

## **DRAFT**

### **Southampton at Salem Springs Condominium Association Annual Meeting**

#### **Minutes for August 16, 2011**

Southampton at Salem Springs Condominium Association Annual Meeting was held at Grace Community Church, 1725 Salem Road, Virginia Beach, VA on August 16, 2011. Members present: George Little and Beth Byrum. Also present, Kerry Laughlin of United Property Associates, Association Manager.

#### **I. Meeting Call to Order:**

Beth Byrum called to order at 6:35 p.m.

**II. Roll Call – Proof of Quorum:** Beth announced that we have a quorum.

**III. Proof of Notice of Meeting:** Everyone was sent a package in the mail announcing the meeting.

**IV. Reading of Minutes from July 20, 2010:** Everyone received a copy of the minutes. A motion was made and seconded to accept the minutes as written. Motion was carried by the homeowners.

**V. President's Report:** Beth recognized individuals for their contributions to the community:  
Judy Warren-taking minutes of the meetings  
Walter Doughtie - cleaning all the filters in the pond  
Gary Williams, Jack Prusch, Walter Doughtie, and Debbie Burks –working on the mailboxes  
George Little and Debbie Burks - updating the rules and regulations.  
Dana Pugh - working with the landscapers  
Gary Williams - working on the architectural committee  
Mike and Charlene Cory - getting a new insurance policy for the community  
Grace Church for letting us have our meetings here every month.

**VI. Appointment of Inspectors of Elections:** Two people volunteered, but were not needed due to the election of the five board members by acclamation.

**VII. Nominations from the Floor:** No nominations from the floor.

**VIII. Election of Members for the Board of Directors:** Nominees were introduced. A motion was made and seconded to accept the five members by acclamation. Motion was carried by the homeowners.

**IX. Homeowners Forum:** Following items were discussed:

- Is there a plan to increase in the cap on the number of rental units? No

- Fountain is not working. Kerry Laughlin will have it fixed. Since there is no maintenance contract for the pond, it will be addressed at a meeting.
- A Facebook page has been established for Southampton.
- New master insurance policy and what is covered. According to the Condo documents, only the roof is covered. The rest should be covered by the individual homeowners' policies.
- Complaint about parking at the north side of the pool. Issue should be addressed at a regular meeting.
- Water usage, which is \$10,000 over budget, and possibility of installing individual water meters. Needs to be addressed at a regular meeting.
- Window warranty for original owners is reaching the 10 year period. If your windows haven't been checked for replacement, it needs to be done soon.
- Bushes are still dying and landscapers trim too much off the bushes.
- Suggestion to add to the website a list of contractors that people have used

**New Business:**

*A. 2010 Excess Funds Resolution:* Motion was made, and seconded, to accept the 2010 excess funds resolution. Motion was carried by the homeowners.

*B. 2011 Excess Funds Resolution:* Motion was made, and seconded, to accept the 2011 excess funds resolution. Motion was carried by the homeowners.

Motion was made, and seconded, to adjourn the meeting. Meeting was adjourned at 7:15 p.m.

Respectfully submitted,

Judy Warren  
Recording Secretary

New Board of Officers met immediately after the Annual Meeting.

**Board of Officers for 2011-2012:**

**President:** Beth Byrum  
**Vice President:** Gary Williams  
**Secretary:** Debbie Burks  
**Treasurer:** Charlene Davis  
**Member at Large:** Dana Pugh

**Next meeting: Tuesday, September 6, 2011 at 6:30 p.m. at Grace Community Church.**