

**August, 2011**

**To: Parents of Grand Prix Scholarship Members**

**From: BCAW Office Staff**

**Subject: Update of all member information**

**We need your help! We need to make sure that all of the information on file for our Program members is current and correct. We are asking that you take a few minutes of your time and review the information that is listed on each of the letter(s) for your child(ren). This information is what we use to verify funds when we receive a request from a college to forward the individuals funds. It is especially important that we have the correct “Birth date and Address”. We request this information from the college when funds are being requested for a student who has started college. Your child(s) social security number will be needed to collect the funds.**

**It is also very important to note if you change your address or the center your child(ren) are participating in the program through, that you notify us of this change and make your new center’s coordinator aware of the fact that your child(ren) have funds in the program through another center. This helps us to identify all of the funds that your child(ren) may have earned in the program throughout their bowling years as a member of the program.**

**If you find that any of the information is incorrect please notify your program coordinator and either have them correct the forms or fill out another card (at the top of the card write “changes”) and submit the information to us thru them. If you prefer, you may call us at the BCAW office and we will be glad to help make the changes for you. Our number(s) are 262-783-4292 or 1-800-229-3098.**

**We would like to take this opportunity now to thank you for your help and prompt action in getting our files current and correct.**

**Our Sincere Thanks**

*The Staff of the Bowling Centers Association of WI*