

Southampton at Salem Springs
Board of Directors Meeting
8 May 2018

Call to Order: at 6:35pm

Community members present were: Judy Estes, Cindy Gray, and Margaret Telesco. Board members to include Diego Londono, Tom Amann, Dana Pugh and Roger Bir. Absent was president Sheela Cooper.

Opening Home Owner's Forum: Margaret Telesco asked what progress was being made regarding the Rules & Regulations. Judy Estes inquired about pool hours and the passes. She asked when they would be distributed to the community.

Approval of Minutes: the minutes from the April business meeting were reviewed and motion to accept as written was made and seconded.

REPORTS OF OFFICERS:

President: Absent

Vice President: see Pool Committee report

Treasurer:

Secretary: a request was made of our liaison to ask Town Scapes Lawn Company as to when we can expect mulch to be accomplished in the community.

Member at Large: NSTR

Committees:

Architecture:

Communications:

Landscape:

Pool: Plumbing leaks in the Pool house were repaired. Part of the repairs entailed damage to the drywall...which was repaired as well.

MANAGER'S REPORT:

FINANCIAL UPDATE – As of March 31, 2018

- BB&T - Operating Acct has a balance of \$36,398
- The year-to-date monthly actual expenses average out to \$11,967 and the monthly budgeted expense is \$11,974

ARCHITECTURAL STANDARDS

- No applications received

MAINTENANCE UPDATE

- JG Evans scheduled to repair bathroom door at pool on 5/4/18. All three doors were completed and adjusted.
- Sheetrock repair is outstanding
- Roof work was submitted to Warwick. After several follow ups it is
 - 4445 SSW- contact info provided.

- 4484 SSW-has required us to call ahead- Was told it was scheduled 4/25 then told it was Scheduling with them as been an issue, I currently have it scheduled for today (5/1)
- 4349 SSW- did not see any missing shingles upon inspection

CURRENT AND ON-GOING PROJECTS

- Tree trimming – two proposals received
 - Town Scapes quoted \$2200.00
 - Tarzan Tree Service \$1025.00

LANDSCAPING UPDATE

- Service will be on Fridays
- Townscapes contacted me the afternoon of 5/4/18 and advised property is not in good shape and will require a few weeks to get back into good shape

ADMINISTRATIVE UPDATE:

- Approve minutes from April meeting
- Insurance seminar – Beskin suggested some dates in April (forward to BOD 3/15/18). I have requested new dates but not yet received response
- Waste Industries renewal

Old Business:

1. Garage Sale – Final Report
2. Pool, plumbing leaks
3. Rules & Regulations – Update Review
4. Children playing in and around the pond
5. General reminder to the community to pick up after their pets.

New Business:

1. Insurance Seminar – Date?
2. Community Fencing Questions/Guidelines
3. Tree Trim Contracts

Speaking on behalf of the Board, the Vice President publicly thanked Judy Estes for her noteworthy efforts regarding the community garage sale.

Closing Home Owners Forum: Judy Estes recommended in the future our liaison company should print up copies of the Rules & Regulations and when presenting to members require a signature to ensure receipt. Currently, when people purchase a home in the community a copy of the Regulations is given to them. It was also mentioned that a copy is available on the association web site.

Adjournment: 7:11pm

Executive Session: commenced at 7:12pm

The board reviewed the tree trimming proposals from two companies (Town Scapes and Tarzan Tree Service). The proposal submitted by Tarzan Tree Service (for \$1,025) was accepted. The board also decided the May inspection would be accomplished on the 15th with those participating to meet at 10:30am by the pool. Pool passes will be created by the management company. Distribution means regarding the passes is still under consideration.

Adjournment: executive session was ended at 8:53pm

ACCEPTED

The next SASS Board Meeting, 12 June 2018, 6:30pm at the Rosemont-Forest Elementary School, 1716 Grey Friars Chase, Virginia Beach, VA. Visit the Southampton Web site: www.orgsites.com/va/southampton