

DRAFT

Southampton at Salem Springs Condominium Association Board of Director's Meeting

Minutes for April 3, 2012

Southampton at Salem Springs Condominium Association Board of Director's Meeting was held at Grace Community Church, 1725 Salem Road, Virginia Beach, VA on April 3, 2012.

Members present: Beth Byrum, Gary Williams, Dana Pugh, and Debbie Burks. Also present, Kerry Laughlin of United Property Associates, Association Manager.

Call to Order:

The Meeting was called to order at 6:30 p.m.

Homeowners Forum:

- When are they going to mulch? Dana said they are supposed to mulch before the end of the month.
- Can we ask the city to clean out the drainage pond on the southeast corner of the community (between the Community and the Church) so it can drain? It has been cleaned out recently.

Reading of Minutes: A motion was made by Gary, seconded by Debbie, and carried unanimously to waive the reading of the minutes for March 13, 2012 and acceptance of the minutes as written.

Officer Reports:

- **President:** Beth thanked Kerry for getting all the quotes for the landscaping and having the fountain fixed. She also thanked Sam, Debbie and Dana, who went around looking at communities to check out landscaping.
- **Vice President:** Gary asked about the pool and testing the water every day. He suggested looking into finding someone to check it. Kerry is requesting a variance and will check to see how much it will cost to have the pool company do it. The Board will revisit this next month.

Committee Reports:

- **Landscape Committee:** Landscape Committee is reviewing the proposals and meeting with the companies. The committee visited a couple of sites that are currently taking care of by one of the companies and will meet with another company tomorrow.
- The Board will get a decision to Kerry by Friday.
- **Communications:** Debbie Burks sent out the agenda to the homeowners.

Treasurer's Report: Year-to-date expenses are in line with the budget.

Management Report:

- Submitted Request for Proposals to five companies for landscaping. Four of the five have responded. Proposals were forwarded to Dana and Debbie for review and follow-up.

- Checked into cost of lighting in the entry island (\$2995) and around retention pond (\$6995).
- Fountain motor has been replaced and is up and running. Parts were still under warranty, but the labor was not.
- Construction across the street is zoned for other uses. Plans for development include housing a strip mall, motel and an apartment complex. They plan on breaking ground on the project in June.
- Spoke with the lawyer for the construction next door over concerns about security and drainage. Plan has been approved by the city and there should be no drainage problem.

Unfinished Business:

- Landscaping contract: Landscape committee is reviewing proposals and will give Kerry a decision by Friday.
- Entry/Pond Lighting: Board wants to look into what other lights are available and will revisit the lighting issue next month.

New Business: None.

Gary made a motion, seconded by Dana, to go into Executive Session.

Meeting adjourned at 7:45 p.m.

Respectfully submitted,

Judy Warren
Recording Secretary

Southampton Website: www.orgsites.com/va/southampton/