

**SOUTHAMPTON AT SALEM SPRINGS CONDOMINIUM ASSOCIATION
BOARD OF DIRECTORS MEETING**

MINUTES FOR May 9, 2017

The Southampton at Salem Springs Condominium Association meeting was held at Rosemont Forest Elementary School, 1716 Grey Friars Chase, Virginia Beach, Virginia on May 9, 2017. Members present were Debbie Burks, Tom Amann, Sheela Cooper, Cindy Gray and Cathy Henley of Community First Management Property. Dana Pugh was not present.

There was proof of notice for this meeting (email sent).

There were three homeowners in attendance:
Joe Miklos, Maggie Telesco, John & Jeannine Hopper

The meeting was called to order at 6:30 pm by Debbie Burks.

Debbie made a motion to approve the March 2017 meeting minutes. Maggie Telesco brought to the board attention that the meeting notice was sent out an hour before the meeting. We agreed to change the minutes of the April 2017 meeting to state that. The motion was seconded by Tom and it passed unanimously.

Homeowner's Forum:

Joe Miklos reported that a replacement bush in his yard died.

Officer Reports:

President:	Nothing to report
Vice President:	Nothing to report
Secretary:	Nothing to report
Treasurer:	We are under budget due to missing landscape invoice. The association is in financially sound.
Member at Large:	Absent

Committee Reports:

Architecture:	Nothing to report
Landscape:	Going to notify Jennie's Landscaping that we are not going to renew the contract.
Communications:	Nothing to report
Pool:	Need 3 new umbrella's

Management Report:

FHA certification expires in November. It was decided we will renew the certifications. Contract with Aristocrat Towing is about expire. Motion made by Debbie to renew and 2nd by Sheela Cooper and was approved. Cathy Henley to notify them we are going to renew contract.

Old Business:

1. Mail box painting – Bruce Hall of H & B Services can paint the mail boxes for \$125 each, he will power wash and spray paint. He cannot repair them. Sheela to get a quote on fixing the scroll work on some of the mail boxes. Cathy Henley to get quotes from other contractors.
2. Wisteria removal – we do not know who owns the property. The land has been sold and will be rezoned.

New Business:

1. Landscape DLS Contract - discussed renewing landscaping contract the Debbie Hunt Landscaping, but we need a detailed scope of work.
2. Other New Business – asphalt on Spring Edge needs to be replaced

Closing Homeowners Forum:

None

Tom moved to close the meeting at 7:47 pm, Debbie 2nd the motions.
The meeting adjourned

Executive Session:

The homeowners who received letters about violations and had not made any repairs will get a follow up letter. If they still do not make repairs a hearing will be scheduled.

Meeting minutes recorded by Cindy Gray, Secretary.