

DELEGATE FORM INSTRUCTIONS

The delegate's registration form for the 2012 Wisconsin State USBC Women's Bowling Association Annual Meeting also attached. This year's meeting will be held at the City Center in **Oshkosh on March 10, 2012.**

After your association has held its Annual Meeting and your delegates have been selected, please fill out this form, make a copy for your records and **mail, fax or email** by the December 1, 2011 deadline.

All delegates and alternates should be listed on the credentials form. **Only women who are paid WS USBC WBA members are eligible to represent your association as delegates.**

Delegates should be reminded to bring their membership card for identification when checking in at the registration desk. This is the only identification necessary. They will need to inform the worker at registration which association they are representing. Delegates will be presented a name tag and delegates packet at that time.

Alternate delegate form: Keep a copy of this form in your files in the event that one or more of your delegates or alternate delegates cannot attend the Annual Meeting. Alternate delegates who are **not** listed on the original delegate credential form **must** present a completed alternate delegate form to be eligible to replace a delegate.

Alternate delegates who are listed on the original credentials form do not need to present an alternate form. She should report to the credentials check-in table and inform the credentials worker of the person she is replacing.

Please be aware of the filing dates on this form. Any changes made **before March 1, 2012** should be sent or faxed to the WS USBC WBA office. Any changes made **after March 1, 2012** must be made at the time of check-in at the registration table. This form must be filled out and the Alternate must present it at the time she checks in.

Each person must check in at the Credentials Table for herself.

PLEASE REMEMBER THAT CREDENTIALS RECEIVED AFTER DECEMBER 1, 2011 WILL NOT BE ACCEPTED.

If for some reason credentials are not received prior to the December 1, 2011 deadline your delegates will still be allowed to attend the Annual Meeting as guests but will not have voting privileges.