

**Southampton at Salem Springs Condominium Association**  
**Board of Directors Meeting**  
**Minutes for 12 September 2017**

The Southampton at Salem Springs Condominium Association meeting was held at Rosemont Forest Elementary School, 1716 Grey Friars Chase, Virginia Beach, Virginia on September 12, 2017. Members present were Sheila Cooper, Tom Amann, Dana Pugh, Roger Bir and Cathy Henley of Community First Management Property.

There was proof of this notice for this meeting (e-mail sent)

There were three (3) homeowners in attendance:  
Maggie Telesco, Judy Estes and ?

Call to Order: called to order at 6:30pm by the president

Approval of Minutes: the July and August meeting minutes will be approved at the October 2017 business meeting.

**Home Owner's Forum:**

Concerns were voiced over proper notification of residents regarding the date/time of the monthly business meeting.

**Reports of Officers:**

President's Report: Nothing significant to report

Treasurer's Report: the treasurer is currently deployed

Committees: Pool – Tom Amman, Landscape: Dana Pugh & Roger Bir,

Communications: Margaret Telesco has volunteered to serve as comm's chairman.

**Committee Reports:**

Architecture: Nothing significant to report

Landscape: Dana Pugh and Roger Bir are co-committee chairs

Communications: Roger Bir is the committee chair

Pool: Tom Amman is the committee chair

**Manager's Report:** motion made (by Tom 2<sup>nd</sup> by Dana) for our liaison to gather information regarding the Association being VA certified.

**Unfinished Business:** discussion as to whether or not to extend the pool till the end of September. Budget estimates for the three weeks is around \$1,300. A decision whether or not to keep the pool open will be dependent upon the 2018 Association budget. Mailbox painting: a motion was made to hire CertaPro Painters to paint the mailboxes. The overall costs is \$3,995. Tom asked for a breakdown regarding the costs associated with the repairs for mailboxes damaged by a resident. The overall costs for the repairs will be deducted from the proposed bid.

**New Business:** possible sink-hole on the property at (4349 Salem Springs Way). Dana has a professional acquaintance who will look at the situation and offer a recommendation. The water/ditch on the southside of the property, according to Dana, the city of Virginia Beach (is responsible) will initiate an overall cleanup. It should take place later in the fall once most of the foliage is gone. A recommendation was given to Cathy to contact the association attorney to inquire what it would cost (billable hours) to have a review of the associations condo documents and see just how “out of date” the documents are.

**Home Owners Forum (Closing):** Maggie Telesco posed the question about the lights at the entry way. Questions concerning the halogen light (at the pool) and a possible odor. According to Tom, once the light is turned off....the odor dissipates.

**Executive Session:**

Commenced at 7:43pm

The Board of Directors adjourned the meeting at 8:01pm

Respectfully submitted,

Roger Bir, Secretary

The next SASS Board Meeting, 10 October 2017, 6:30pm at the Rosemont-Forest Elementary School, 1716 Grey Friars Chase, Virginia Beach, VA. Visit the Southampton Web site: [www.orgsites.com/va/southampton](http://www.orgsites.com/va/southampton)