

## **DRAFT**

### **Southampton at Salem Springs Condominium Association Annual Meeting**

#### **Minutes for July 10, 2012**

Southampton at Salem Springs Condominium Association Annual meeting held at Grace Community Church, 1725 Salem Road, Virginia Beach, VA on July 10, 2012. Members present: Beth Byrum, Dana Pugh, Nicola Beltz, and Debbie Burks. Also present, Kerry Laughlin of United Property Associates, Association Manager.

Meeting was called to order at 6:40 p.m

Roll Call – Proof of Quorum: Kerry reported that we had 25 homeowners present and 10 proxies, so we did not have a quorum and the annual meeting was not held. Existing officers will remain in office.

Beth moved into an Organizational Meeting.

- Debbie Burks made a motion to appoint Chris Lagey to fill the vacancy on the board. Motion was approved.
- Dana made a motion, seconded by Debbie and carried, to accept the Board of Directors for 2012-2013:
  - o President: Beth Byrum
  - o Vice President: Debbie Burks
  - o Secretary: Dana Pugh
  - o Treasurer: Nicola Beltz
  - o Member at Large: Chris Lagey

Meetings will be held the first Tuesday of every month at 6:30 p.m.

Chris Lagey will also be in charge of Communications.

#### **HOMEOWNERS FORUM:**

- Request that a list of contractors for painting, power washing, etc., be put on Facebook or the website. Kerry said homeowners can call him because UPA also has a list of contractors.
- Status of the broken bench at the pool. Kerry will have it replaced.
- There are people that are still not picking up after their dogs.
- Request that a directory of residents be provided to the homeowners.
- Front entrance area is still dark – solar lights are not providing enough light.
- Request for additional monthly assessment coupons. Need to contract Kerry Laughlin.
- Dominion Street lights are still not working. Kerry has reopened another work order.

- Is there a reason the Landscape Company is not trimming trees and bushes? Kerry will get quotes to have the tall trees trimmed because it is not in the contract.
- Landscape Company is not edging the sidewalks. Kerry is aware and the Branch Manager of Valley Crest was out today and agreed. She will address it with the employees.
- The overgrowth of the Wax Myrtle affects the opening of the gate on the Wyndham models. Can they be replaced with one of the approved hollies? Beth said it will be brought up at the next meeting. Dana will check on replacing the wax myrtles with something else for the Wyndham models.
- A lot of bushes are missing. Are they going to be replaced? Soil samples are to be taken to determine what type of bushes to use. Starting in September/October, they will be replacing them.
- If anyone does not get emails, contact Debbie Burks so we can get you the information.
- According to the Condo Documents, the process to change the Rules and Regulations is at the Board's discretion. The Board is aware of it.

Respectfully submitted,

Judy Warren  
Recording Secretary

Southampton Website: [www.orgsites.com/va/southampton/](http://www.orgsites.com/va/southampton/)