

DRAFT

Southampton at Salem Springs Condominium Association Board of Director's Meeting

Minutes for November 1, 2011

Southampton at Salem Springs Condominium Association Board of Director's Meeting was held at Grace Community Church, 1725 Salem Road, Virginia Beach, VA on November 1, 2011. Members present: Beth Byrum, Gary Williams, Debbie Burks, and Dana Pugh. Also present, Kerry Laughlin of United Property Associates, Association Manager.

Call to Order:

The Meeting was called to order at 6:30 p.m.

Homeowners Forum: No specific topics were discussed.

Reading of Minutes: A motion was made by Debbie, seconded, and carried unanimously to waive the reading of the minutes for October 4, 2011 and accept the minutes as written.

President's Report: Nothing to report.

Vice President's Report: Nothing to report.

Treasurer's Report: Motion to accept the treasurer's report as written was approved by the Board.

Committee Reports: Nothing to report. Dana (Landscape Committee) did talk to Basnight today about the poor aeration job, as well as their use of a large tractor mower, which tore up some of the lawn because the ground was so wet. She also mentioned that since they rake up mulch whenever they trim, we really need more mulch.

Management Report: Kerry Laughlin presented the Manager's Report. He also stated that the paperwork for the FHA approval has been forwarded for processing. The 2012 budget will be discussed under unfinished business.

Unfinished Business:

- Budget for 2012: Kerry recommended increasing the homeowner's monthly fee by \$20 for a total of \$225 per month for next year in order to start getting our Reserve up to the appropriate level. A motion was made by Gary, seconded and carried unanimously to increase the monthly association dues to \$225 per month for 2012.
- Gary moved to reopen the motion he submitted last month regarding the responsibilities of the homeowners' and the association. Due to the economic situation and until we can get our Reserves to an appropriate level, he moved to keep the responsibilities as is. Motion was seconded and approved by the Board.

New Business: None

There will not be a meeting in December. Next meeting will be January 3, 2012.

A motion was made by Debbie, seconded and carried unanimously to adjourn the Board Meeting at 7:35 p.m.

Respectfully submitted,

Judy Warren
Recording Secretary

Southampton Website: www.orgsites.com/va/southampton/

NEXT MEETING
Tuesday, January 3, 2013 at
6:30 p.m. at Grace Community Church