

HID Meeting February 21, 2008

Confirmation received:

- Mike Landisch (Basketball)
- Wauwatosia Fire Dept.
- Volleyball (Jeffery Liker)

Unconfirmed confirmations (Angela can you please cross reference?)

- Jon Mitchell (Science)
- Hoeffers
- Juggler
- PomPons (Laura will contact Anna Troy if not received)
- Jewelry (Sherri – parent)
- French (West High School)

TO DO LIST (February 21, 2008)

- JK – Kirsten to set up meeting with Mrs. Mushall (Laura & Bridget to assist if possible) **Completed**
- SK – Kelly & Michelle to finalize selections for presenters
- For Pet Sake – Laura to follow-up – [need contact information from Bridget](#)
- Cake Decorating – Laura to resend contact information to Michele for contact
- Irish Dance – Angela/Laura will determine if AM or PM session based on need
- Clown – Hold off with contact till it is determined it is needed for Kindergarten
- Martial Arts (Jeremy) - Cindy to follow up
- Origami - Laurie to follow up [Confirmation should be in drawer](#)
- Rock Painting - Laurie to follow up for confirmation - no - **Completed**
- Cotton Candy - Laurie to follow up – yes Lisette Fuller will do – [Laurie to get confirmation](#)
- Oriental Medicine – Laura to follow up with Cassandra Wind
- Food - Italian Community Center - Angela to contact
- Mad Scientist - Angela to contact
- Topper's Pizza – Laurie still waiting for return call
- Discovery World for JK - Laura to contact [Waiting for response from Museum](#)
- Other Dance Group - Bridget to follow up [On hold till need is determined](#)

Updated Time-Line:

Week of February 25

- Finalize presenter lists. [Assigned to: Angela B.](#)

February 22 – February 29

- Finalize 'Class Descriptions/Student'. [Assigned to: Laura S.](#)

March 3

- Print Shop 'Class Descriptions/Student'. [Assigned to: Laura S. to forward to Kirsten E.](#)

Monday, March 10

- Envelopes to Teachers. **Assigned to: Kirsten E.**
 - "Class Descriptions/Student Selection" for students
 - Information regarding the sign-up for classes
 - Classroom listing to mark when forms are returned by students
 - Schedule of the day

Monday, March 17

- Reminder (e-mail) to teacher regarding deadline of class selection forms from students. **Assigned to:**

Tuesday, March 18

- Deadline for "Student Class Selection Form" return to office

Wednesday, March 19:

- Follow-up with teachers for missing forms. **Assigned to:**

Week of March 20 through Easter Vacation

- Student Selection Forms entered into computer program **Assigned to:**

JK Status:

Mrs. Mushall has many of the supplies for the class.

Tentatively planned as:

- Presenter: Museum "Bugs"
- Stations:
 - Dirt Cups
 - Shirts
 - I can't remember the other ones – HELP!!

SK Status:

All-class presentations:

- Drum Circle
- Black Belt Academy
- Hoeffers/Pet Sakes
- Simley Caterpillar Craft
- Fire Dept.
- Possible: Juggler, Clown, Magic

1st Grade Status

All class presentations: need to choice two presentations

TO DO LIST: (February 14, 2008) COMPLETED

- Basketball (Landish) - Kirsten to follow up with K. Bower **Completed**
- For Pet Sake - Bridget to follow up for confirmation **Bridget has not been able to get return call Moved to 2/21/08 list**
- Clown - Laura to get name of person who contacted them **Asked Julie to complete – On hold till it is determined if it is needed for Kindergarten**
- Cake Decorating - Laura to get name to Michelle from McKinley **Moved to 2/21/08 list**
- Comedy Sport - Michelle to follow up on confirmation **Confirmation received Completed**
- Irish Dance - Bridget to follow up **Moved to 2/21/08 list**
- Other Dance Group - Bridget to follow up **On hold till need is determined Moved to 2/21/08 list**
- Fire Safety - Margot to follow up **Followed up and should get confirmation Completed**
- French - Kirsten to follow up **confirmation should be forthcoming Moved to 2/21/08 list**
- Martial Arts (Blackbelt Leadership); **Completed**
- Martial Arts (Jeremy) - Cindy to follow up **Moved to 2/21/08 list**
- Origami - Laurie to follow up **Moved to 2/21/08 list**
- Physics - Bridget to e-mail Lund; talked to Van – **confirmed that there will be a representative form the school to present if Van is not back Completed**
- Rock Painting - Laurie to follow up for confirmation **Moved to 2/21/08 list**
- Volleyball - Kirsten to contact **Jeffery Liker to present for 3rd and 5th graders (1/2 day) Completed**
- Beading - Laurie to follow up for confirmation **Confirmation received Completed**
- Cotton Candy - Laurie to follow up **Moved to 2/21/08 list**
- Jewelry - Bridget to follow up **Moved to 2/21/08 list**
- Needlepoint - Kirsten to see if she is available; **have not heard back assume that she is not available**
- Oriental Medicine - Bridget to follow up. **Not able to make contact Moved to 2/21/08 list**
- Tie Die - Laurie to contact Michelle Fobair for more details. Laurie and Dyan B. are willing to assist. **Completed**
- Food - Italian Community Center - Angela to contact **Moved to 2/21/08 list**
- Mad Scientist - Angela to contact **Moved to 2/21/08 list**
- Discovery World for JK - Laura to contact **Waiting for response from Museum Moved to 2/21/08 list**