

**SOUTHAMPTON AT SALEM SPRINGS CONDOMINIUM ASSOCIATION
BOARD OF DIRECTORS MEETING**

MINUTES FOR APRIL 18, 2017

The Southampton at Salem Springs Condominium Association meeting was held at Rosemont Forest Elementary School, 1716 Grey Friars Chase, Virginia Beach, Virginia on April 18, 2017. Members present were Debbie Burks, Tom Amann, Sheela Cooper and Cindy Gray. Dana Pugh was not present. Cathy Henley of Community First Management, Property Manager was not present.

There was not proof of notice for this meeting.(amended per meeting 5/9/17)

There were two homeowners in attendance:
1 & 2) Mr. and Mrs. Hopper

The meeting was called to order at 6:30 pm by Debbie Burks.

Debbie made a motion to approve the March 2017 meeting minutes. The motion was seconded by Tom and it passed unanimously.

Homeowner's Forum:

No Comments

Officer Reports:

President: Nothing to report
Vice President: Nothing to report
Secretary: Nothing to report
Treasurer: Nothing to report
Member at Large: Absent

Committee Reports:

Architecture: Nothing to report
Landscape: Roger Bir and Dana Pugh absent - they decided that Roger and Dana must meet soon to make a decision about the southside shrubbery, landscaping contracts and trimming of the Crepe Myrtles.
Communications: Nothing to report
Pool: Geese are gone

Management Report: Cathy Henley was absent.
Debbie Burks read management report.....

Old Business:

1. 2017 Reserve Projects:
 - a. Mailboxes - Debbie is talking to Bruce Hall of H & B Services about paint all the mailboxes for \$125 per set.
 - b. Southside Shrubs -
2. Review all upcoming "Existing Contracts"/New landscaping bids - need quote for trimming of Crepe Myrtles.
3. CD Renewal Status - all are in good standing
4. Community Maintenance Audits (Contractor Reports GL 54340 2016 \$\$)
5. Wisteria Removal - no new information, need permission from owner for SASS to remove the wisteria.
6. Roof Repairs - complete
7. Other Old Business - none

New Business:

1. Spring 2017 Association Inspection - Board will make the spring inspection on Saturday, May 20th at 9:00 am.
2. Community Speed Limit - it has been noticed that many guests and residents are ignoring the speed limit signs. Board is asking that all residents and guests please follow the 10 mph speed limit. We now have many children living in the neighborhood.
3. Community Stop Signs - Board is asking everyone to observe the stop signs.
4. Window Replacement (homeowner responsibility) -
5. Other New Business - none.

Closing Homeowners Forum: None

Meeting adjourned to Executive Session at 7:15 pm.

Executive Session:

1. Delinquencies & Remittance Report - Upon reviewing the report it was noted that there may be several errors. Cathy to be contacted and asked to review the report for errors before she sends out any letters.

Meeting minutes recorded by Cindy Gray, Secretary.