit Card Number _____ |
| <input type="radio"/> Visa | _____ |
| <input type="radio"/> MasterCard | Name (as it appears on the card) _____ |
| <input type="radio"/> AMEX | _____ |
| <input type="radio"/> Discover | Authorized Signature _____ |
| Exp Date: _____/_____ | |
| 3-digit security code _____ | _____ |

Please return this completed form with your payment to school with your child or by mail:
 Stewart Creek Elementary PTO Attn: Boots & Boas
 18990 Stewart Creek Road Montgomery, TX 77356
 Phone: 936-582-5355 Fax: 936-582-5360
You may also contact us by e-mail at:
bootsandboas@consolidated.net

Purchased tickets will be sent home in an envelope with your child prior to the event.
Please remember, after 2/15/2008, tickets will increase to \$30 each.

Stewart Creek Elementary School
Linda Hylander, Principal



Dear Sir or Madam:

Plans are underway for the *5th Annual Boots and Boas Gala*. Our annual fundraising auction, benefiting the students at Stewart Creek Elementary, will be held on **Saturday, February 23, 2008** at Lone Star Convention Center. Approximately 350 adults are expected to attend this PTO sponsored dinner, dance, live and silent auction. Please consider contributing in any way you are able by including unique items, services, and outings in our auction.

Stewart Creek Elementary is located in Montgomery, Texas with an enrollment of 850 students. The goal of our auction is to raise funds for purchasing additional tools for learning, enrichment of fine arts and special student events to be held on our campus. Our annual auction has become a great opportunity for the families of Stewart Creek to join together with businesses, both inside and outside of our community, in supporting our fundraising efforts. By investing in our school, we are investing in the future citizens of our community. We are looking to businesses like yours to help support us in making our auction successful.

All donations to our auction are tax deductible as allowed by law. All donors' names will be recognized in our auction catalog, which is distributed to more than 350 guests the night of our auction. There are several ways you may wish to contribute Stewart Creek Elementary's annual auction fundraiser:

- ★ *Products, outings, services, reservations, or gift certificates* may be donated by you or your business establishment for our silent or live auction.
- ★ *Friends of Stewart Creek* - This cash contribution is a great way to support the efforts of *Boots & Boas* and directly impacts the children of Stewart Creek. *Friends of Stewart Creek* are recognized in the auction catalog and Platinum, Gold, and Silver Level supporters will be recognized on a plaque in the entry of our school for visitors to see.
- ★ *Underwriters of Expenses* - Make a cash donation and designate a specific auction expense to be covered or let the auction committee make this decision. Many of our more expensive auction items are purchased for the auction through the help of underwriters. This allows us the opportunity to purchase services, additional items, or outings for our auction in your name. Items associated with the auction and dinner (publicity, auction catalog, decorations, multimedia, auctioneer, DJ, misc. auction expenses) may also be underwritten to lessen the financial assistance needed from the PTO - increasing the amount we are able to spend for our students.
- ★ *Table Sponsors* - A limited number of reserved tables are available for our table sponsors. Reserved tables are \$350 and include tickets for 10 people. Each reserved table will be specially designated with the table sponsor's name and also recognized in our auction catalog. These reserved tables are first come, first serve so you will want to reserve your table early.
- ★ *Purchase Ad Space* - Placing an ad in our *2008 Boots & Boas* Auction Catalog provides maximum advertising exposure for your company and helps us offset auction expenses.

We greatly appreciate your generosity in contributing to Stewart Creek Elementary through *Boots & Boas*. All auction donors will be recognized the night of this big event. Our *2008 Boots & Boas* Auction Catalog will include an index of all donors, for all of our *Boots & Boas* guests to receive. In addition, anyone donating items valued at \$500 or more will receive a free half-page ad in our auction catalog. Not only are you helping us, we hope we can help you by sending new business your way.

A *Boots & Boas* Donation Form is enclosed for your convenience. Please return your completed form by mail, fax, hand delivery, or contact us to arrange for it to be picked up by one of our *Boots & Boas* committee members. You may keep the bottom copy for your records. You will also receive a letter of receipt in the spring following the auction for your 2008 tax records. If you have any questions, please contact me at 936-525-9067 or by email at bootsandboas@consolidated.net. Thank you for your thoughtful consideration.

Sincerely,

Shannon Nunn, Auction Chair
Stewart Creek Elementary PTO



2008 BOOTS & BOAS GALA - Saturday, February 23, 2008

Stewart Creek Elementary P.T.O. - Montgomery I.S.D

Benefiting the children of Stewart Creek Elementary



DONOR INFORMATION

| | |
|--|--|
| Donor or Company Name (as it should appear in the catalog) | Donor Contact Person (not listed in the catalog) |
| Donor Mailing Address (include city, state, and zip code) | Donor Phone # |
| | Donor E-mail |

ITEM INFORMATION

| | | |
|--|--|----------------------------|
| Catalog Item Name (as it should appear in the catalog) | | |
| Detailed Item Description (quantity, size, color, restrictions to ensure proper understanding of the donated item) | <input type="checkbox"/> Item to be displayed at auction <input type="checkbox"/> Item will not be displayed at auction <input type="checkbox"/> Donor to provide promo material <input type="checkbox"/> Donor to provide gift certificate <input type="checkbox"/> Auction Committee to provide gift certificate <input type="checkbox"/> Delivery by donor <input type="checkbox"/> To be picked up by auction representative | |
| Expiration Date (if applicable) | Item Fair Market Value \$ | SCE Auction Representative |

All auction donations are tax deductible as allowed by law.
 Stewart Creek Elementary PT0 is a Section 501(c)(3) tax-exempt organization.



ADDITIONAL DONATION OPTIONS

Friends of Stewart Creek

Platinum Level \$ 1,000 Gold Level \$ 500
 Silver Level \$ 250 Bronze Level \$ 100

Underwriter of Expenses (Item sponsors, publicity, auction catalog, decorations, multimedia, auctioneer, DJ, misc. auction expenses, teacher ticket fund) Amount \$ _____

Purpose: (optional) _____

Catalog Advertisement (Ad must be copy-ready.)

Full Page \$50 1/2 Page \$25 Business Card \$15

Table Sponsor (reserved table for 10 with your name displayed on the table and in the auction catalog)

\$350

Please return this form to:
 Stewart Creek Elementary PT0
 18990 Stewart Creek Road
 Montgomery, TX 77356
 Phone 936-582-5355
 Fax 936-582-5360
 You may also contact us by e-mail
bootsandboas@consolidated.net
 Thank you for your contribution!

*This section to be completed by
 auction committee*

- Live Auction Item
- Silent Auction Item
- Gift Certificate
- Cash Donation

All completed donations forms must be turned in by Friday, February 8, 2008.

Please keep the bottom copy of this form for your records.